

ROMANIA  
ROMANIAN INTELLIGENCE  
SERVICE  
"MIHAI VITEAZUL"  
NATIONAL INTELLIGENCE ACADEMY  
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# **"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

## **METHODOLOGY FOR ORGANIZING AND CONDUCTING THE SELECTION PROCESS FOR ADMISSION TO POSTDOCTORAL STUDIES**

The methodology was approved by the Senate of the "Mihai Viteazul" National Intelligence Academy during the meeting held on 28.03.2024

Bucharest, 2024

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## Section 1. Legal Framework

### Art. 1.

(1) The organization and conduct of the selection for postdoctoral studies within the "Mihai Viteazul" National Intelligence Academy shall be carried out according to the following legal framework:

1. Law on Higher Education no. 199/2023, as amended and supplemented;
2. Order of the Ministry of Education no. 3020/08.01.2024 for the approval of the Framework Regulation on Doctoral Studies;
3. Order no. 3.693 dated 1 February 2024 for the approval of the Framework Methodology on the Organization of Admission to Higher Education in Short-Term, Bachelor's, Master's, and Doctoral Studies;
4. Internal regulations of the Romanian Intelligence Service governing the selection and recruitment process of military personnel.

## Section 2. Organization of the Selection Process for Admission to Postdoctoral Studies

### Art. 2.

(1) The postdoctoral programs in advanced scientific research shall be organized within the accredited doctoral fields of the Institution Organizing Doctoral Studies of the "Mihai Viteazul" National Intelligence Academy (IOSUD ANIMV), shall be research-oriented and aim at the following:

- a) producing original scientific knowledge of international relevance, based on scientific methods, at the intersection of various fields;
- b) producing syntheses and assessments based on professional expertise and the state-of-the-art techniques, for the purpose of addressing critical research and/or professional specialization issues, expanding and redefining existing professional knowledge or practices by applying cutting-edge scientific methods and techniques.

(2) Postdoctoral programs in advanced scientific research shall be organized within the accredited doctoral fields of IOSUD ANIMV and, depending on the source of funding, may be conducted as follows:

- a) as full-time programs funded by legally established sources or as fee-based programs;
- b) as part-time programs, funded from the SRI budget and tuition-free.

(3) The attendance requirements during the postdoctoral program in advanced scientific research shall be as follows:

- a) The full-time study program shall require mandatory daily attendance for 8 hours at the specific activities of the postdoctoral advanced research program and mandatory participation in other activities specific to IOSUD ANIMV.
- b) The part-time study program shall require mandatory attendance only during the specific activities of the postdoctoral advanced research program and optional participation in other activities specific to IOSUD ANIMV.

### Art. 3.

(1) Filling vacancies in the full-time study program shall require the conclusion of a postdoctoral study agreement and a fixed-term employment contract for the position of research scientific researcher within IOSUD ANIMV.

The fixed-term employment contract shall last 2 years, with the possibility of extension to 3 years, according to the provisions of the Regulation on the Organization and Conduct of the Postdoctoral Advanced Research Program, 2024.

(2) Filling vacancies in part-time study programs, whether tuition-free or tuition-based, shall require only the conclusion of a postdoctoral study contract with IOSUD ANIMV.

**Art. 4.**

(1) Candidates who apply for the vacant positions in the full-time study programs funded from legally established sources, who are not employees of the Romanian Intelligence Service, shall submit a request to the Rector of ANIMV to initiate the selection procedures for employment, according to the template in Annex SEL01.

(2) Applications to begin the selection process shall be submitted to the ANIMV Rector by April 30 for the admission session to be held during the following academic year.

(3) Candidates shall go through the selection process for employment under the terms and within the timeframes set by the relevant departments of the Romanian Intelligence Service.

**Section 3. Organization of the Admission Contest for Postdoctoral Studies**

**Art. 5.**

(1) The organization and conduct of the admission contest for the postdoctoral studies shall be carried out by the doctoral schools of IOSUD ANIMV. An admissions committee and an appeals committee (if a written exam is held) shall be established to organize and conduct the admissions process for postdoctoral studies, as proposed by the Doctoral School Council and approved by the Council for Doctoral Studies/ CSUD.

(2) The admissions committee shall also include the scientific coordinators, for the candidates applying for the vacant places assigned to them.

(3) Individuals who are spouses, in-laws, and relatives up to and including the 3<sup>rd</sup> degree of kinship with the candidates or the scientific coordinators may not be appointed to the admissions committee or the appeals committee.

**Art. 6.**

(1) The organization and conduct of the admission contest for the postdoctoral studies shall be carried out in accordance with the *Procedure for Organizing and Conducting the Admission Contest for the Postdoctoral Advanced Research Program*, that shall be developed by each doctoral school.

(2) Only graduates holding a doctoral degree or its equivalent, from Romania or other EU Member States, who have accumulated at least 180 transferable academic credits (ECTS) for the doctoral study program shall be eligible to participate in the admission contest for doctoral studies.

(3) Only the candidates who, as of September 1, shall meet all of the following requirements simultaneously may apply for the postdoctoral admission contest for the vacant places in full-time programs, whether funded by legally established sources or tuition-based:

a. they earned their doctoral degree five years prior to September 1 or at any other time, provided that they were awarded a certificate of excellence at the "Marie Skłodowska Curie" competitions;

b. they are either employees or meet the requirements for employment at the Romanian Intelligence Service.

(4) Candidates who, as of September 1, shall meet all of the following requirements simultaneously may apply for the postdoctoral admission contest for the vacant places in the part-time tuition-free study program:

a. they earned their doctoral degree five years prior to September 1 or at any other time, provided that they were awarded a certificate of excellence at the "Marie Sklodowska Curie" competitions;

b. they are employees of the Romanian Intelligence Service.

(5) Candidates who, as of September 1, shall meet the following requirement may apply for the postdoctoral admission contest for vacant places in the part-time tuition-based program:

a. they earned their doctoral degree five years prior to September 1 or at any other time, provided that they were awarded a certificate of excellence at the "Marie Sklodowska Curie" competitions.

**Art. 7.**

(1) Citizens who are not nationals of the European Union, the European Economic Area, or the Swiss Confederation (non-EU citizens), graduates of doctoral studies holding a doctoral degree or its equivalent may apply for admission to postdoctoral studies. The recognition of the studies completed by them outside Romania shall be handled by the relevant directorate within the Ministry of Education.

**Art. 8.**

(1) In accordance with the requirements set forth in Art. 2 para. (3), at the time of registration for the admission contest, the candidate to postdoctoral advanced research programs may opt depending on the types of programs for which the admission contest is organized

(2) The number and distribution of vacant positions for all forms of education and funding options shall be determined annually, between January and February.

(3) The vacant places for all forms of education and funding categories shall be filled through a competitive selection process.

**Art. 9.**

(1) The application file for the admission contest shall be submitted in accordance with the provisions of the public notice regarding the organization and conduct of the admission contest for postdoctoral studies, which will be published on the website [animv.ro](http://animv.ro) at least 6 months prior to the admission contest.

**Art. 10.**

(1) The doctoral school that organizes and conducts the admission contest for postdoctoral studies shall ensure the transparency of the selection and admission procedures for postdoctoral studies, of the assessment criteria, and of the standards required of candidates by publishing them on the website [animv.ro](http://animv.ro) at least 6 months before the admission contest for postdoctoral studies is held.

## **Section 4. Final Provisions**

**Art. 11.**

(1) This *Methodology* shall take effect on the date of its approval by the ANIMV Senate.

(2) This *Methodology* shall be updated whenever necessary and when relevant legislative amendments occur.

(3) Upon the entry into force of this *Methodology*, any previous provisions shall be hereby repealed.

**“MIHAI VITEAZUL”**

Annex SEL01

**NATIONAL INTELLIGENCE ACADEMY**

No. \_\_\_\_\_ dated \_\_\_\_\_

**APPROVED**  
RECTOR OF  
“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY

**TO THE RECTOR OF  
“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMIEI**

I, the undersigned [First name, LAST NAME]\*, a Romanian citizen, PIN [1234567890123], ID card series [xx], no. [123456], residing at no. [xx] [street] str., bldg. [xx], apt. [xx], [locality], [county], in accordance with the provisions of Article 4 of the *Methodology for Organizing and Conducting the Selection Process for Admission to Postdoctoral Studies*, hereby express my intention to participate in the admission contest for the postdoctoral advanced research program, for a vacant position in the full-time education program funded from legally established sources, and therefore I kindly ask you to approve the initiation of the selection process for employment with the SRI.

Date \_\_\_\_\_

Signature of the applicant \_\_\_\_\_

Personal contact  
information:

Phone number:

E-mail:

\* fill in the requested information, then delete [ ]