

ROMANIA  
ROMANIAN INTELLIGENCE SERVICE  
"MIHAI VITEAZUL"  
NATIONAL INTELLIGENCE ACADEMY  
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APPROVED  
President of ANIMV Senate

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# REGULATIONS

## ON THE ORGANIZATION AND FUNCTIONING OF THE BOARD OF TRUSTEES OF "MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY

Approved by the Senate of "Mihai Viteazul" National Intelligence Academy in the meeting  
of February 27, 2025

- Bucharest, 2025 -

## **Chapter I**

### **GENERAL PROVISIONS**

#### **Article 1.**

(1) The Board of Trustees ensures, under the command of the Commandant (Rector) of the “Mihai Viteazul” National Intelligence Academy (hereinafter referred to as the Academy), the operational management of the Academy and applies the strategic decisions of the Academy Senate for the fulfillment of the mission and the objectives set, as well as the legal tasks.

(2) The Board of Trustees carries out its activity under the provisions of Law of higher education no. 199/2023, with subsequent amendments and completions, and of the University Charter of “Mihai Viteazul” National Intelligence Agency.

## **Chapter II**

### **ORGANIZATION OF THE BOARD OF TRUSTEES**

#### **Article 2.**

(1) The Board of Trustees consists of the Academy Commandant (Rector), the Academy Vice-rector, the Director of the Council for Doctoral University Studies, the Faculty Deans, the General Administrative Director and a (elected) student representative.

(2) The following are permanent guests of the Board of Trustees: the deputy commandant – Innovation, the Academy Senate Chairman, the Director of the National Intelligence Institute, the chief registrar of the Academy, the chief of the Financial Service, and the Chief of the Human Resources Office.

(3) Meetings of the Board of Trustees may be attended by guests: teaching staff, auxiliary teaching staff, administrative staff, students or persons outside the Academy, when the matter under discussion requires such attendance.

(4) The Secretary of the Board of Trustees is appointed from the Academy Secretariat.

(5) Meetings of the Board of Trustees shall be attended by a legal adviser designated by the Legal Directorate.

**Article 3.**

(1) The term of office of the Board of Trustees shall be 5 years.

(2) All members of the Board of Trustees shall have the same rights and obligations as those provided for by the applicable law.

(3) For students who are members of the Board of Trustees, the term of office shall be established by the Regulation on designating the student representatives, and may not exceed 5 years.

(4) Student representation on the Board of Trustees ceases:

a) by law, upon graduation;

b) by resignation;

c) by revocation, for duly justified reasons, by the ANIMV Senate.

(5) Elections for the completion of management bodies shall be held no later than 30 days from the beginning of each academic year or whenever the situation so requires, within 30 days after one of the seats becomes vacant.

**Article 4.**

(1) The constituent meeting of the Board of Trustees shall be convened by the Academy Commandant (Rector).

(2) At the constituent meeting, the Board of Trustees shall establish its working calendar, as well as the deadlines for the elaboration of the operational plan and strategic plan of "Mihai Viteazul" National Intelligence Academy.

**Chapter III**

**FUNCTIONING OF THE BOARD OF TRUSTEES OF  
"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

**Article 5.**

(1) The Academy's Board of Trustees shall convene in regular monthly meetings called by the Academy Commandant (Rector) or 1/3 of the Board members. Extraordinary meetings may be convened by the Academy Commandant (Rector) if necessary.

(2) A quorum of at least 2/3 of its members shall be required for a meeting of the Board of Trustees.

(3) A statutory member of the Board of Trustees who is dully absent may be replaced by a designated substitute holding an immediately subordinate hierarchical position with the approval of the Commandant (Rector) of the Academy.

(4) Meetings of the Board of Trustees shall be chaired by the Academy Commandant (Rector) or, in his/her absence, by the Vice-rector delegated by the Academy Commandant (Rector).

(5) In urgent cases, when physically absent from the meetings, the members of the Board of Trustees may participate in the meetings by electronic means, and the decision taken being shall be formally ratified at next meeting of the Board of Trustees.

(6) Documents proposed to be included on the agenda of the Board of Trustees meeting shall be submitted to the secretary of the Board at least 7 days prior to the date of ordinary meetings.

#### **Article 6.**

(1) Meetings of the Board of Trustees are not public.

(2) Deliberations held during the meetings of the Board of Trustees shall be recorded in the minutes drafted by the secretary of the Board and signed by the chairman and the members of the Board of Trustees.

#### **Article 7.**

(1) Decisions of the Board of Trustees are enforceable within the Academy.

(2) The Board of Trustees shall adopt decisions by a simple majority of its members, provided that the member responsible for the area in which the decision is adopted was present or represented.

(3) Decisions of the Board of Trustees shall be published on the official website of the Academy when they are of interest to the entire academic community within 3 days from the date of adoption.

(4) Decisions of the Board of Trustees which are of an individual nature shall be communicated in writing to the persons concerned within 3 working days from the date they were adopted.

(5) Decisions of the Board of Trustees falling within the competences of the Academy Senate shall be communicated immediately in order to be submitted for consideration at the next meeting of the Academy Senate.

(6) In case of a conflict of interest, the members of the Board of Trustees concerned shall abstain from taking part in the deliberations of the Board of Trustees in causes regarding the matter to which the conflict of interest relates. In such cases the abstention shall not be taken into account when establishing the result of the vote.

### **Article 8.**

The Board of Trustees has the following responsibilities:

#### **I. Approves:**

- a) proposals to conduct competitions for filling teaching and research positions;
- b) financial operations exceeding the thresholds established by the Academy Senate;
- c) inviting, for a fixed period within the higher education institution, of university teaching staff, military instructors, intelligence instructors, public order instructors, and other specialists renowned in the field, from the country or abroad as visiting university teaching staff, with the endorsement of the Council of the Department;
- d) employment, at the Council of the Department's proposal, of specialists with relevant scientific and professional value from the country or abroad, who do not hold a doctoral degree, as visiting lecturers;
- e) the number of teaching vacancies for promotion in the academic carrier;
- f) applications for competitions for promotion in the academic carrier.

#### **II. Endorses:**

- a) the institutional budget in operational terms;
- b) the budget execution and the annual balance sheet of the Academy;
- c) proposals for new study programs and commencement of processes for provisional authorization, accreditation or reaccreditation, and registration and listing of study programs in the National Register of Qualifications (RNC);
- d) the methodology for evaluating the Academy's students (bachelor's, master's, and doctoral levels) and trainees;

- e) the establishment, organization, division, merger or dissolution of departments within the Academy, at the proposal of the faculty councils;
- f) endorses and analyzes the drafts of institutional documents to be submitted by the Commandant (Rector) of the Academy to the Academy Senate for approval.

**III. Proposes:**

- a) within the draft budget, protocol expenditures for activities financed from the revenues of the Academy;
- b) to the Senate the termination of the study programs which no longer fall within the mission of the Academy or which are not academically and financially efficient;
- c) to the Senate strategies of the Academy on medium and long term and policies in areas relevant to the Academy;
- d) the amount of fees provided for in the methodology for establishing fees within the Academy;
- e) to the Senate the establishment, organization or dissolution of faculties;
- f) composition of the University Ethics Commission.

**IV. Decides, establishes, appoints, organizes, informs:**

- a) makes decisions regarding the Academy's patrimony, according to the internal regulations of the Romanian Intelligence Service;
- b) establishes the following disciplinary sanctions for teaching and research staff as well as for the management staff within the Academy: i) reduction of up to 20% of the basic salary for a maximum duration of 2 years; ii) suspension, for a specified period of time, but not more than 5 years, of the right to apply for a competition for a higher teaching position or a management position, or to exercise membership in doctoral, master's or bachelor's commissions. On the military field, sanctions are applied in compliance with the provisions of Law no. 80/1995 on the status of military personnel, with subsequent amendments and completions, and specific internal regulations;
- c) establishes for the teaching staff of the Academy, the periods of leave, depending on the interests of the Academy and of the employee;

- d) appoints the analysis commissions for the investigation of disciplinary misconduct committed by administrative staff of the Academy;
- e) organizes the competition for filling the position of general administrative director;
- f) publicly informs the academic community when the selection process for the composition of the Ethics Committee starts.

## **Chapter IV FINAL PROVISIONS**

**Art. 9.** The Regulations and the subsequent amendments and completions shall be adopted by the Academy Senate and shall enter into force on the date of its approval by the Academy Senate.

### **COMMANDANT (RECTOR) OF “MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY**

*Colonel*

*Dragoş Octavian* **POPESCU**