

ROMANIA
ROMANIAN INTELLIGENCE SERVICE
"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY

UNCLASSIFIED
Single copy

No. 192258 of 18.03.2025

APPROVED
President of the ANIMV Senate

Associate Professor Ecaterina DRĂGHICI



**REGULATIONS
FOR PROMOTION TO POSITIONS CORRESPONDING TO
PROFESSIONAL DEGREES IN
RESEARCH AND DEVELOPMENT IN
"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

Approved at the University Senate meeting on March 11, 2025

- Bucharest, 2025 -

LEGAL BASIS

- *Higher Education Law No. 199/2023, as amended and supplemented;*
- *Law No. 80/1995 on the status of military personnel, as amended and supplemented;*
- *Law No. 183/2024 on the status of research, development and innovation personnel;*
- *Government Decision No. 1569/2024 on the methodological norms for organising the promotion examination for obtaining professional degrees by research, development and innovation personnel in research organisations;*
 - *Order of the Minister of National Education and Scientific Research No. 6129/2016 on the approval of the minimum standards required and mandatory for the award of teaching titles in higher education, professional degrees in research and development, the status of doctoral supervisor and the certificate of competence, with subsequent amendments and additions;*
 - *University Charter of the National Intelligence Academy "Mihai Viteazul".*

CHAPTER I GENERAL PROVISIONS

Art. 1 These Regulations for promotion to positions corresponding to professional research and development degrees, hereinafter referred to as *the Examination Regulations*, regulate the organisation and conduct of examinations for promotion to positions corresponding to professional research and development degrees at the "Mihai Viteazul" National Intelligence Academy (ANIMV). **Art.**

2. (1) The ANIMV employs military and civilian university teaching staff as tenured, associate, and visiting associate teaching staff, research staff, and associate research staff.

(2) At ANIMV, research staff are differentiated by function and professional level as follows:

a) senior researchers, holding a PhD:

(i) leading researcher (R4): scientific researcher grade I - CS I;

(ii) established researcher (R3): scientific researcher grade II - CS II;

b) recognised researcher (R2), holding a PhD: scientific researcher grade III – CS III;

c) first stage researcher (R1), holding a PhD: scientific researcher - CS;

d) assistant in scientific research, holding a PhD or having the status of a doctoral student: scientific research assistant - ACS.

(3) The equivalence of research positions with teaching positions **operates in both directions**, only with the approval of the university senate, and is as follows:

a) a grade I scientific researcher is equivalent to a university professor, if he or she holds a certificate of competence;

b) a grade I scientific researcher is equivalent to a university associate professor, if they do not hold a certificate of competence;

c) a grade II scientific researcher is equivalent to an associate professor;

d) a grade III scientific researcher is equivalent to a university lecturer/senior lecturer;

e) a scientific researcher is equivalent to a university assistant professor, for staff holding a doctoral degree.

(4) The equivalence referred to in paragraph (3) will be based on a request submitted by the person concerned.

(5) The professional positions and grades in research, development and innovation held before the entry into force of Law No. 183/2024 will be automatically equivalent, without any further formalities, to the positions corresponding to the professional grades in research and development established by this law, as follows:

a) senior scientific researcher grade I/scientific researcher grade I will be equivalent to the professional grade of leading researcher (R4): scientific researcher grade I - CS I;

b) senior scientific researcher grade II/scientific researcher grade II is equivalent to the professional grade of established researcher (R3): scientific researcher grade II - CS II;

c) senior scientific researcher grade III/scientific researcher grade III is equivalent to the professional grade of recognised researcher (R2): scientific researcher grade III - CS III;

d) scientific researcher is equivalent to the professional grade of first stage researcher (R1): scientific researcher - CS;

e) scientific research assistant is equivalent to the professional grade of assistant in scientific research: scientific research assistant - ACS.

Art. 3. (1) ANIMV may organise examinations for the promotion of research staff already employed in ANIMV research structures.

(2) The process of promotion to professional research and development grades ensures the career development of research staff by acquiring the immediately higher professional grade and employment in the corresponding position.

(3) The promotion to professional research grades of research staff already employed in research structures is done by transforming the position occupied into a position immediately superior to the one occupied, corresponding to the professional grade obtained through the examination.

Art. 4. Within ANIMV, the professional research and development grades for which a promotion exam may be organised are:

a) senior researchers holding a PhD:

(i) principal researcher (R4): scientific researcher grade I — CS I;

(ii) established researcher (R3): scientific researcher grade II — CS II;

b) recognised researcher (R2), holding a PhD: scientific researcher grade III - CS III.

Art. 5. The promotion exam is organised at the proposal of the Scientific Council of ANIMV/CSUD and by decision of the Board of Trustees of ANIMV, following a request from the person who meets the minimum standards set out in Art. 7 of these Regulations.

Art. 6. (1) Persons who meet the following criteria will be considered to be involved in the examination procedure:

a) participate in the decision-making process regarding the appointment of the competition committee;

b) are members or alternate members of the examination committee;

c) are involved in professional or administrative evaluation decisions within the competition;

d) are involved in the resolution of appeals.

(2) Persons who meet the following criteria cannot be involved in the examination procedure:

a) are spouses, relatives by marriage, or relatives up to and including the third degree of kinship with one or more candidates;

b) are employed in the same institution as a candidate who holds a management position and are hierarchically subordinate to the candidate.

(3) Spouses, relatives and relatives up to and including the third degree are prohibited from simultaneously holding positions in which each is in a direct position of management, control, authority or direct institutional evaluation of the other, at any level within ANIMV.

(4) In the event that, following the promotion of a candidate, one or more persons from ANIMV find themselves in a situation of incompatibility pursuant to Article 201(4) of Higher Education Law No. 199/2023, the appointment to the position and the granting of the professional research and development grade may only take place after the situation(s) of incompatibility has/have been resolved. The method of resolving the incompatibility situation will be communicated to the Ministry of Education within two working days of its resolution¹¹, in accordance with the legislation in force and internal rules.

(5) Persons who have been convicted of an intentional crime for which they have not been rehabilitated may not hold a research position in higher education.

(6) Violation of the provisions of Article 7(3) will result in the invalidation of the competition and the sanctioning of those guilty.

CHAPTER II

CONDITIONS FOR ENROLMENT IN THE COMPETITION FOR RESEARCH POSITIONS

Art. 7. (1) Promotion to positions corresponding to the professional grades of research staff will be based on professional merit, in accordance with the minimum standards and those specific to the research structures of ANIMV, as appropriate.

(2) Research staff with individual employment contracts for an indefinite period, who exceed by at least 50% at least two-thirds of the minimum quantitative thresholds related to the minimum standards for the immediately higher professional grade and meet the other minimum thresholds, established by the Competition Regulations for research positions in the case of the CS III research and development professional grade (Annex 2), respectively by CNATDCU in the case of professional grades CS II and CS I (Annex 1), may take the exam for promotion to the immediately higher professional grade within ANIMV and will be appointed to the position corresponding to the professional grade obtained through the exam, by concluding an addendum to the existing individual employment contract.

(3) At ANIMV level, the equivalence of a candidate's fulfilment of the minimum national standards for CS II and CS I positions cannot be established, through its own methodology or other documents, by standards, criteria or indicators other than those provided by the minimum national standards approved by CNATDCU/ CCCDI for research positions, in accordance with the provisions of Article 156(1)(a) of Higher Education Law No. 199/2023 and Article 13(1) of Law No. 183/2024 on the Status of Research, Development and Innovation Personnel.

¹ *measure applicable in accordance with the regulations in force*

**ORGANISATION AND CONDUCT OF THE PROMOTION EXAMINATION FOR OBTAINING THE CDI
PROFESSIONAL DEGREE IN ANIMV**

Section 1 – Organisation of the examination

Art. 8. (1) The researcher submits a request for the organisation of the promotion exam to the Board of Trustees (Annex 3), accompanied by proof of compliance with the minimum standards set out in Art. 7 of these Regulations (Annexes 1 or 2).

(2) The request will be analysed by the Board of Trustees in accordance with the available financial resources and human resources policy, within the approved limits and in compliance with the legal provisions.

(3) If the Board of Trustees considers it appropriate to organise a promotion examination, it will propose a committee to verify compliance with the minimum standards set out in Article 7 of these Regulations. The verification committee will be appointed by decision of the Commandant (Rector) of ANIMV.

(4) The committee is responsible for verifying the data provided by candidates in the standards verification form for participation in the competition.

(5) The committee will consist of three members, including its chairman, specialists in the field of the position advertised or in related fields, as well as one alternate member.

(6) The committee has three working days to verify compliance with the minimum standards and prepare the verification report.

(7) The Chairman of the Committee submits the Report to the Commandant (Rector) of ANIMV.

(8) If the verification committee's report is favourable to the promotion exam, the Commandant requests the Scientific Council/CSUD to propose a schedule for the organisation and conduct of the promotion exam.

(9) The Scientific Council/CSUD draws up the timetable for the organisation and conduct of the promotion exam and submits the decision of the Scientific Council/CSUD to the Board of Trustees.

Section 2 – Registration for the examination

Art. 9. Registration for the examination will be made within 30 calendar days from the date of approval of the application of the research staff member who meets the conditions set out in Art. 7 of these regulations, in accordance with the established timetable.

Art. 10. (1) In order to register for the promotion exam, the candidate will submit a file containing the following documents:

- a) the signed application form for enrolment in the examination, to which a sworn statement regarding the accuracy of the information presented in the file will be attached (Annex 4);
- b) a list of publications, papers, articles/studies, patents selected by the candidate according to their relevance to their own scientific research activities (Annex 5);
- c) the checklist for compliance with the minimum standards, in accordance with the provisions of Article 7 of these Regulations, and with ANIMV's own standards for CDI positions, as applicable, completed and

signed by the candidate;

d) a copy of the doctoral degree; if the degree was not issued by a higher education institution in Romania, a copy of the certificate of recognition or equivalence thereof will be submitted;

e) a copy of the identity card or any other document proving identity, in accordance with the law, as applicable;

f) a copy of the marriage certificate or proof of name change, as applicable;

g) an affidavit stating that, in the last 3 years prior to registration for the promotion exam, the candidate has not been sanctioned for committing a serious breach of good conduct in the CDI activity provided by the Article 52(8) of Law No. 183/2024 (Annex 6); (8) of Law No. 183/2024 (Annex 6);

h) a curriculum vitae signed by the candidate;

i) a medical certificate attesting to the candidate's good health, issued by the candidate's family doctor or by the competent health authorities no more than 3 months prior to the exam;

j) the criminal record certificate;

k) signed declaration of consent for the processing of personal data (Annex 7).

(2) The candidate's curriculum vitae will include:

a) education and diplomas obtained;

b) professional experience and relevant previous positions held;

c) research, development and innovation projects led as project manager and grants obtained, if applicable, indicating for each the source of funding, the amount of funding and the main publications or patents resulting from the project;

d) awards or other recognition of scientific contributions;

e) narrative description of the three most important achievements since the last promotion — maximum three pages.

(3) The examination file must contain a list of publications, papers, articles/studies, patents considered by the candidate to be relevant to the field of the position for which they are applying. The list is structured as follows:

a) a list of no more than 10 scientific publications, the most relevant ones, such as: authored books, articles/studies/chapters, edited volumes, papers;

b) a list of patents and other industrial property titles;

c) list of authored books and edited volumes;

d) a list of articles/studies in extenso, published in journals in the main international scientific stream;

e) a list of other scientific works and contributions or, where applicable, in the field of artistic creation or national defence.

(4) The examination file is submitted by the candidate in electronic format to the e-mail address ani@sri.ro for the promotion examination or in physical format at the ANIMV headquarters.

(5) The secretary of the examination committee registers the examination file, communicates the registration number to the candidate and forwards the file to the members of the examination committee.

(6) The secretary of the examination committee will verify that the examination file is complete on the day of its receipt and registration. If the examination file is incomplete, the secretary of the examination committee will request clarification from the candidate, who may complete the examination file by the deadline for submission of examination files.

(7) In exercising the duties provided by the paragraphs (6) and (7), the secretary of the examination board will collaborate with the human resources department of ANIMV, under the conditions provided by this regulation.

Art. 10. The fulfilment by a candidate of the legal conditions for taking the examination will be certified by the opinion of the legal adviser of ANIMV.

Section 3 – Examination and appeals committees: establishment and duties

Art. 11. (1) The composition of the examination committee and the appeals committee will be determined within five days from the approval of the organisation of the examination and the schedule for its conduct by the Board of Trustees.

(2) The director of the research structure, or, where applicable, his/her hierarchical superior², will propose the nominal composition of the examination committee and the appeals committee. The nominal composition of the two committees will be endorsed by the Scientific Council/CSUD, approved by the Board of Trustees and appointed by the decision of the Commandant (Rector).

(3) After approval, the committees are recorded in the Unit's Daily Order.

Art. 12. (1) *The examination committee* will consist of five members, including its chairman. The members of the examination committee must hold a teaching or research title that is higher than or at least equal to that corresponding to the position at contest, and must be specialists in the field being examined or in related fields.

(2) If a member is unable to participate in the work of the committee, that member will be replaced by an alternate member, appointed according to the same procedure as the members of the committee.

(3) The members of the committee may be from within or outside the National Intelligence Academy "Mihai Viteazul".

(4) The director of the research structure to which the candidate belongs is, as a rule, the chairman of the examination committee, except in cases of incompatibility. In such situations, by vote of the Scientific Council/CSUD, the chairman of the committee may be a tenured teaching or research staff member at ANIMV, who is a specialist in the field of the position or in a related field. The chairman of the committee is appointed by the decision of the Commandant (rector) who appoints the committee.

(5) To fill the position of a scientific researcher grade I or a scientific researcher grade II, at least 3 members of the committee must be from outside ANIMV, from the same country or from abroad.

(6) For the sole purpose of participating in the examination committee, the research structure organising the promotion examination will submit a proposal for approval to the University Senate in order to make the teaching or research titles of foreign members equivalent to the teaching titles in the country. Based on this equivalence, the University Senate approves the nominal composition of the promotion examination committee.

(7) University professors and CS I are appointed to the committees for promotion to CS I, and university professors or university associate professors and CS I or CS II are appointed to the committees for promotion to CS II.

Art. 13. (1) The appeals committee consists of a chairman and two members who are scientific researchers or university lecturers, who resolve appeals relating to procedural irregularities and to the

² If the candidate for the examination holds the position of head of the research structure

method of calculating the scores provided by the checklist for compliance with the minimum standards and those specific to ANIMV.

(2) The members of the appeals committee will have a professional grade or university teaching title at least equal to that of the position in question and will be specialists in the subjects for which the examination is organised or in related fields.

(3) If a member is unable to participate in the work of the appeals committee, that member will be replaced by an alternate member, appointed according to the same procedure as the members of the committee.

Art. 14. Members of the promotion examination committee may not be members of the appeals committee.

Art. 15. The examination committee and the appeals committee will receive administrative support from ANIMV, provided by a secretary appointed by the same decision of the Commandant (Rector) by which the committees are appointed. The secretary will not be a member of the examination committee and will not take part in the committee's decisions.

Section 4 Conduct of the promotion examination

Art. 16. (1) The duration and completion of the examination is 15 days from the date of completion of registration for the examination, at the level of the examination committee, and 45 days from the submission of the examination committee's report and the file containing the documents related to the examination to the university senate.

(2) The promotion exam for obtaining the professional grades of CS III, CS II and CS I consists of analysing the exam registration file, verifying that the conditions provided by law are met and awarding points based on a grid adapted to the specific nature of the candidate's job and their performance.

Art. 17. (1) The evaluation process for obtaining the professional grades of CS III, CS II and CS I is carried out as follows:

a) verification that at least two-thirds of the minimum quantitative thresholds have been exceeded by at least 50% as well as the fulfilment of the other minimum thresholds related to the minimum standards provided by the Article 7 of this Regulation, established for CS III, CS II, and CS I, respectively, in accordance with the provisions of Article 7 of the present Regulation and Annexes 1 and 2;

b) after analysing the examination file, each member of the examination committee will draw up an assessment report in which they will award a score (Annex 8); the score obtained by the candidate will be indicated for each quantitative threshold established by the minimum standards and by ANIMV's own standards;

c) candidates who have fulfilled the legal conditions following the verification carried out in accordance with the provisions of point (a) may be proposed for promotion.

(2) The decisions of the examination committee will be taken by open vote of its members and must be approved by at least three members of the committee.

Art. 18. (1) The chairman of the examination committee will draw up a report on the examination (Annex 9), based on the assessment reports (Annex 8) drawn up by each member of the examination committee, in which the results of the assessment process are recorded, and will propose whether or not to award the professional degree of research and development to the candidate in question.

(2) The examination report is signed by each member of the examination committee. The chairman of

the examination committee submits the report and related documentation to the Scientific Council/CSUD, who analyses compliance with the procedures established by these examination regulations and approves the examination report by open roll-call vote.

(3) The Scientific Council/CSUD submits the examination report, documentation and decision of the Scientific Council/CSUD to the ANIMV Senate for approval.

(4) The scores awarded to candidates by the examination committee cannot be changed by the Scientific Council /CSUD or the university senate.

(5) After the examination committee's report has been approved, it is submitted to the Commandant (Rector) of ANIMV.

(6) The exam result is communicated to the candidate within two working days of its completion by the examination committee.

Art. 19. Examination files, completed with the examination documents, will be kept at the Human Resources department, regardless of the examination results, and will be archived at the end of the calendar year, in accordance with archiving rules.

Art. 20. The entire responsibility for preparing the candidate assessment documents, in compliance with the legal provisions and the specifications contained in this Methodology, approved by the University Senate, belongs to the examination committees.

Art. 21. (1) Candidates who pass the examination will conclude an addendum to their existing individual employment contract with the research organisation, under the conditions provided by the Art. 19 (3) of Law No. 183/2024, being employed in the position corresponding to the higher professional grade acquired, starting no later than January 1st of the year following that in which the promotion was achieved;

(2) The promotion of research staff already employed in research structures to higher professional grades is achieved by converting their current position into one immediately superior to it, corresponding to the professional grade obtained through examination.

(3) The position corresponding to the higher research grade resulting from the conversion of the position held by the person prior to promotion will be budgeted no later than the year following that in which the promotion was made, and the addendum to the individual employment contract provided by the paragraph (1) will be concluded no later than January 1st of the year following that in which the promotion was made.

Section 5 Settlement of appeals

Art. 22. (1) If a candidate has evidence that the legal examination procedures have not been complied with, the candidate may lodge an appeal within 2 working days from the communication of the result.

(2) The appeal will be drafted and sent to the same e-mail address to which the examination file was sent, with confirmation of receipt and communication of its registration number. The appeal will be forwarded to the appeals committee by the secretary of the committee.

(3) The appeals committee will examine the issues raised in the appeal and will decide on it within two working days of its registration.

(4) The chairman of the appeals committee will draw up a report based on the reports prepared by each member of the committee.

(5) The report on the appeals submitted will be signed by each member of the appeals committee. The

chairman of the appeals committee will forward the report and related documentation to the Scientific Council/CSUD, which will analyse compliance with the procedures established by its own examination regulations and approve or reject the report on the appeals by open roll-call vote.

(6) The report of the appeals committee is submitted by the Scientific Council/CSUD to the Commandant (Rector) of ANIMV, after which the final results of the examination are published.

Art. 23. During the period of restrictive measures and social distancing, promotion examinations may also be organised through online means of communication.

CHAPTER IV FINAL PROVISIONS

Art. 24. (1) Following the validation of the results of the examination held at ANIMV, the Commandant (Rector) will issue a decision on the appointment of the successful candidate to the position of CS III, following the award of the professional degree of research and development by an administrative act of the Commandant (Rector) of ANIMV, in accordance with the provisions of Art. 10 of Law No. 183/2024.

(2) Following the validation of the exam results, the Commandant (Rector) of ANIMV issues the decision regarding the appointment of the promoted candidate to the position of CS II and CS I, following the granting of the professional degree of research and development by an administrative act of the Commandant (Rector) of ANIMV, in accordance with the provisions of Article 10 of Law No. 183/2024.

Art. 25. If the position advertised for the exam has not been filled, the candidate remains in their previous position and may request the start of the exam procedure in the following semester or academic year, as appropriate.

Art. 26. (1) In the event of irregularities being found in the organisation and conduct of the promotion examinations, the University Senate or the Board of Trustees, as the case may be – in accordance with the Art. 176, paragraph (2) of Law 199/2023, may apply sanctions at the justified proposal of the Board of Trustees or the Commandant (Rector) or ex officio, with their approval.

(2) The sanctions will be imposed following a disciplinary investigation conducted pursuant to Article 175(2)(b) of Law No. 199/2023, as subsequently amended and supplemented.

(3) Sanctions will be determined in accordance with the provisions of Article 175(4) and Article 176(20 and (3) of Law No. 199/2023, as subsequently amended and supplemented.

(4) Complaints regarding conflicts of interest and incompatibilities will be resolved by the University Ethics Committee, based on the provisions of Law No. 199/2023, as amended and supplemented, with sanctions being applied in accordance with the law.

Art. 27. (1) The "Mihai Viteazul" National Intelligence Academy will draw up an annual summary report on the organisation and conduct of the promotion examination, which will be submitted annually, within 45 days of the end of the calendar year for which the report is made, in electronic format, with a cover letter, to the Ministry of Research, Innovation and Development, with the receipt of a registration number.

Art. 28. These Regulations may be supplemented or amended by decision of the Senate of the "Mihai Viteazul" National Intelligence Academy.

"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY

Research structure³

Examination for promotion to the position of _____

Field: _____

Checklist for meeting the standards for obtaining the degree of SCIENTIFIC RESEARCHER DEGREE I/ SCIENTIFIC RESEARCHER DEGREE II

1. Proposed definitions regarding the structure of the candidate's activity										
No.	Field of activity	Type of activities	Categories and restrictions	Subcategories	Indicators (KPI)	Score achieved				
0	1	2	3	4	5	6				
1	Teaching and professional activity (A1)	1.1 Books and chapters in books whose content is relevant to the field of Military Sciences, Intelligence and Public Order , published by prestigious publishing houses in the field of <i>Military Sciences, Intelligence and Public Order</i> , after obtaining the title of Doctor.	1.1 Books as author ▪ professor: minimum 4 books, of which 3 as sole author; ▪ associate professor minimum 3 books, of which 2 as sole author.	1.1.1.1	Books (international)	15				
				1.1.1.2	National	10				
				1.1.2.1	International	15/n				
				1.1.2.2	National	10/n				
		1.2	Teaching materials/teaching papers whose content is relevant to the field of military sciences, intelligence and public order after obtaining the doctoral degree.	1.2	Treatises ⁴ , monographs ⁵ published by internationally renowned or recognised publishers in the field of <i>Military Sciences, Intelligence and Public Order</i> ; University courses ⁶ , textbooks, annotated legislation, guidance published by internationally renowned or recognised publishers in the field of <i>Military Sciences, Information and Public Order</i> . ▪ minimum 3 as first author for Professor / CS I; ▪ minimum 2 as first author for Associate Professor / CS II.		10/n			
						1.2.2	Specialised studies, scenarios, exercises and applications; Professor /CS I – minimum 2, first author; Associate Professor / CS II – minimum 1, first author	5/n		
	1.3	Coordination of university study programmes, organisation and coordination of training and continuing development programmes				2 per programme				
	1.4	Educational and continuing training projects	1.4.1	Director / Manager / Member		3/2/1				
2	Research activity (A2)	2.1	Articles whose content is relevant to the fundamental field of Military Sciences, Intelligence and Public Order and which are published in ISI Thomson Reuters-rated journals or in the proceedings of scientific events indexed by ISI proceedings			10				
		2.2	Articles/studies/research reports whose content is relevant to the field of Military Sciences, Intelligence and Public Order and which are published in prestigious scientific journals/bulletins or in the proceedings of scientific events in the field of Military Sciences, Intelligence and Public Order , or indexed in international databases.	Minimum 15 for professor/ CS I		1/n				
				Minimum 10 for Associate Professor/ CS II		1/n				

³ Depending on the research position for which they are applying⁴ Treatise, according to DEX – a specialised work in which the fundamental issues of a discipline are methodically presented⁵ Monograph, according to DEX – extensive scientific study on a specific subject, treated in detail and from multiple perspectives.⁶ The relevance of the course material is assessed in relation to the research topic of the position advertised.

UNCLASSIFIED

3	Recognition and impact of activity (A3)	2.3	Intellectual property, patents for inventions and innovations, etc.	2.3	International	10			
				2.3.2	National	5			
		2.4	Competitive grants/projects	2.4.1	Director / Responsible	2.4.1.1	International	15/10 grants	
						2.4.1.2	National	10/5 grants	
				2.4.2	Team member	2.4.2.1	International	5 grants	
						2.4.2.2	National	3 grants	
		3.1	Citations in ISI and BDI journals	3.1	ISI	2 per citation			
				3.1.2	BDI	1 per citation			
		3.	Citations of the candidate's publications in books, book chapters or volumes, published by publishing houses with recognised scientific prestige in the field of <i>Military Sciences, Intelligence and Public Order</i>			0.3 per citation			
		3.	Presentations/guest speaker at international and national scientific events with international participation or guest lecturer (excluding ERASMUS)	3.3.1	International	8			
				3.3.2	National	6			
		3.4	Member of editorial boards or scientific committees of journals with recognised scientific prestige in the field of <i>military sciences, intelligence and public order</i> and scientific events, organiser of scientific events / reviewer for ISI-indexed national and international scientific journals and events, indexed to a recognised international database, or non-indexed	3.4	ISI	10			
3.4.2	BDI			6					
3.4.3	National and international non-indexed			4					
3.5	Management, analysis and evaluation experience in research and/or teaching	3.5	Leadership	2/year					
		3.5.2	Member	1/year					

Optional criteria									
3.6	Awards			3.6	Romanian Academy	10			
				3.6.2	ASS, AOSR and CNCS	8			
				3.6.3	International awards	15			
				3.6.4	National awards in the field	5			
3.7	Member of prestigious national and international academies, organisations and professional associations, membership of organisations in the field of education and research			3.7.1	Romanian Academy	10			
				3.7.2	ASS, AOSR and branch academies	8			
				3.7	Management of professional associations	3.7.3.1	International	8	
						3.7.3.2	National	6	
				3.7.4	Professional associations	3.7.4.1	International	6	
						3.7.4.2	National	4	
				3.7.5	Organisations in the field of education and research	3.7.5.1	Management	6	
3.7.5.2	Member	4							

Note

- The international databases (IDB) taken into account for articles published in journals and published in the volumes of scientific events, with the exception of articles published in ISI-rated journals, are those recognised internationally in the scientific community, such as (but not limited to): Scopus, IEEE Xplore, Science Direct, Elsevier, Wiley, ACM, DBLP, Springerlink, Engineering Village, Cabi, Emerald, CSA, Compendex, INSPEC, Referativnai Jurnal, CEEOL, Copernicus, PROQUEST, EBSCO.
- A publication or citation falls under a single indicator, taking into account the most favourable classification for the candidate.
- For the second and subsequent editions of a publication, half of the aforementioned score is awarded only if it is a revised, expanded and supplemented edition.
- The points mentioned *in indicators 1.1. Books and chapters in books and 1.2. Teaching materials/Teaching works* will be awarded in full only if the work

is written by a single author.

- For works produced collectively, if the contribution of each co-author can be determined, the score will be awarded in proportion to that contribution; if the contribution of each co-author cannot be determined, the score will be divided by the number of co-authors.
- Books/articles must already be published or, where applicable, registered in a university library.

2. Formula for calculating the merit indicator (A=A1+A2+A3) $A = \sum n_1 i k_1 + \sum n_2 i k_2 + \sum n_3 i k_3$

Where: n_{pi} – number of activities in the category

k_{pi} – coefficient specific to the type and category of activity A_i – sum of activities in the mentioned category

**Self-assessment form for the minimum standards required and mandatory
for obtaining the title of
SCIENTIFIC RESEARCHER GRADE I / SCIENTIFIC RESEARCHER GRADE II**

Minimum conditions					
No.	Field of activity	Category			
		CS II		CS I	
		Conditions	Score achieved	Conditions	Score achieved
1	Teaching/professional activity (A1)	Minimum 15 points		Minimum 30 points	
2	Research activity (A2)	Minimum 40 points		Minimum 60 points	
3	Recognition of the impact of the activity (A3)	Minimum 5 points		Minimum 10 points	
TOTAL		60 points		100 points	

Note

- The coefficients A_i may have various values, including 0, provided that the minimum standards set out in the "Categories and restrictions" section of the form are met.
 - For a career as a scientific researcher, minimum scientific performance components (A2) and recognition of the impact of the activity (A3) are taken into account.
- An article, in extenso, in ISI Thomson Reuters-listed journals can be equated with two articles published, in abstract form, in ISI-listed journals or with three articles, in extenso, in journals of recognised scientific prestige in the field of *military sciences, intelligence and public order*.

"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY

Research structure⁷ _____

Examination for promotion to the position of _____

Field _____

**Checklist for meeting the standards for obtaining the degree of
SCIENTIFIC RESEARCHER DEGREE III**

1. Proposed definitions regarding the structure of the candidate's activity									
No.	Field of activity	Type of activities	Categories and restrictions		Subcategories	Indicators (KPI)	Score achieved		
0	1	2	3		4	5	6		
1	Teaching and professional activity (A1)	1.1 Books whose content is relevant to the field of Military Sciences, Intelligence and Public Order , published by prestigious publishing houses in the field of <i>Military Sciences, Intelligence and Public Order</i> , after obtaining the doctoral degree.	1.1	Books as author - minimum 1	1.1.1.1	Books (international)	15		
					1.1.1.2	National	10		
			1.1.2	Books as co-author or chapters	1.1.2.1	International	15/n		
					1.1.2.2	National	10/n		
		1.2	Teaching materials/teaching papers whose content is relevant to the field of military sciences, intelligence and public order after obtaining the doctoral degree.	1.2	Treatises ⁸ , monographs ⁹ published by international or prestigious publishers in the field of <i>Military Sciences, Intelligence and Public Order</i> ; University courses ¹⁰ , textbooks, annotated legislation, guidance published by internationally renowned publishers or publishers of recognised prestige in the field of <i>military sciences, intelligence and public order</i> . - minimum 1, as author - minimum 1, as co-author			5/n	
					1.2.2	Specialised studies, scenarios, exercises and applications; minimum 2		5/n	
1.3	Coordination of university study programmes, organisation and coordination of training and continuing development programmes				2 per programme				
1.4	Educational and continuing training projects	1.4.1	Director / Manager / Member			3/2/1			
2		2.1	Articles whose content is relevant to the fundamental field of Military Sciences, Intelligence and Public Order and which are published in ISI Thomson Reuters-rated journals or in the proceedings of scientific events indexed by ISI proceedings			10			

⁷ Depending on the research position for which they are applying

⁸ Treatise, according to DEX – a specialised work in which the fundamental problems of a discipline are methodically presented.

⁹ Monograph, according to DEX – extensive scientific study on a specific subject, treated in detail and from multiple perspectives.

¹⁰ The relevance of the course material is assessed in relation to the research topic of the position advertised.

3	Research activity (A2)	2.2	Articles/studies/research reports whose content is relevant to the field of <i>Military Sciences, Intelligence and Public Order</i> and which are published in prestigious scientific journals/bulletins or in the proceedings of scientific events in the field of <i>Military Sciences, Intelligence and Public Order</i> , or indexed in international databases		Minimum 8		1/n			
		2.3	Intellectual property, patents for inventions and innovations, etc.	2.3.1	International		10			
				2.3.2	National		5			
		2.4	Competitive grants/projects	2.4.1	Director / Responsible	2.4.1.1	International		15/10 grants	
						2.4.1.2	National		10/5 grants	
				2.4.2	Team member	2.4.2.1	International		5 grants	
						2.4.2.2	National		3 grants	
		3	Recognition and impact of activity (A3)	3	Citations in ISI and BDI journals	3.1	ISI		2 per citation	
						3.1.2	BDI		1 per citation	
				3.2	Citations of the candidate's publications in books, book chapters or volumes, published by publishing houses with recognised scientific prestige in the field of <i>Military Sciences, Intelligence and Public Order</i>				0.3 per citation	
3.3	Presentations/guest speaker at international and national scientific events with international participation or guest lecturer (excluding ERASMUS)			3.3.1	International		8			
				3.3.2	National		6			
3.4	Member of editorial boards or scientific committees of journals with recognised scientific prestige in the field of <i>military sciences, intelligence and public order</i> and scientific events, organiser of scientific events / reviewer for ISI-indexed national and international scientific journals and events, indexed to a recognised international database, or non-indexed			3.4.1	ISI		10			
				3.4.2	BDI		6			
				3.4.3	National and international non-indexed		4			
3.5	Management, analysis and evaluation experience in research and/or teaching			3.5	Leadership		2/year			
				3.5.2	Member		1/year			

Optional criteria										
3.6	Awards			3.6	Romanian Academy		10			
				3.6.2	ASS, AOSR and CNCS		8			
				3.6.3	International awards		15			
				3.6.4	National awards in the field		5			
3.7	Member of prestigious national and international academies, organisations, professional associations, membership of organisations in the field of education and research			3.7	Romanian Academy		10			
				3.7	ASS, AOSR and branch academies		8			
				3.7.3	Management of professional associations	3.7.3.1	International		8	
						3.7.3.2	National		6	
				3.7.4	Professional associations	3.7.4.1	International		6	
						3.7.4.2	National		4	
3.7.5	Organisations in the field of	3.7.5.1	Management		6					

				education and research	3.7.5.2	Member	4	
--	--	--	--	------------------------	---------	--------	---	--

Note

- The international databases (IDB) taken into account for articles published in journals and published in the volumes of scientific events, with the exception of articles published in ISI-rated journals, are those recognised internationally in the scientific community, such as (but not limited to): Scopus, IEEE Xplore, Science Direct, Elsevier, Wiley, ACM, DBLP, Springerlink, Engineering Village, Cabi, Emerald, CSA, Compendex, INSPEC, Referativnai Jurnal, CEEOL, Copernicus, PROQUEST, EBSCO.
- A publication or citation falls under a single indicator, taking into account the most favourable classification for the candidate.
- For the second and subsequent editions of a publication, half of the aforementioned score is awarded only if it is a revised, expanded and supplemented edition.
- The points mentioned *in indicators 1.1. Books and 1.2. Teaching materials/Teaching works* will be awarded in full only if the work is written by a single author.
- For works produced collectively, if the contribution of each co-author can be determined, the score will be awarded in proportion to that contribution; if the contribution of each co-author cannot be determined, the score will be divided by the number of co-authors.
- Books/articles must already be published or, where applicable, registered in a university library.

2. Formula for calculating the merit indicator ($A=A_1+A_2+A_3$) $A=\sum n_1k_1i+\sum n_2k_2i+\sum n_3k_3i$ Where: n_{pi} – number of activities in the category k_{pi} – coefficient specific to the type and category of activity A_j – sum of activities in the mentioned category

**Self-assessment form for the minimum standards required and mandatory
for obtaining the title of SCIENTIFIC RESEARCHER GRADE III**

No.	Minimum conditions		
	Field of activity	Category	
		CS III	
		Requirements	Score achieved
1	Teaching/professional activity (A1)	Minimum 15 points	
2	Research activity (A2)	Minimum 30 points	
3	Recognition of the impact of the activity (A3)	Minimum 5 points	
TOTAL		50 points	

Note:

- The A_j coefficients may have various values, including 0, provided that the minimum standards set out in the "Categories and restrictions" section of the form are met.
- For a career as a scientific researcher, minimum scientific performance components (A2) and recognition of the impact of the activity (A3) are taken into account.

An article, in extenso, in ISI Thomson Reuters-listed journals can be equated with two articles published, in abstract form, in ISI-listed journals or with three articles, in extenso, in journals of recognised scientific prestige in the field of *military sciences, intelligence and public order*.

Application for enrolment in the promotion exam

To the attention of the President of the Scientific Council of the "Mihai Viteazul" National Intelligence Academy

I, the undersigned _____, tenured at _____ within the "Mihai Viteazul" National Intelligence Academy, in the position of _____ hereby submit a request for approval to organise a promotion examination for the position of _____ within the research structure _____.

I note that I meet the criteria for promotion to the position of _____ in accordance with Article 7 of *the Promotion Regulations for positions corresponding to professional research and development grades within the "Mihai Viteazul" National Intelligence Academy*, as per the evaluation form attached to this request.

Date

Signature

"MIHAI VITEAZUL" NATIONAL ACADEMY OF INFORMATION

No _____ of _____

**APPROVED BY THE
COMMANDANT (RECTOR)
OF THE "MIHAI VITEAZUL"
NATIONAL ACADEMY OF INFORMATION**

DEAR RECTOR,

I, the undersigned, born on_, in the town of_ , county_, holding the rank of researcher _ at_, kindly approve my application for the promotion exam for the position of_ , position_ , at the _ research structure within the "Mihai Viteazul" National Intelligence Academy.

I declare on my own responsibility that the information contained in the file submitted for the promotion exam for the position of _____ at the research structure _____, represent my own achievements and activities, and I am aware that, if this is not the case, I will bear the consequences of making a false statement, in accordance with the legislation in force.

Date _____
Signature _____

The candidate is employed in the position of _
with a permanent contract
Human Resources Structure
Date _____
Signature _____

Legal opinion

Date _____
Signature _____

LIST OF WORKS

A. LIST OF WORKS RELEVANT TO ONE'S PROFESSIONAL ACHIEVEMENTS¹¹

(included in electronic format in the file and which can also be found in the other categories in the list of works)

No.	Role (sole author, first author, co-author, coordinator, project manager etc.)	Title of work	Publisher/Journal in which the work was published ISBN	No. of pages	Indicators according to MENCs Order no. 6129/ 2016	Comments
B. DOCTORAL THESIS						
1						
C. BOOKS AND CHAPTERS FROM BOOKS						
1						
2.						
3.						
4.						
5.						
D. ARTICLES/STUDIES PUBLISHED IN INTERNATIONAL SCIENTIFIC JOURNALS OR IN JOURNALS OF RECOGNISED SCIENTIFIC PRESTIGE IN THE FIELD OF "MILITARY SCIENCES, INFORMATION AND PUBLIC ORDER"						
1.						
2.						
3.						
4.						
5.						
E. ARTICLES/STUDIES PUBLISHED IN VOLUMES OF NATIONAL AND INTERNATIONAL CONFERENCES IN THE FIELD OF "MILITARY SCIENCES, INFORMATION AND PUBLIC ORDER"						
1.						
2.						
3.						
4.						
5.						
F. CONTRACT/GRANT-BASED RESEARCH AND DEVELOPMENT PROJECTS, SPECIALISED STUDIES, SCENARIOS, EXERCISES AND APPLICATIONS, OTHER WORKS						
1.						
2.						
3.						
4.						
5.						

Signature _____

¹¹ From the field of disciplines of the position advertised.

AFFIDAVIT

I, the undersigned, born on
_, in the town of , county
_, residing in
_(home address), candidate for promotion to the position of _____
to the research structure _____of the "Mihai Viteazul" National Intelligence Academy in
Bucharest, being aware of the provisions of Article 292 of the Criminal Law regarding false statements,
hereby:

DECLARE ON MY OWN RESPONSIBILITY

that in the last 3 years prior to registering for the promotion exam, I have not been sanctioned
for committing a serious breach of good conduct in research, development and innovation activities
as provided by Article 52(8) of Law No. 183/2024.

Date, signature

**Declaration of consent
relating to the processing of personal data**

I, the undersigned _____ CNP _____, born on _____, in _____, town of _____, residing in _____, holder of identity card series _____ no. _____, issued by _____, on _____, declare that:

I have been informed of the provisions of *Regulation 679/26 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data*.

I have been informed that I have the right to access and intervene on my data and the right not to be subject to an individual decision.

I have been informed that my personal data will be processed and stored by the "Mihai Viteazul" National Intelligence Academy.

I have been informed that the processing of my personal data is necessary in order to fulfil the legal obligations incumbent upon the controller, the "Mihai Viteazul" National Intelligence Academy, as well as for the purposes of my interests and rights.

I have been informed that my personal data is communicated to public authorities such as the Ministry of Education, the Ministry of Research, Development and Innovation.

I have been informed that, for the purpose of the accurate processing of my personal data, I am obliged to notify the controller, the "Mihai Viteazul" National Intelligence Academy, of any changes to my personal data.

Consequently, I give my consent for the processing, transmission and storage of my personal data by the "Mihai Viteazul" National Intelligence Academy.

Date

Signature

”MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY
Research structure¹² _____
Examination for promotion to the position of _____
Field: _____

ASSESSMENT REPORT

I, the undersigned _____, tenured at _____, member of the Examination Board for promotion to the position of _____, at the _____, in accordance with the decision of the Commandant (Rector) of the "Mihai Viteazul" National Intelligence Academy no. _____ of _____, I proceeded to evaluate the candidate _____ in relation to the criteria established by Law no. 183/2024 and the Promotion Regulations of the "Mihai Viteazul" National Intelligence Academy.

Based on the findings of my own analysis, I hereby present the following:

EVALUATION CRITERION	Research position for which they are applying	Minimum quantitative score (in accordance with Annexes 1 and 2 of these Regulations)	Score obtained by the candidate	Percentage exceeded
Minimum standards (A) ¹³	A1 – Teaching and professional activity			
	A2 – Scientific research activity			
	A3 – Recognition of the impact of the activity			
EVALUATION CONCLUSION		(Pass/Fail)		

NB: In order to be promoted, candidates must demonstrate that they exceed by at least 50% at least two thirds of the minimum quantitative thresholds for the minimum standards for the immediately higher professional grade, as well as meeting the other minimum thresholds.

Date, signature

¹² Depending on the research position for which they are applying

¹³ At least two-thirds of the minimum standards must exceed the minimum threshold by at least 50%, and the rest must meet the minimum threshold, in accordance with Article 7 of this Regulation.

”MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY
Research structure _____
Examination for promotion to the position of _____
Field: _____

EXAMINATION REPORT

In accordance with the decision of the Commandant (Rector) of the "Mihai Viteazul" National Intelligence Academy, no. of __, the promotion examination committee, composed of:

- chairman;
- member;
- member;
- member;
- member.

proceeded on__ to evaluate the candidate participating in the promotion examination for the position of __, in research structure _____ in order to decide whether to declare the candidate successful or, as the case may be, to declare the candidate participating in the promotion exam for the aforementioned position unsuccessful.

(NO) The following candidate achieved at least the minimum score required for all criteria in the assessment reports of all members of the competition committee and was declared successful: _

In determining the successful candidate, members of the committee and alternate members, appointed by the chairman of the committee due to the absence of the regular members, participated in the vote.

The present summary report was adopted with votes in favour and votes against by the members and alternate members of the committee who actually participated in the evaluation of the candidate.

Chairman of the committee Member Member Member Member	(First and last name)	(Signature)
	_____	_____
	_____	_____
	_____	_____
	_____	_____

¹⁴ Depending on the research position for which they are applying.