

ROMANIA
ROMANIAN INTELLIGENCE SERVICE
"MIHAI VITEAZUL" NATIONAL
INTELLIGENCE ACADEMY

No. 314528 of 29.04.2024

APPROVED

In the Senate meeting on
24.04.2024

Chairman of ANIMV's Senate



METHODOLOGY FOR THE RECOGNITION OF UNIVERSITY TEACHING POSITIONS OBTAINED IN ACCREDITED HIGHER EDUCATION INSTITUTIONS ABROAD

Bucharest, 2024

LEGAL BASIS

- *Law no.199/2023 on Higher Education, with subsequent amendments and additions;*
- *Order of the Ministry of Education no. 6753/2023 on the approval of the Methodology on automatic recognition by higher education institutions of academic teaching positions obtained in accredited higher education institutions abroad;*
- *Government Decision no. 1.339/2023 on the approval of the Methodology – the competition framework for filling vacant teaching and research positions in Higher Education*
- *University Charter of the “Mihai Viteazul” National Intelligence Academy;*
- *Methodology on organizing and conducting competitions for filling teaching and research positions at the "Mihai Viteazul" National Intelligence Academy.*

CHAPTER I General provisions

Art. 1.

(1) The “Mihai Viteazul” National Intelligence Academy (ANIMV) automatically recognizes university teaching positions in accredited higher education institutions abroad:

- a)** accredited higher education institutions from Member States of the European Union, the European Economic Area and the Swiss Confederation;
- b)** prestigious higher education institutions from other states included in the List of prestigious universities from other states, approved by an Order of the Minister of Education and updated regularly.

(2) The teaching positions obtained at accredited higher education institutions, other than those referred to in paragraph 1, shall be recognized¹ by ANIMV, in compliance with the minimum and mandatory required standards in force for granting higher education teaching titles approved by an Order of the Minister of Education, as well as the criteria of the Methodology on organizing and conducting competitions for filling teaching and research positions at the "Mihai Viteazul" National Intelligence Academy.

(3) The assignment to a teaching position in the ANIMV is done in accordance with the legislation in force.

Art. 2.

(1) The provisions of the present methodology apply to Romanian citizens, citizens from Member States of the European Union, the European Economic Area, the Swiss Confederation and to citizens from third-party countries.

(2) The recognition of the teaching position by ANIMV is valid and produces legal effects exclusively at the level of ANIMV.

¹ *Recognition means the acceptance of a diploma or act of study as authentic (awarded by a higher education institution in the country of origin). The evaluation is based on: the type of study program, the number of transferable credits, content, training, field, specialization, professional qualification (Diploma Supplement), compared to the Romanian Education System, in order to establish the level they confer in the Romanian Education (National Centre for Recognition and Equivalence of Diplomas, www.cnred.edu.ro/intrebari-frecvente/).*

CHAPTER II

Recognition of teaching positions

Art. 3.

(1) In order to carry out the process of automatic recognition of teaching positions obtained abroad, at the level of ANIMV, an **Evaluation of the Dossier for the Recognition of Teaching Positions Commission** is established, approved by the University Senate and appointed by the decision of the Commandant (Rector).

(2) The **Evaluation of the Dossier for the Recognition of Teaching Positions Commission** consists of two representatives from each of the faculties/Doctoral School (depending on the department for which the candidate is applying), a representative of the Human Resources structure certifying the position from which/for which it is evaluated, and a commission secretary from the department/Doctoral School making the proposal.

(3) The **Dossier** for the recognition by ANIMV of the academic teaching positions obtained in accredited higher education institutions abroad is submitted to the Secretariat of the faculty / Doctoral School that makes the proposal or is transmitted online at the e-mail address ani@sri.ro and it **includes**:

a) the application for recognition, according to Annex no.1/1a;

b) identity document (copy) and proof of change of name (if applicable);

c) documents relating to the possession of the Doctor's Diploma: the certified copy of the Doctor's Diploma or the Certificate of Recognition if the Doctor's Diploma was obtained abroad;

d) proof of teaching position, issued by the institutions referred to in Article 1 paragraph. 1. and 2.

e) an affidavit by the applicant that the information and documents included in the dossier are authentic and that the copies reproduce the original documents;

(4) for applicants who have obtained their teaching position at the institutions referred to in Article 1 Paragraph 2, the dossier will also contain the documents established by the *Methodology of organizing and conducting competitions for filling teaching and research positions in the "Mihai Viteazul" National Intelligence Academy*.

Art. 4.

(1) Within 5 working days from the date of submission of the file to the secretariat of the faculty/ doctoral school making the proposal, **the Evaluation of the Dossier for the Recognition of Teaching Positions Commission** shall verify the existence of all the documents referred to in Article 3 Paragraph (3) and, where applicable, paragraph (4) and if it is found that the dossier is not complete, the applicant shall be advised to complete the documentation requested.

(2) If, within 20 working days of the submission of the notification of completion of the dossier, the applicant does not submit the additions to the secretariat of the faculty/ doctoral school making the proposal or online at the e-mail address ani@sri.ro, the dossier shall be closed.

(3) The duration of the resolution given by **the Evaluation of the Dossier for the Recognition of Teaching Positions Commission** for the recognition file of the academic teaching function obtained in accredited higher education institutions abroad shall be 20 working days from the date of submission of the complete dossier, with the possibility of extending the time limit in justified cases.

(4) The Evaluation of the Dossier for the Recognition of Teaching Positions Commission consults, where appropriate, the National Center for the Recognition and Equivalence of Diplomas and the National Commission for the Attestation of Academic Titles, Diplomas and Certificates.

(5) Following the analysis of the dossier, **the Evaluation of the Dossier for the Recognition of Teaching Positions Commission** drafts a report in which it proposes to validate or invalidate the file and sends the proposal for recognition / non-recognition for the approval of the University Senate.

Art. 5.

(1) On the basis of the approval of the University Senate of the report referred to in Article 4 Paragraph (5), the Commander (Rector) of ANIMV issues **the decision on recognition or non-recognition** of the teaching function (Annex 2/2a).

(2) The decision on recognition or non-recognition of the teaching function is issued in two copies: copy 1 remains with the secretariat of the faculty / doctoral school making the proposal, and copy 2 is sent to the applicant (the empowered person or, at the written request of the applicant, it is sent by postal services, including e-mail).

Art. 6.

(1) The decision on recognition or non-recognition of the teaching function issued by the ANIMV may be challenged.

(2) For this purpose, at the level of ANIMV, a **Board of Appeal**, approved by the University Senate and appointed by decision of the Commander (Rector) on the procedure described in Article 3 Paragraph (2), shall be established.

(3) The members of the Evaluation of the Dossier for the Recognition of Teaching Positions Commission may not also be members of the Board of Appeal.

(4) The appeals will be submitted to the secretariat of the faculty / doctoral school that made the proposal or will be sent online to the e-mail address ani@sri.ro within 3 working days after the notification of the decision of non-recognition of the teaching function issued by ANIMV.

(5) The secretariat of the faculty/doctoral school that made the proposal shall forward the appeal to **Board of Appeal**, within 2 working days of receipt.

(6) The decision of the **Board of Appeal** shall be taken within 5 working days of receipt of the appeal.

CHAPTER III Final provisions

Art. 7.

Decisions on recognition or non-recognition of the teaching position shall be kept, with permanent term, in the ANIMV archive.

Art. 8.

(1) This Methodology shall enter into force on the date of approval in the ANIMV Senate.

(2) On the date of entry into force of this methodology, *the Methodology for the Recognition of Teaching Functions in University Education obtained in accredited academic institutions abroad (ANIMV, no. 92683 of 07.04.2022)* shall be repealed.

Nr. _____ din _____

**CERERE
DE RECUNOAȘTERE A FUNCȚIEI DIDACTICE
din învățământul universitar obținută
în instituții de învățământ superior acreditate din străinătate**

Subsemnata/Subsemnatul [prenume NUME], născut la [zz.ll.aaaa], având cetățenia [cetățenia], identificat cu [tip și nr. act identitate], cu domiciliu în [adresa de domiciliu], telefon [număr de telefon], e-mail [adresa de email], solicit recunoașterea funcției didactice de [funcția didactică] obținută la instituția de învățământ superior [instituția], de către ANIMV.

Certific includerea în dosar a următoarelor documente:

- a. cererea de recunoaștere, conform Anexei nr.1/1a;
- b. actul de identitate (copie) și dovada schimbării numelui (după caz);
- c. documente referitoare la deținerea diplomei de doctor: copia conform cu originalul a diplomei de doctor sau atestatul de recunoaștere, în cazul în care diploma de doctor a fost obținută în străinătate;
- d. dovada funcției didactice, eliberată de instituțiile prevăzute la art. 1 alin. (1) și (2);
- e. alte documente (după caz).

Declar pe propria răspundere că informațiile și documentele incluse în dosar sunt autentice iar copiile reproduc documentele originale.

Data _____

Semnătura _____

APPLICATION
RECOGNITION OF TEACHING POSITION
of tertiary education
in accredited higher education institutions abroad

I, the undersigned [first name], born at [dd.mm.yyyy], having the nationality [nationality], identified with [type and identity document number], residing in [home address], telephone [telephone number], e-mail [e-mail address], request recognition of the teaching position of [teaching] obtained at the higher education institution [institution], by ANIMV.

I certify that the following documents have been included in the dossier:

- a. the application for recognition, according to Annex no.1/1a;
- b. identity document (copy) and proof of change of name (if applicable);
- c. documents relating to the possession of the doctor's diploma: the certified copy of the doctor's diploma or the certificate of recognition if the doctor's diploma was obtained abroad;
- d. proof of teaching position, issued by the institutions referred to in Article 1 paragraph. 1. and 2.
- e. other documents (where applicable).

I declare on my honor that the information and documents included in the file are authentic and that the copies reproduce the original documents.

Date _____

Signature _____



**ACADEMIA NAȚIONALĂ DE INFORMAȚII
„MIHAI VITEAZUL”**

Nr. _____ din _____

**DECIZIA DE RECUNOAȘTERE
DE RECUNOAȘTERE A FUNCȚIEI DIDACTICE
din învățământul universitar obținută
în instituții de învățământ superior acreditate din străinătate**

Se atestă că Adeverința/Diploma [seria] nr. [nr.] de titular al funcției didactice de [funcția didactică], eliberată doamnei/domnului [Prenume NUME] de către [INSTITUȚIA] din [localitatea], la data de [zz.ll.aaaa], este recunoscută ca dovadă a deținerii funcției didactice de [funcția didactică] de către Academia Națională de Informații "Mihai Viteazul".

Titularul/Titulara acestei Decizii beneficiază în Academia Națională de Informații "Mihai Viteazul" de toate drepturile conferite deținătorilor de funcții didactice similare din România.

**RECTORUL
ACADEMIEI NAȚIONALE DE INFORMAȚII
“MIHAI VITEAZUL”**

[Titlu Prenume NUME]



**„MIHAI VITEAZUL”
NATIONAL INTELLIGENCE ACADEMY**

Nr. _____ din _____

**RECOGNITION DECISION
RECOGNITION OF TEACHING POSITION
of tertiary education
in accredited higher education institutions abroad**

It is attested that Certificate/Diploma [series] no. [No] of the holder of the teaching position of [teaching], granted to [First Name] by [THE INSTITUTION] of [the city], on [dd.mm.yyyy] is recognized as proof of the teaching position of [.....] by the "Mihai Viteazul" National Intelligence Academy.

The holder of this Decision benefits within the "Mihai Viteazul" National Intelligence Academy from all the rights conferred on holders of similar teaching positions in Romania.

**THE RECTOR
of
"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY**

[Title, First name, Name]