

ROMANIA
ROMANIAN INTELLIGENCE SERVICE
„MIHAI VITEAZUL”
NATIONAL INTELLIGENCE ACADEMY

No. **216638** from **30.03.2026**

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APPROVED,
ANIMV Senate Chairman
Assoc.Prof.Ph.D. Ecaterina DRĂGHICI



METHODOLOGY

**FOR ORGANIZING AND CONDUCTING THE DISSERTATION
EXAM FOR GRADUATES OF THE MASTER'S PROGRAMS
OF THE FACULTY OF INTELLIGENCE STUDIES WITHIN THE
„MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY**

Approved by Decision No. 9 in the University Senate session of 25.03.2026

- Bucharest, 2026 -

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LEGAL BASIS

- Law of Higher Education no. 199/2023, with its subsequent amendments and supplements;
- Law no. 80/1995 on the Status of Military Personnel, with its subsequent amendments and supplements;
- Government Decision no. 206/1995 on the reorganization of the National Intelligence Institute within the "Mihai Viteazul" National Intelligence Academy, with its subsequent amendments and supplements;
- Government Decision no. 428/2025 on the approval of accredited Master's Degree fields and programs and the maximum number of students that may be enrolled in the 2025-2026 academic year, with its subsequent amendments and supplements;
- Government Decision no. 962/2024 approving the Methodology for external evaluation of the quality of higher education;
- Government Decision no. 404/2006 on the organization and conduct of Master's studies;
- ARACIS Council Decision no. 62/H/06.03.2025, Specific quality standards for the conduct of activities relating to full-time study programs, in the first cycle, differentiated by academic fields of study;
- Order of the Minister of National Education no. 3691/2024 on the approval of the Framework Methodology for organizing and conducting Bachelor's and Master's examinations procedures, with its subsequent amendments and supplements;
- Order of the Minister of National Education no. 3692/2024 on the list of programs nationally recognized for the purpose of determining the degree of similarity in final theses;
- Order of the Minister of National Education no. 4394/2024 on the approval of the Code of Student's Rights and Obligations;
- Order of the Minister of National Education no. 4156/2020 on the approval of the Framework Regulation on the system of study documents and university documents within the higher education system, with its subsequent amendments and supplements;
- Order of the Minister of National Education no. 4481/2024 approving the Rules of

access to higher education for people with disabilities;

- EU Regulation 2024/1689 of the European Parliament and Council of 13 June 2024 establishing standardized rules on Artificial Intelligence and amending Regulations (EC) No 300/2008, (EU) No 167/2013, (EU) No 168/2013, (EU) 2018/858, (EU) 2018/1139 and (EU) 2019/2144 and Directives 2014/90/EU, (EU) 2016/797 and (EU) 2020/1828 (Regulation on Artificial Intelligence);
- Strategy for preventing and combating plagiarism within the "Mihai Viteazul" National Intelligence Academy;
- Code of Rights and Obligations for the students of "Mihai Viteazul" National Intelligence Academy;
- University Charter of "Mihai Viteazul" National Intelligence Academy.

SECTION 1

GENERAL PROVISIONS

Art.1. As an Organizing Institution of Master`s University Studies (IOSUM), the “Mihai Viteazul” National Intelligence Academy (ANIMV) organizes and conducts through the Faculty of Intelligence Studies the following master`s university studies programs:

- in the field of *Intelligence and National Security*: Intelligence Analysis (AI);
- in the field of *International Relations and European Studies*: International Relations and Intelligence Studies (RISI);

Art.2. (1) ANIMV, through the Faculty of Intelligence Studies, organizes Dissertation Examinations in accordance with this Methodology, structured according to the general criteria for organizing final exams in higher education, master`s cycle two, elaborated by the Ministry of Education and supplemented with the specific ones, established by the “Mihai Viteazul” National Intelligence Academy Senate.

(2) At the level of the Faculty of Intelligence Studies, the Master`s university study programs are completed with a Dissertation Examination, which consists of a single evaluation — namely the presentation of the Dissertation.

(3) The presentation of the Dissertation is public and is carried out through direct contact, by the presence, in the same place and at the same time, of the examination commission and of the examinee.

(4) The Dissertation Examination is conducted in Romanian.

(5) The results obtained within the oral examinations cannot be contested, in accordance with the provisions of art. 36 para. (3) of the Framework - Methodology approved by OMEN no. 3691/2024.

Art.3. For students enrolled in the Master`s university programs organized by the Faculty of Intelligence Studies, the Dissertation Examination is organized by the Faculty of Intelligence Studies.

Art.4. Only graduates who have fulfilled all the educational obligations provided within the curriculum and in the disciplines' sheets may take part in the Dissertation Examination.

Art.5. (1) The research areas within which the Dissertations are carried out are established at the level of the university community, represented by the Faculty of Intelligence Studies and the research structures, in accordance with the vision and strategy of research, development and innovation of ANIMV, the curricula and the disciplines' sheets studied by students.

(2) The research topic is implemented under the guidance of a teacher.

Art.6. In order to ensure the possibility of option, students will propose titles and topics for the Dissertation within the research areas of the advisors.

Art.7. (1) Each student will have a thesis advisor, a teacher, holder of a teaching degree of at least university lecturer.

(2) Students within the Master's university programs meant for the training of intelligence officers for the Romanian Intelligence Service will have, as a Specialist Advisor, together with the advisor from paragraph (1), an expert from the unit where they operate.

Art.8. (1) Students are required to choose a Dissertation topic, at least two semesters before completing their studies. After the choice is made, the Council of

the Faculty of Intelligence Studies approves a table containing the name of the student, the title of the Dissertation and the thesis advisor. Tutors ensure that all students have chosen the topic of the Dissertation within the deadline set by this Methodology.

(2) The student must obtain the approval of the thesis advisor and of the specialist advisor. The final decision regarding the orientation of the research belongs to the thesis advisor.

(3) The centralization of the titles of the works will be carried out through the Secretariat of the Faculty of Intelligence Studies.

Art.9. (1) The Dissertation will be prepared in accordance with the methodologies adopted at the level of the academic community and in compliance with the internal rules on classified documents, as appropriate.

(2) The Academic Writing Guide and the Methodologies of Development and Writing will be made available to students through the thesis advisors or through dedicated platforms.

Art.10. (1) Dissertations must have original content. If deviations from the norms of academic ethics and integrity are found, and if the decision of the thesis advisor is to reject the work, the graduate loses the right to attend the final assessment in that exam session, being considered REJECTED.

(2) The scientific coordinator has the right to award the REJECTED rating prior to the antiplagiarism verification of the work if the student has not fulfilled his obligations regarding the presentation, at different stages, during the preparation and elaboration period, if the student did not consider the recommendations of the coordinator or if the scientific level of the work is not appropriate.

(3) The faculty board approves the maximum threshold for the similarity coefficient and the AI content indicator.

(4) The similarity report and the AI content detection report are consultative tools for the process of evaluating the work. These reports are intended to assist the thesis advisor, who has the final decision on the rating awarded.

(5) Students are responsible for ensuring the originality of the content. The thesis advisors are required to exercise due diligence in verifying the compliance of the works with the specific requirements for an original creation.

(6) The submission by the student of plagiarized or falsified work (purchased work) in order to take the final assessment is punishable by the loss of the right to take the final assessment in that exam session.

(7) In the research process for the Dissertation, students may use instruments specific to Artificial Intelligence. Students are forbidden, however, to generate parts of the work with Artificial Intelligence and to attribute their authorship to them. Any use of Artificial Intelligence will have to be mentioned in the Dissertation and will be done only with the approval of the thesis advisor.

SECTION 2

RIGHTS AND OBLIGATIONS OF THE DISSERTATION ADVISORS AND GRADUATE STUDENTS

Art.11. Thesis advisors have the following **obligations**:

- a)** to establish, together with the student, the topic of the Dissertation, the research programme and the schedule for drawing up the Dissertation;
- b)** to advise students whenever they request, according to an established chart;
- c)** to periodically analyse the status of the Dissertation and make observations and suggestions to supplement or reconsider, when appropriate;
- d)** to ensure the originality of the work by checking it by means of similarities identifying software provided by ANIMV, in accordance with the established deadlines;
- e)** to verify compliance with the rules of academic integrity and plagiarism avoidance;
- f)** to give ratings or grades in accordance with the value of the work;
- g)** to comply with the rules of the Code of Ethics and University Deontology.

Art.12. Students who elaborate the Dissertation have the following **rights**:

- a)** to be informed of the results of the Dissertation Examination;
- b)** to be notified of the scheduling of the Dissertation Examination;
- c)** to receive guidance from the thesis advisor.

Art. 13. Students who elaborate their Dissertation paper have the following obligations:

- a) to propose the topic of the Dissertation in accordance with the research areas proposed by the Faculty of Intelligence Studies;
- b) change the theme of the Dissertation or its advisor only once, for duly substantiated reasons, based on a report approved by the dean of the competent faculty.
- c) to submit the request for the topic choice to the Secretariat of the Faculty of Intelligence Studies at the time set;
- d) to comply with the requirements of the paper's director, in relation to the content of the paper;
- e) to follow the Academic Writing/Elaboration and Writing Guide for Dissertation;
- f) to abide by the Synopsis of the Dissertation paper;
- g) to comply with the rules of the Code of Ethics and Academic Deontology;
- h) to obtain the opinion of the Research Ethics Sub-Committee if the research involves human subjects;
- i) to comply with the antiplagiarism rules;
- j) to follow the guidance provided by the coach on the use of material generated with computer applications capable of generating text and content through artificial intelligence.

SECTION 3

ORGANIZATION AND CONDUCT OF THE DISSERTATION EXAMINATION

Art. 14. (1) The organization and the conduct of the examination for the Defense of the Dissertation paper shall be carried out under the coordination of an Examination Board, appointed by Order of Day on Unit.

(2) For the organization of the Dissertation Examination, the provisions of Order no. 4.481/2024 on accessibility of higher education for persons with disabilities will be taken into account. Furthermore, the rights of persons with special educational needs / disabilities provided by the legislation in force and by the Code of rights and obligations of the student from the "Mihai Viteazul" National Intelligence Academy will be respected.

Art.15. (1) The President of the exam commission and the members of the commissions, by specialization, are proposed by the dean of the Faculty of Intelligence Studies.

(2) The members of the commissions shall be approved by the commander (rector) of the ANIMV.

(3) Each commission of the Examination Board shall be composed of at least four members, as follows: a chairman, a minimum of two teachers and a secretary.

(4) The Chairman of the Dissertation Examining Board shall have at least the academic degree of Associate Professor.

(5) The members of the committee must have at least the teaching grade of University Lecturer.

(6) The secretary of the commission must have at least the teaching grade of University Assistant and is exclusively responsible for drafting and managing administrative documents.

(7) Members of the Examination Board may not with those examined or with each other in relation of spouses, in-laws and relatives up to and including third grade relations, as required by law.

(8) The composition of the panel for the Dissertation Examination shall be published on the internal channels of the institution.

(9) The composition of the graduation exam committees and the number of their members shall not be altered during the course of the examination.

(10) The management of the ANIMV and the Examination Board shall be fully responsible for organizing and conducting the Dissertation Examination.

Art. 16. 15 working days prior to the date of the examination, Master students will send to the ANIMV:

- a)** the application for inclusion in the examination (Annex 1)
- b)** the Dissertation paper in electronic form, extension .doc and .pdf, on the indicated e-mail address;
- c)** the affidavit (Annex 2) concerning the originality of the contents of the Dissertation.

Art. 17. The Secretariat of the Faculty of Intelligence Studies collates the Dissertation papers received by the set deadline and transmits them individually to the mentors within 5 working days.

Art. 18. (1) The paper advisor will draw up an evaluation sheet for the Dissertation paper (Annex 3), which will contain the analysis of the paper and the proposal for admission of the paper to be supported before the examination committee or its rejection, by marking the option in the appropriate section and mentioning the arguments that led to the rejection of the paper in this proposal.

(2) The evaluation sheet and the note of the paper's advisor cannot be contested by the graduate.

(3) The assessment sheet, accompanied by the similarity verification reports, shall be sent to the Secretariat of the Faculty of Intelligence Studies by the advisors **at least 5 working days prior to the date of the examination.**

(4) The faculty secretariat prepares the hourly planning of the support for the Dissertations admitted and communicate it to the students at least 5 working days before the support.

Art.19. (1) Each member of the commission proposes a whole note, from 1 to 10. The average for passing the Dissertation Examination shall be the arithmetic mean of the marks awarded by the members of the committee. It shall be calculated to two decimal places, without rounding, solely on the basis of the marks awarded by the members of the Examination Board.

(2) The average of the dissertation exam must be at least 6,00.

(3) The committees' deliberations on the outcome of the graduation exam are not public.

Art. 20. (1) For master students who do not pass the Dissertation Examination, the Faculty of Intelligence Studies will plan a new session, in accordance with the provisions of OMEN 3691/2024, upon the proposal of the Faculty Council and with the approval of the University Senate.

(2) The graduate who has not passed the Dissertation Examination can participate in a new session with the payment of an exam fee, in the amount approved by the Board of Directors and the University Senate, on the proposal of the Council of the Faculty of Intelligence Studies.

Art. 21. The Dissertation Commission is responsible for the application and compliance with the provisions of this Methodology.

SECTION 4

FINAL PROVISIONS

Art. 22. Graduates of the Faculty of Intelligence Studies of the ANIMV who passed the Dissertation Examination receive the Master's degree accompanied by the Diploma Supplement, which will be issued within 12 months of the date of promotion, according to the regulations in force.

Art.23. (1) Until the diploma is awarded, graduates who have passed the Dissertation Examination receive, upon request, certificates, valid for 12 months, which confer on the holder the same legal rights as the diploma and which will include information on the field of university studies, the study program/specialization, the period of study, the average years of study, the provisional accreditation/authorization status, the form of education, the language of teaching, the geographical location, the number of credits and the normative act regulation that establishes them (Government decision, order of the minister, if applicable).

(2) Graduates are usually issued a single certificate of completion of studies. In case of loss or destruction, upon request, a new certificate with a new registration number shall be issued, the validity of which shall be within a maximum period of 12 months starting with the date the dissertation exam was passed.

Art. 24. Graduates who have not taken or have not passed the Dissertation Examination are issued, upon request, a certificate on graduation without examination of completion of studies, which will include information on the field of university studies, the program of studies/specialization, the period of studies, the average completion of each year of studies, the provisional accreditation/authorization status, the form of education, the language of teaching, the geographical location, the number of credits and the normative act that establishes them (Government decision, order of the Minister, as the case may be).

Art. 25. The commander (Rector) of the ANIMV may cancel, with the approval of the University Senate, an examination for completion of studies, a certificate or a diploma of studies when it is proven that it was obtained by fraudulent means or by violation of the provisions of the Code of Ethics and University Deontology.

Art. 26. The overall average on which the graduate ranking order is established is calculated as the arithmetic mean between the average of the years of study and the average of the dissertation exam.

Art. 27. This Methodology may be modified by the University Senate of the "Mihai Viteazul" National Intelligence Academy upon the emergence of new regulations on the general framework for the organization of the exams for the completion of studies in higher education, elaborated by the Ministry of Education and Research or within the Romanian Intelligence Service.

Art.28. (1) This Methodology applies starting with the promotion of the academic year 2025-2026, as well as to graduates who have not taken or have not passed the exam for the completion of master studies until its entry into force.

(2) Upon the entry into force of this methodology, Methodology No 365318/03.06.2025 on the organization and conduct of the Dissertation Examination for graduates of the Master's degree programs of the Faculty of Intelligence Studies of the ANIMV is repealed.

"MIHAI VITEAZUL"

NATIONAL INTELLIGENCE ACADEMY
FACULTY OF INTELLIGENCE STUDIES

No. _____ of _____

Annex No. 1

Mr. Dean,

I, the undersigned _____ (surname, father's first name, first name), student at the Master's degree program _____ of the Faculty of Intelligence Studies, specialization _____, day course, training series _____, please approve my registration in the session _____ in order to take the Dissertation Examination.

Additionally, I attach the Dissertation paper in electronic format (.doc and .pdf format), as well as the affidavit on the originality of the contents of the Dissertation paper.

Furthermore, I attach the proof of payment of the fee for supporting the Dissertation.

Date

Signature

"MIHAI VITEAZUL"

NATIONAL INTELLIGENCE ACADEMY

FACULTY OF INTELLIGENCE STUDIES

No. _____ of _____

Annex No. 2

DECLARATION

I, the undersigned _____, authenticated with the CI series _____, no. _____, issued by _____ declare that the Dissertation paper with the title _____ belongs to me entirely, being the result of my work, based on my research and on information obtained from sources that have been cited and indicated, according to the academic norms, in the notes and in the bibliography.

I declare that I have not tacitly or illegally used the work of others and that no part of this paper infringes anyone's intellectual property rights, natural or legal person.

I declare that the paper has not been presented in this form to any higher education institution.

Date

Signature

"MIHAI VITEAZUL"

NATIONAL INTELLIGENCE ACADEMY

FACULTY OF INTELLIGENCE STUDIES

No. _____ of _____

Annex No. 3

RECOMMENDATIONS FOR SUPPORT:

It can be supported	Cannot be supported

THESIS ADVISOR SIGNATURE: _____**DATE:** _____**EVALUATION FORM OF THE DISSERTATION PAPER**

GRADUATE'S FIRST AND LAST NAME	
STUDY PROGRAM	
TITLE OF DISSERTATION PAPER	
DISSERTATION PAPER ADVISOR	

PAPER EVALUATION

CRITERIA		SCORE									
1.	Paper's theme relevance in the field	1	2	3	4	5	6	7	8	9	10
2.	The extent of the dissertation paper (sub/ oversized/ appropriate to the subject)	1	2	3	4	5	6	7	8	9	10
3.	Paper structure (division into chapters, overall balance)	1	2	3	4	5	6	7	8	9	10
4.	Documentation and use of bibliographic sources (summary/ rich, updated; correct citation)	1	2	3	4	5	6	7	8	9	10
5.	Critical analysis, examination and critical interpretation of the bibliography and the facts studied	1	2	3	4	5	6	7	8	9	10
6.	Application of concepts and of methodology on a new issue	1	2	3	4	5	6	7	8	9	10
7.	Originality, personal contribution, new points of view	1	2	3	4	5	6	7	8	9	10
8.	Quality of exposure and argumentation (mastery of concepts, methodological foundation, rigorous)	1	2	3	4	5	6	7	8	9	10
9.	Style, Expression (coherence, fluency, correctitude)	1	2	3	4	5	6	7	8	9	10
10.	Typing (wrong/right, neat)	1	2	3	4	5	6	7	8	9	10

SUGGESTED NOTE: _____