

APPROVED
Chairman of the ANIMV University
Senate, Associate Professor
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**METHODOLOGY
FOR THE ORGANIZATION AND CONDUCT OF
THE DISSERTATION EXAMINATION FOR THE
GRADUATES OF THE MASTER’S DEGREE
PROGRAMS OF THE FACULTY OF
INTELLIGENCE
WITHIN THE “MIHAI VITEAZUL” NATIONAL
INTELLIGENCE ACADEMY**

Approved in the “Mihai Viteazul” National Intelligence Academy University Senate’s Meeting
on 05.03.2026

– Bucharest, 2026 –

LEGAL BASIS

- Higher Education Law No. 199 of 2023, as amended and supplemented;
- Law No. 80 of 1995 on the Status of Military Personnel, as amended and supplemented;
- Government Decision No. 206 of 1995 on the reorganization of the National Intelligence Institute within the “Mihai Viteazul” National Intelligence Academy, as amended and supplemented;
- Government Decision No. 413 of 2024 on the approval of the fields and programs of accredited master's degrees and the maximum number of students eligible for enrollment in the academic year 2024-2025, as amended and supplemented;
- Government Decision No. 428 of 2025 on the approval of the fields and programs of accredited master's degrees and the maximum number of students eligible for enrollment in the academic year 2025-2026, as amended and supplemented;
- Government Decision No. 962 of 2024 on the approval the Methodology for external evaluation of the quality of higher education;
- Government Decision No. 404 of 2006 on the organization and conduct of Master's studies;
- ARACIS Council Decision, No. 62/H of 06.03.2025, specific quality standards for the conduct of the activities of university study programs in the form of full-time organization, in the first cycle, differentiated from the fields of university studies;
- Order of the Ministry of Education No. 3691 of 2024 on the approval of the Framework Methodology for organizing and conducting graduation, bachelor/diploma and dissertation examinations, as amended and supplemented;
- Order of the Ministry of Education No. 3.692 of 2024 on the list of nationally recognized programs to establish the degree of similarity for study completion work;
- Order of the Ministry of Education No. 4.394 of 2024 on the approval of the student's rights and obligations Code;
- Order of the Ministry of Education and Research No. 4.156 of 2020 on the approval the Framework Regulation on the regime of academic documents and university documents in the higher education system, as amended and supplemented;
- Order of the Ministry of Education No. 4.481 of 2024 on the approval the Rules on accessibility of higher education for people with disabilities;
- Code of rights and obligations of the student from the “Mihai Viteazul” National Intelligence Academy;
- Strategy for preventing and combating plagiarism within the “Mihai Viteazul” National Intelligence Academy;
- “Mihai Viteazul” National Intelligence Academy University Charter;
- Regulation (UE) 2024/1689 of the European Parliament and of the Council from June 13 2024 establishing harmonized rules on artificial intelligence and amending the Regulations (CE) No. 300 of 2008, (UE) No. 167 of 2013, (UE) No. 168 of 2013, (UE) 2018/858, (UE) 2018/1139 and (UE) 2019/2144 and the Directives 2014/90/UE, (UE) 2016/797 and UE 2020/1828 (Regulation on artificial intelligence).

SECTION I

GENERAL PROVISIONS

Art. 1. As an Institution Organizing Master's University Studies (IOSUM), the "Mihai Viteazul" National Intelligence Academy (ANIMV) organizes and conducts through the Faculty of Intelligence the following programs of Master's degree studies in the field of Intelligence and National Security:

- a) Intelligence and national security (ISN), master's degree for the training of intelligence officers;
- b) Management of national security information (MISN), master's degree for promoting the security culture in the civil society.

Art. 2. (1) ANIMV, through the Faculty of Intelligence, organizes dissertation examinations in accordance with this Methodology, structured according to the general criteria for the organization of the examinations for the completion of studies in higher education, second cycle - Master's, elaborated by the Ministry of Education and Research and supplemented with the specific ones, established through this methodology by the "Mihai Viteazul" National Intelligence Academy University Senate.

(2) At the level of the Faculty of Intelligence, the master's degree programs are completed with a dissertation examination, which consists of a single evaluation, namely the presentation and the defense of the dissertation paper.

(3) The presentation and the defense of the dissertation paper are public. It is carried out physically, in the presence, at the same place and at the same time, of both the examinee and the Examination Commission.

(4) The dissertation examination is to be held in Romanian.

(5) The results obtained at the oral tests cannot be contested, in accordance with the provisions of Article 36 para. (3) of the Framework Methodology of 1 February 2024 for organizing and conducting graduation, bachelor/diploma and dissertation examinations, approved by OME No. 3691 of 2024.

Art. 3. For students enrolled in the Master's degree programs run by the Faculty of Intelligence, the dissertation examination is organized by the Faculty of Intelligence.

Art. 4. Only graduates who have fulfilled all the obligations laid down in the curricula and the subject outline may take the dissertation examination.

Art. 5. (1) The research areas within which the dissertation papers are carried out shall be established at the level of the university community, represented by the Faculty of Intelligence and research structures, in accordance with the vision and the strategy of research, development and innovation of the ANIMV, the curricula and the subject outline after which the students studied.

(2) The research topic and bibliography have a multiannual perspective, they are implemented under the guidance of a teacher and are published on the internal channels of the ANIMV.

Art. 6. To ensure the possibility of choice, students will propose titles and topics for the dissertation paper in the research areas of the scientific coordinator.

Art. 7. (1) For the preparation of the dissertation paper, each student will have a scientific coordinator, teacher, or a holder of at least the teaching rank of lecturer.

(2) Students from the Master's degree programs for the training of intelligence officers for the Romanian Intelligence Service may have, as a specialist reviewer, alongside the scientific coordinator

from para. (1), a specialist of the SRI too.

Art. 8. (1) Students are required to choose a dissertation topic from a list with scientific coordinators and their respective themes approved at the Faculty Council level, with at least two semesters before completing their studies. After the choice is made, the Faculty of Intelligence Council approves the table containing the student's name, the title of the paper and the corresponding scientific coordinator. The scientific coordinators ensure that all students have chosen the topic of their dissertation within the deadline set by this methodology and the Synopsis of dissertation paper, a document approved at the level of the Faculty of Intelligence Council and made available to the students through the Faculty of Intelligence Secretariat.

(2) The student must obtain the approval of the scientific coordinator, respectively of the specialist reviewer.

(3) The Faculty of Intelligence Secretariat centralizes the dissertation titles.

Art. 9. (1) The dissertation papers will be elaborated in accordance with the academic writing/elaboration guide and with the methodologies adopted at the ANIMV level and in compliance with the internal rules regarding classified documents, where needed.

(2) The methodologies and the academic writing/elaboration guide will be made available to students through dedicated platforms.

Art. 10. (1) Dissertation papers must have an original content. If deviations from the norms of ethics and academic deontology are found, and the decision of the paper's scientific coordinator is to reject the paper, the graduate loses the right to attend the final examination in that session, being considered FAILED.

(2) Students may request from their scientific coordinator, for the purpose of writing the dissertation paper, the access to reports generated by specialized software made available by the ANIMV for establishing the degree of similarity, recurrence determined by the scientific coordinator.

(3) Prior to the paper's plagiarism check the scientific coordinator has the right to give the FAILED grade if the student has not fulfilled the obligations regarding the presentation of the paper, at different stages, during the preparation and elaboration period. This also applies if the student has not considered the recommendations of the scientific coordinator or if the scientific level of the work is not appropriate.

(4) The Faculty of Intelligence Council annually approves the maximum accepted similarity percentage and the Artificial Intelligence (AI) content indicator for dissertation papers, as well as the way in which the verification is carried out and makes them available to students.

(5) The similarity report and the AI content detection report are advisory tools in the evaluation process. These reports are intended to assist the scientific coordinator of the paper, who is responsible for the final decision on the given rating.

(6) The scientific coordinator of the dissertation paper is required to have due diligence in verifying the compliance of the scientific work with the specific requirements of an original creation. The author of the dissertation is responsible for ensuring the originality of its contents. If for the purpose of taking the examination a plagiarized or falsified paper is submitted, the student forfeits the right to take the final examination in the current session at the ANIMV level.

(7) In the process of documenting the dissertation paper, students can use tools specific to artificial intelligence. However, students are forbidden to generate with artificial intelligence parts of the dissertation paper and to claim authorship of them. Any use of artificial intelligence will be mentioned

according to the citation guide used in the paper and is done only with the approval of the paper's scientific coordinator.

SECTION II

RIGHTS AND OBLIGATIONS OF THE SCIENTIFIC COORDINATOR AND GRADUATE STUDENTS

Art. 11. The scientific coordinators have the following obligations:

- a) to establish, with the students, the topic of the dissertation paper, the research program and the timetable for the dissertation paper;
- b) to advise the students according to an established schedule;
- c) to periodically review the stage of the dissertation paper and make comments and suggestions for completion or reconsideration, where appropriate;
- d) to ensure the originality of the paper by checking it using a similar identification software provided by the ANIMV, in accordance with the set-out deadlines;
- e) to verify the compliance with the rules of deontology and avoid plagiarism;
- f) to assign grades or ratings according to the value of the paper;
- g) to comply with the rules of the Code of Academic Ethics and Deontology.

Art. 12. The students who prepare the dissertation paper have the following rights:

- a) to be informed of the results of the dissertation examinations;
- b) to be consulted by the teaching staff, through the representatives of the Faculty Council, regarding the scheduling of the dissertation examination date;
- c) to have access to the reports generated by the specialized software for establishing the degree of similarity made available by the ANIMV, in the preparation of the dissertation papers;
- d) to receive guidance from the scientific coordinator.

Art. 13. The students who prepare the dissertation paper have the following obligations:

- a) to propose the topic of the dissertation paper in accordance with the research areas proposed by the Faculty of Intelligence;
- b) to change the topic of the dissertation or the scientific coordinator only once, for well-founded reasons, based on a report approved by the dean of the Faculty of Intelligence;
- c) to submit to the Faculty of Intelligence Secretariat, at the previously set-out deadline, the application for the choice of topic;
- d) to comply with the requirements of the paper's scientific coordinator, in relation to the content of the paper;
- e) to comply with the Academic Writing/ Preparation and Drafting Guide;
- f) to comply with the Synopsis for drafting the dissertation;
- g) to comply with the rules of the Code of Academic Ethics and Deontology;
- h) to obtain the endorsement of the research ethics subcommittee, where the research involves human subjects;
- i) to comply with the rules for avoiding plagiarism;
- j) to follow the guidance provided by the scientific coordinator on the use of material generated with computer applications capable of generating text and content through artificial intelligence.

SECTION III

THE ORGANIZATION AND CONDUCT OF THE DISSERTATION EXAMINATION

Art. 14. (1) The organization and conduct of the dissertation examination for the Master's graduates will be carried out under the coordination of the Examination Commission, appointed through the Unit's Agenda.

(2) For the organization of the dissertation examination, the provisions of Order no. 4.481 of 2024 for the accessibility of higher education for people with disabilities will be considered as well. Also, the rights of people with disabilities/ special education needs will be respected, as stipulated by the current legislation and The Code of Student's Rights and Obligations of "Mihai Viteazul" National Intelligence Academy.

Art. 15. (1) The Chairman of the Examination Commission and the composition of the commissions, by specialization, will be proposed by the Faculty of Intelligence's Dean.

(2) The composition of the commissions will be approved by the Commandant (rector) of ANIMV.

(3) Every Examination Commission shall be composed of a chairman, two members and one secretary.

(4) The Chairman of the Examination Commission must have at least the teaching rank of associate professor.

(5) The members of the commission must have at least the teaching rank of lecturer.

(6) The secretary of the commission must have at least the teaching rank of assistant professor and has exclusive competence to prepare and manage administrative documents.

(7) Between the members of the commissions and the examinees there must not be relationships such as spouses, affinity, and relatives up to and including third grade, according to law.

(8) The composition of the commission of the dissertation examination shall be published on the internal channels of the institution.

(9) The composition of the graduation examination commissions, as well as the number of the members, shall not be modified during the completion examinations.

(10) The management of the organizing institution and the examination board shall bear full responsibility for the organization and conduct of the dissertation examination.

Art. 16. (1) The students will submit to ANIMV, 15 days before the date of the examination:

- a) Application to sign up in the examination (Annex 1);
- b) The dissertation paper in electronic format, extension .doc and .pdf, on the e-mail address indicated for this purpose;
- c) the declaration on one's responsibility (Annex 2) regarding the originality of the dissertation paper.

Art. 17. The secretariat of Faculty of Intelligence centralizes the dissertation papers sent before the deadline and will send them to the academic advisory individually, within 5 working days.

Art. 18. (1) The academic advisory will analyze the Bachelor's paper and proposes to admit the paper to be defended before the examination commission or to reject it (Annex 3) by marking the option in the appropriate box and mentioning the arguments that led to the rejection of the work on this proposal. In case of admission of the paper, the scientific coordinator shall draw up the evaluation sheet

of the Bachelor's paper, which shall contain the analysis of the work and the grade. The evaluation sheet and the grade of the paper's scientific coordinator cannot be contested by the graduate.

(2) Thresholds of similarity to be taken in the coordination of dissertation papers within the Faculty of Intelligence are approved by the Faculty of Intelligence Council.

(3) The aforementioned documents, along with the similarity report, will be sent to the Faculty of Intelligence Secretariat by the scientific coordinators at least 5 working days before the date of the dissertation examination.

(4) The Faculty of Intelligence Secretariat shall prepare the hourly schedule of public defense procedure for the accepted dissertations and communicate it to students at least 5 working days before.

Art. 19. (1) Every member of the commission will propose a full grade, between 1 and 10. The passing grade of the dissertation program shall be the average grade between the grades awarded by the members of the commission.

(2) The passing grade of the dissertation examination has to exceed 6,00.

(3) The commissions' deliberations on the outcome of the graduation examination are not public.

(4) The results shall be communicated by displaying them, no later than 48 hours from the date of the public defense, at the board of the organizing faculty and on the website of the higher education institution.

Art. 20. (1) The student who is unable to participate in the dissertation examination during the established session for the series of which he is part of, based on a request approved by the Faculty of Intelligence's Dean, will participate in a later session, according to the planning and approval of the ANIMV University Senate.

(2) The graduate who has not passed the dissertation examination may participate in a new session with an examination fee in the amount approved by the Board of Trustees, on the proposal of the Faculty of Intelligence Council.

Art. 21. The Examination Commission shall be responsible for the application and compliance with the provisions of this methodology.

SECTION IV

FINAL PROVISIONS

Art. 22. Graduates of the Faculty of Intelligence of the ANIMV who passed the dissertation examination shall receive a Master's degree, accompanied by the Diploma Supplement, which will be issued no later than 12 months after the date of the promotion, according to the regulations in force.

Art. 23. (1) Pending the award of the diploma, graduates who have passed the dissertation examination shall be issued, upon request, a certificate on the completion of their studies, the validity of which shall not exceed 12 months from the promotion.

(2) The certificate on the completion of the studies grants the holder the same legal rights as the act of studies and it must contain the function, the last name, the first name and the signature of the people in the institution, in office at the time of completion (rector, chief secretary of the university, dean, chief secretary of the faculty, the seal of the institution, as well as the following information:

- (a) the field of university studies;
- (b) study/specialization program;
- (c) the period of study;
- (d) the average grade;
- (e) the average of the examination of completion of studies;

(f) accreditation/provisional authorization status, form of education, teaching language, geographical location, number of credits and the normative act that establishes them (Government decision, Minister order, as appropriate);

(g) number of the Minister Order/ Letter of Acceptance/ Approval of Tuition/ Certificate of Recognition of Studies - for foreign students.

(3) Graduates are usually issued a single certificate of completion of their studies. In case of loss or destruction, upon request, a new certificate with a new registration number shall be issued, the validity of which shall be within a maximum period of 12 months calculated from the passing of the dissertation examination.

Art. 24. Graduates who have participated in or have not passed the dissertation examination shall be issued, upon request, a certificate of completion without an examination of the university studies attesting to the completion of the study program. It shall include the following mandatory minimum elements:

(a) the field of university studies;

(b) study/specialization program;

(c) the period of study;

(d) the average grade;

(e) accreditation/provisional authorization status, form of education, teaching language, geographic location, number of credits and the normative act that establishes them (Government decision, order of the Minister, as appropriate);

(f) number of the Minister Order/Letter of Acceptance to Study/Approval of Tuition/Certificate of Recognition of Studies - for foreign students;

(the function, the surname, the first name and the signature of the people in the institution, in office at the time of completion (rector, chief secretary of the university, dean, chief secretary of the faculty), and the seal of the institution.

Art. 25. The commander (rector) may annul, with the approval of the University Senate of ANIMV, a completion examination, a certificate or a diploma if it is proven to be obtained by fraudulent means or by violating The Code of Academic Ethics and Deontology.

Art. 26. The overall average on which the graduate ranking order is established is calculated as the average grade between the average grade of the years of study and the average grade of the dissertation examination.

Art. 27. The current methodology can be modified by the University Senate of ANIMV after the emergence of new regulations regarding the general framework for organizing the examinations for the completion of studies in higher education, elaborated by the Ministry of Education and Research or within the Romanian Intelligence Service.

Art. 28. Graduates of the Faculty of Intelligence of the ANIMV can enroll and take the dissertation examination at another accredited higher education institution, if the study program followed has the same name and is organized in the same field of study - Intelligence and national security, with the approval of the university senates of the two higher education institutions, after the favorable endorsement of the management boards. This provision is only applicable to students who have completed the MISN specialization.

Art. 29 (1) This Methodology applies starting with the promotion of the 2025-2026 academic year, as well as to graduates who have not passed or have not passed the examination to complete the Master's studies until its entry into force.

(2) Upon the entry into force of this methodology, Methodology No. 365564/03.06.2025 on the organization and conduct of the dissertation examination for graduates of the Master's degree programs of the Faculty of Intelligence of the ANIMV is repealed.

„MIHAI VITEAZUL”
NATIONAL INTELLIGENCE ACADEMY
FACULTY OF INTELLIGENCE
No. _____ dated _____

Dean,

I, the undersigned, _____
(surname, father's first name, first name)

student at the Master's degree program of the Faculty of Intelligence, specialization

_____, full-time education,

preparation series _____ in order to take the dissertation examination, please approve my
registration in the _____ session.

I'll attach the following:

- ☐ - the dissertation in electronic format (.doc and .pdf format);
- ☐ - the declaration on one's responsibility regarding the originality of the scientific graduation paper
- ☐ - proof of payment of the fee to support the dissertation work -

Date

Signature

„MIHAI VITEAZUL”

NATIONAL INTELLIGENCE ACADEMY

FACULTY OF INTELLIGENCE

No. _____ dated _____

DECLARATION

I, the undersigned, _____, legitimated by ID series
_____, no. _____, issued by _____ I declare on my
own responsibility that my dissertation paper titled

_____ belongs to me entirely, being the result of my
work, based on my research and on information obtained from sources that have
been cited and indicated, according to academic norms, in the notes and in the
bibliography.

I declare that I have not tacitly or illegally used the work of others and that no
part of the paper infringes the intellectual property rights of someone, natural or legal
person.

I declare that the paper was no longer presented in this form to any higher
education institution.

Date

Signature

„MIHAI VITEAZUL”
 NATIONAL INTELLIGENCE ACADEMY
 FACULTY OF INTELLIGENCE
 SESSION _____

RECOMMENDATIONS REGARDING THE THESIS DEFENSE:

It can be defended	It cannot be defended

SIGNATURE OF THE SCIENTIFIC COORDINATOR: _____

DATE: _____

DISSERTATION EVALUATION SHEET

EVALUATION OF THE PAPER

GRADUATE'S LAST NAME AND FIRST NAME	
STUDY PROGRAM	
TITLE OF THE PAPER	
SCIENTIFIC COORDINATOR	

CRITERIA		SCORE									
1.	Representativeness of the paper theme for the field	1	2	3	4	5	6	7	8	9	10
2.	Size of the paper (under/oversized/appropriate paper)	1	2	3	4	5	6	7	8	9	10
3.	Structure of the paper (section division, balance of the parts)	1	2	3	4	5	6	7	8	9	10
4.	Documentation and use of bibliographic sources (concise/ rich, up-to-date; correct quotation etc.)	1	2	3	4	5	6	7	8	9	10
5.	Critical analysis, examination and critical interpretation of the bibliography and the studied facts	1	2	3	4	5	6	7	8	9	10
6.	Application of concepts and methodology to a new issue	1	2	3	4	5	6	7	8	9	10
7.	Originality, personal contribution, new points of view	1	2	3	4	5	6	7	8	9	10
8.	Quality of the presentation and argumentation (mastery of concepts, methodological foundation, rigorous argumentation etc.)	1	2	3	4	5	6	7	8	9	10
9.	Style, expression (coherence, fluency, correctness etc.)	1	2	3	4	5	6	7	8	9	10
10.	Layout (with mistake / correct, neat)	1	2	3	4	5	6	7	8	9	10

PROPOSED GRADE: _____

SIGNATURE OF THE SCIENTIFIC COORDINATOR: ____

DATE: _____