

ROMANIA
ROMANIAN INTELLIGENCE
SERVICE
NATIONAL INTELLIGENCE ACADEMY
"MIHAI VITEAZUL"
No. 314540 of 29.04.2024

UNCLASSIFIED



”MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY

METHODOLOGY FOR AWARDING SCHOLARSHIPS, GRANTS AND STUDY AND RESEARCH MOBILITY TO DOCTORAL STUDENTS AND POST-DOCTORAL RESEARCHERS

The methodology was approved by the Senate of the „Mihai Viteazul” National Intelligence Academy, during the meeting of 24.04.2024

Bucharest, 2024

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Section 1. Legal basis

Art. 1.

- (1) The award of scholarships, grants and study and research mobility for doctoral students and postdoctoral researchers from IOSUD ANIMV shall be done in accordance with the provisions of:
 1. Higher Education Law No. 199/2023, as amended and supplemented;
 2. Order of the Ministry of Education No.3020/08.01.2024 for the approval of the Framework Regulation on doctoral studies
 3. Order of the Ministry of Education No. 6.494 of October 10, 2023 on the approval of the amounts of scholarships for students enrolled in university study programs, organized with funding from the state budget, in a full-time education form, of the state higher education institutions, in the 2023-2024 academic year
 4. Order of the Ministry of Education No. 6901 of December 28, 2023 for the approval of the Methodology for the allocation of budgetary funds for basic and additional funding of state higher education institutions in Romania, for the year 2024;
 5. Internal regulations of the Romanian Information Service regarding the financial activity.

Section 2 General provisions

Art. 2.

- (1) According to this Methodology, the "Mihai Viteazul" National Intelligence Academy (ANIMV), as IOSUD, can offer doctoral students and postdoctoral researchers:
 - a. scholarships;
 - b. research grants for the participation in conferences, summer schools, training courses, internships abroad, publication of specialized articles or other specific forms of dissemination of research results, domestically or abroad;
 - c. study and research mobility, for domestic or abroad internships.
- (2) Scholarships, grants and mobility for studies and scientific research shall be awarded to doctoral students and postdoctoral researchers enrolled in a doctoral study program or in a postdoctoral advanced research program.
- (3) The scholarships, grants and mobility for studies and scientific research are granted from the state budget, from the SRI budget and/or from personal revenues, from other legally constituted sources, obtained by ANIMV in national and international competitions, in the amount stipulated by these contracts.

Section 3 The award of study grants

Art. 3.

- (1) Doctoral scholarships are granted to PhD students enrolled in the full-time education form, with funding from the state budget, with scholarship.
- (2) The amount of doctoral scholarships is determined by the Order of the Ministry of Education on the approval of the amounts of scholarships for students enrolled in university study programs, organized with funding from the state budget, in a full-time education form, of the state higher education institutions
- (3) Doctoral students may benefit from a scholarship from the state budget for only one doctoral university study program.

- (4) The duration of the scholarships is equal to the duration of the doctoral studies program, namely 4 years.

Art. 4.

- (1) The monthly award of scholarships from the state budget is subject to the monthly presentation by the PhD student of the Doctoral Activity Report, according to Annex BGM01.
- (2) The award of doctoral study scholarships shall cease in the following cases:
- a. the doctoral student fails to submit the monthly activity sheet;
 - b. during the period in which the doctoral program is interrupted;
 - c. during the period in which the doctoral program is extended;
 - d. In the month following the defense of the doctoral thesis.

Art. 5.

- (1) PhD students and post-doctoral researchers enrolled in the full-time or part-time education form, regardless of the form of funding, may also obtain scholarships from other legally constituted sources, according to the amount established by the grant agreement.
- (2) If the doctoral study program or the post-doctoral advanced research program are funded from other legally constituted sources, the scholarship award period and the conditions for their award will be those established in the grant agreement.

Section 4 The award of scientific research grants

Art. 6.

- (1) Scientific research grants are awarded to PhD students enrolled in the doctoral studies program.
- (2) The amount of the scientific research grants is determined annually, in accordance with the provisions of the Order of the Ministry of Education on the Methodology for the allocation of budgetary funds for basic and additional funding of state higher education institutions in Romania.
- (3) The Council of the Doctoral School proposes for approval to the Board of Directors of ANIMV the amount of the scientific research grant, depending on the evolution of the legal provisions, the education form and the type of funding specific to each PhD student, as follows:
- a. the amount of the research grant for PhD students enrolled in a full-time education form, with funding from the state budget represents at least 20 % of the total annual grant amount, namely 20 % of TAG (Total Annual Grant);
 - b. the amount of the research grant for doctoral students and post-doctoral researchers enrolled in part-time, tuition-free education form, funded from the SRI budget, represents at least 20 % of the annual amount of the core funding of the doctoral grant, namely 20 % of TAG (Total Annual Grant);
 - c. the amount of the research grant for doctoral students and post-doctoral researchers enrolled in part-time, tuition-based education form, represents at least 20 % of the annual amount of doctoral fee-based funding, namely 20 % of VTxD;
- (4) Scientific research grants are awarded on a nominal basis and are granted upon the request of each Ph.D. student or postdoctoral researcher. The application for the research grant is addressed to the ANIMV Rector, is approved by the doctoral supervisor and the Director of the Doctoral School and will be accompanied by supporting documents, according to Annex BGM02.
- (5) The reimbursement request is made after the completion of the participation in conferences, summer schools, training courses, internships abroad, publication of specialized articles or other specific forms of dissemination of research results.

- (6) The reimbursed amount will not exceed the specified amount of the scientific research grant.
- (7) The unused amount of the scientific research grant will not be carried over from one academic year to the next.

Art. 7.

- (1) The duration of the research grants is equal to the duration of the doctoral studies program, namely 4 years.
- (2) PhD students and postdoctoral researchers can benefit from the research grant from the state budget or SRI budget for only one doctoral university study program or for only one postdoctoral advanced research program.
- (3) No research grants from the state budget or the SRI budget shall be awarded during the interruption periods or extension periods of the doctoral study program or the postdoctoral advanced research program.

Art. 8.

- (1) PhD students and post-doctoral researchers enrolled in the full-time or part-time education form, regardless of the form of funding, may obtain research grants from other legally constituted sources, according to the amount established by the grant agreement.
- (2) If the doctoral study program or the post-doctoral advanced research program are funded from other legally constituted sources, the research grant award period and the conditions for their award will be those established in the grant agreement.

Section 5 The award of study and/or research mobility**Art. 9.**

- (1) Domestic or abroad study and/or research mobility is granted to PhD students and postdoctoral researchers enrolled in the PhD study program or the advanced postdoctoral research program, in a full-time or part-time education form, regardless of the form of funding.
- (2) Domestic or abroad study and/or research mobility is granted to PhD students and postdoctoral researchers declared as winners of the contests organized by ANIMV, in order to obtain domestic or abroad study and/or research mobility.
- (3) Domestic or abroad study and/or research mobility is granted according to the conditions established by ANIMV or to the grant agreements, from personal revenues, from other legally constituted sources, including from non-refundable external grant agreements.
- (4) The duration of the domestic or abroad study and/or research mobility is the one established in the Terms and Conditions for organizing the Mobility Contest.
- (5) The conditions for granting domestic or abroad study and/or research mobility are established by the Study and/or Research Mobility Agreement.

Section 6 Final provisions**Art. 10.**

- (1) PhD students and postdoctoral researchers may also benefit from scholarships to encourage academic performance, social scholarships, occasional social scholarships, special scholarships, under the conditions established by the ANIMV *Methodology for awarding scholarships and other forms of financial aid*.
- (2) Double or multiple funding of the same activity from scholarships, grants or domestic or abroad study and/or research mobility is prohibited.
- (3) The Doctoral School shall submit every six months to the Financial Sector of ANIMV the situation of Ph.D. students and postdoctoral researchers benefiting from the scholarships provided for in Article 4, according to Annex BGM03.
- (4) The half-yearly statements submitted to the Financial Sector of ANIMV shall be updated whenever there is a change in the case of awarding scholarships.

- (5) The Doctoral School shall submit every six months to the Financial Sector of ANIMV the situation of Ph.D. students and postdoctoral researchers benefiting from the research grants provided for in Article 7, according to Annex BGM04.
- (6) The half-yearly statements submitted to the Financial Sector of ANIMV shall be updated whenever there is a change in the case of awarding research grants.

Art. 11.

- (1) This Methodology enters into force on the date of its approval by the ANIMV Senate.
- (2) On the date of entry into force of this Methodology, the *Methodology for awarding scholarships to PhD students and postdoctoral researchers, 2022*, and any other provisions contrary to this Methodology shall be repealed.

**NATIONAL INTELLIGENCE ACADEMY
"MIHAI VITEAZUL"
INTELLIGENCE AND SECURITY
DOCTORAL SCHOOL**

Annex BGM01

No. _____ of _____

APPROVED
THE DIRECTOR
OF THE DOCTORAL SCHOOL
Professor, PhD.
[First Name NAME]

ENDORSED
DOCTORAL SUPERVISOR
[SCIENTIFIC COORDINATOR]
Professor, PhD.
[First Name NAME]

DOCTORAL ACTIVITY REPORT

Ph.D. student: [rank, First Name Name]

Education form: full-time

Type of funding: scholarship

Reporting period: [university month / year]

Activities specific to the doctoral studies program:

1. Training program based on advanced university
 - a. subject
 - b. subject
 - c. ...
2. Individual scientific research program
 - a. activity
 - b. activity
 - c. ...
3. The knowledge, skills, responsibilities, autonomy complementary program
 - a. module
 - b. module
 - c. ...
4. Other activities
 - a. activity
 - b. activity
 - c. ...

Date: Signature:

**NATIONAL INTELLIGENCE ACADEMY
"MIHAI VITEAZUL"
INTELLIGENCE AND SECURITY
DOCTORAL SCHOOL**

Annex BGM02

No. _____ of _____

APPROVED
THE DIRECTOR
OF THE DOCTORAL SCHOOL
Professor, PhD.
[First Name NAME]

ENDORSED
DOCTORAL SUPERVISOR
[SCIENTIFIC COORDINATOR]
Professor, PhD.
[First Name NAME]

DOCTORAL RESEARCH GRANT APPLICATION

Ph.D. student: [rank, First Name Name]

Education form: full-time / part-time

Grant value: 20%VGDT / 20%VGD / 20%VTxD

Granting period: [university year]

Specific activities for which reimbursement is requested from the research grant:

1. Participation in scientific conferences [name of the conference]
2. Participation in summer schools [name of the summer school]
3. Participation in training courses [name of the training course]
4. Participation in training / abroad research courses [name of the internship]
5. Publication of specialized articles domestically or abroad [name of the publication]
6. Other specific forms of dissemination of research results domestically or abroad

[For each task specify:]

- a. the period
- b. the contribution
- c. supporting documents

I declare on my own responsibility that the activities requested for reimbursement have not been financed from other budgetary or other legally constituted sources.

Date: Signature:

NATIONAL INTELLIGENCE ACADEMY
”MIHAI VITEAZUL”
INTELLIGENCE AND SECURITY
DOCTORAL SCHOOL

Annex BGM03

No. _____ of _____

COMMANDANT (RECTOR)
„MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY

For the implementation of the provisions of Law No 199/2023, Art. 63 and of the Order of the ME no. xxxx/20xx, Art. xx, for determining the amount of scholarships for PhD students enrolled in doctoral studies funded from the state budget, with scholarship, in a full-time education form, in the state higher education institutions, published in the OG (Official Gazette) part I, no. xxxx/20xx, please approve the granting of monthly scholarships of studies in the amount listed below to PhD students enrolled in full-time education form, with funding from the state budget, for the period **01 month 20xx - 30 month 20xx** (semester 1/2, academic year 20xx-20xx), as follows:

1. Ph.D. student [First name NAME] – [x.xxx] lei monthly;
2. Ph.D. student [First name NAME] – [x.xxx] lei monthly.

THE DIRECTOR
OF THE DOCTORAL SCHOOL
Professor, PhD.
[First Name NAME]

NATIONAL INTELLIGENCE ACADEMY
”MIHAI VITEAZUL”
INTELLIGENCE AND SECURITY
DOCTORAL SCHOOL

Annex BGM04

No. _____ of _____

COMMANDANT (RECTOR)
„MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY

For the implementation of the provisions of Law no. 199/2023, Art. 63 and of the Order of the ME no. xxxx/20xx, Art. xx, for the approval of the Methodology for the allocation of budgetary funds for basic and additional funding of state higher education institutions in Romania, published in the OG (Official Gazette) part I, no. xxxx/20xx, please approve the granting of annual research grants in the amount listed below to the doctoral students enrolled in the Doctoral School, for the period **01 month 20xx - 30 month 20xx** (semester 1/2, academic year 20xx-20xx), as follows:

1. Research grant for PhD students enrolled in a full-time education form, with funding from the state budget = 10 % VGDT
 - a. Ph.D. student [First name NAME] – [x.xxx] lei / per semester;
 - b. Ph.D. student [First name NAME] – [x.xxx] lei / per semester.
2. Research grant for PhD students enrolled in a part-time education form, with funding from the SRI budget = 10 % VGD
 - a. Ph.D. student [First name NAME] – [x.xxx] lei / per semester;
 - b. Ph.D. student [First name NAME] – [x.xxx] lei / per semester.
3. Research grant for PhD students enrolled in a part-time education form, with fee-based funding = 10 % VTxD
 - a. Ph.D. student [First name NAME] – [x.xxx] lei / per semester;
 - b. Ph.D. student [First name NAME] – [x.xxx] lei / per semester.

DIRECTOR
OF THE DOCTORAL SCHOOL
Professor, PhD
[First Name NAME]