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# METHODOLOGY

FOR THE ORGANIZATION AND CONDUCT OF  
ADMISSION TO MASTER'S STUDIES WITHIN  
“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY

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Bucharest, 2023

UNCLASSIFIED

## LEGAL BASIS

- Law of National Education no. 1/2011, with subsequent amendments and additions;
- Law no. 288/2004 on the organization of university studies, with subsequent amendments and additions;
- Law no. 80/1995 on the status of the military personnel, with subsequent amendments and additions;
- Government Emergency Ordinance no. 75/2005 on the quality assurance in education, with subsequent amendments and additions;
- Government Emergency Ordinance no. 41/2016 on the establishment of simplification measures at the level of public institutions and for the amendment and addition of some normative acts, with subsequent amendments and additions;
- Government Decision no. 404/2006 on the organization and the development of Master's studies, with subsequent amendments and additions;
- Order of the Minister of Education and Research no. 4156/2020 on the approval of the Framework Regulations on the regime of study documents and university documents in the higher education system;
- Order of the Minister of Education and Research no. 4492/2005 on the promotion of professional ethics in universities;
- Order of the Minister of Education no. 3102/2022 on the approval of the Framework Methodology for the organization of admission to the Bachelor's, Master's and doctoral study cycles;
- Government Decision no. 206/1995 on the reorganization of the National Intelligence Institute as "Mihai Viteazul" National Intelligence Academy, with subsequent amendments and additions;
- Government Decision no. 356 of April 25<sup>th</sup>, 2023, on the approval of accredited Master's degree fields and programs and the maximum number of students who can be enrolled in the academic year 2023-2024, with subsequent amendments and additions;
- University Charter of the "Mihai Viteazul" National Intelligence Academy;
- Internal regulations of the Romanian Intelligence Service on the process of selection and recruitment of military personnel.

## CHAPTER I GENERAL PROVISIONS

### Art. 1.

(1) The "Mihai Viteazul" National Intelligence Academy (ANIMV) organizes admission to the Master's study cycle:

a) professional master for the training of officers of the Romanian Intelligence Service, in the field of **intelligence and national security**, with the following specializations:

- *Intelligence and National Security* (Faculty of Intelligence) **30 full-time, budget funded positions;**

- *Intelligence Analysis* (Faculty of Intelligence Studies) **20 full-time, budget funded positions;**

b) professional master for enhancing the security culture within civil society, in the fields of:

### **i. Intelligence and National Security**

- *The management of national security intelligence* **20 full-time positions with tuition;**

### **ii. International Relations and European Studies**

- *International relations and intelligence studies* **20 full-time positions with tuition.**

(2) Admission is organized according to the current *Methodology*, according to *the general criteria for the organization of admission to the Master's university program*, developed by the Ministry of Education and completed by the Senate of the "Mihai Viteazul" National Intelligence Academy.

**Art. 2.** Organizing the admission lies within the competence of ANIMV.

#### **Art. 3.**

(1) The purpose of the professional master's programs for the training of officers of the Romanian Intelligence Service is to train future operational intelligence officers and intelligence analyst officers, respectively.

(2) The professional Master's degree programs for enhancing the security culture within civil society are oriented toward the deepening of the professional knowledge and the training scientific research skills or complementary to the Bachelor's studies, in the fields of *Intelligence and National Security*, and *International Relations and European Studies*, respectively.

#### **Art. 4.**

(1) The period of the admission, the forms and the competition tests shall be established and made public according to the legal provisions in force, by displaying them at the ANIMV headquarters and by their publication on the Academy website, [www.animv.ro](http://www.animv.ro).

(2) The admission to professional Master's studies for the training of officers of the Romanian Intelligence Service is organized in a single session, in **September 11<sup>th</sup>, 2023**, within ANIMV (*Annex 5 – Timetable of the contest*);

(3) The admission to professional Master's studies for enhancing the security culture within civil society is organized within ANIMV, in two admission sessions - the first on **July 10<sup>th</sup>, 2023**, and the second on **September 13<sup>th</sup>, 2023**, only if vacant positions remain.

## **CHAPTER II. ENROLLMENT IN ADMISSION COMPETITION**

#### **Art. 5.**

(1) Candidates willing to participate in the admission competition in ANIMV for the professional Master's degree programs to enhance the security culture must meet, *cumulatively*, the following demands:

- a) they are university graduates, with a Bachelor's degree or equivalent, in accordance with the *Law on National Education no. 1/2011, with subsequent amendments and additions* and *Law no. 288/2004* on the organization of university studies, with subsequent amendments and additions or students in the last year of the first cycle of university studies (who are to take the Bachelor/diploma exam, no later than July 31<sup>st</sup>, 2023), in the fields and specializations established by law;
- b) have Romanian citizenship and permanent residence in Romania;
- c) have a civic and moral conduct;

d) they know very well and have the ability to clearly and correctly express themselves in Romanian.

(2) Candidates for the admission to professional Master's studies for the training of officers of the Romanian Intelligence Service shall meet, in addition to paragraph (1), *cumulatively*, the following demands:

- a) have been declared FIT for call to work at the Romanian Intelligence Service;
- b) they accept that, after completing the Master's degree course within the "Mihai Viteazul" National Intelligence Academy, to carry out activities, as intelligence officers, in any area of the national territory, according to the interests and needs of the Romanian Intelligence Service, in accordance with the commitment signed with the institution;
- c) accept, if they are declared *ADMITTED*, the prohibition or restriction of the exercise of certain citizen rights and freedoms, according to the provisions of the legislation in force;
- d) accept the execution of checks on their activity and behavior, as well as of security checks specified by the Government Decree no. 585/2002 for the approval of the National Standards for the protection of classified intelligence in Romania, as amended and supplemented, in order to identify possible incompatibility elements regarding access to state secret information;
- e) If the candidates for the admission contest to professional master's studies for the training of officers of the Romanian Intelligence Service have followed a similar form of training, with the expenses supported by the state budget, in accordance with the provisions of Article 142 of the **Law of National Education no. 1/2011**, with subsequent amendments and additions, they will pay the equivalent of the tuition services they have previously benefited from with funding from the state budget. The collection of the amount representing the value of the tuition services is carried out by the state higher education institution that provided the tuition. When enrolling to "Mihai Viteazul" National Intelligence Academy, the candidates will present evidence that they have completed or are paying the tuition services in installments.

**(3) The conditions of enrollment shall not be waived.**

**Art. 6.**

- (1) Selection of candidates for admission to professional Master's studies for the training of officers of the Romanian Intelligence Service is made by the Romanian Intelligence Service, in accordance with its own regulations.
- (2) Registration in the recruitment and selection process of the candidates will be done no later than the date indicated by the Human Resources Department of the Service.

**Art. 7.**

- (1) **The enrollment of candidates for admission** will be performed **online**, with the assumption of responsibility by the candidates regarding the authenticity and the correlation between the digital/scanned documents and the original ones.

The option to participate in the admission contest is made by completing a standard request addressed to the rector of the Academy. The form is to be downloaded from the Academy's website, then filled in, **scanned in PDF format**, and transmitted:

**Until August 31<sup>st</sup>, 2023** – for the professional Master's degree programs *Intelligence and National Security and Intelligence Analysis* dedicated to the training of intelligence officers

**Until June 26<sup>th</sup>, 2023** (first session) and **August 30<sup>th</sup>, 2023** (second session), as appropriate – for the professional master's degree programs for enhancing the security culture within civil society *The Management of National Security Intelligence and International Relations and Intelligence Studies*

For the **Faculty of Intelligence**, to the email address: [admitereFI2023@animv.ro](mailto:admitereFI2023@animv.ro)

For the **Faculty Intelligence Studies** to the email address: [admitereFSI2023@animv.ro](mailto:admitereFSI2023@animv.ro).

(2) For the professional Master's degree programs dedicated to the training of intelligence officers, after checking, acceptance and registration, the "Mihai Viteazul" National Intelligence Academy will ask the Human Resources department of the Romanian Intelligence Service to confirm, by September 4<sup>th</sup>, 2023, that the candidates fulfill the conditions to take part in the contest and to be called for work.

**Art. 8.** (1) The electronic contest files of the candidates must contain the following documents, scanned in PDF format:

a) Standard application for enrollment in the contest, according to *Annex 1a* for the candidates for admission to professional Master's studies for training officers of the Romanian Intelligence Service, and according to *Annex 1b*, respectively, for the candidates taking part in the contest for the admission to Master's studies for enhancing the security culture within civil society

b) copy of the high-school diploma and the related GPA certificate;

c) copy of the Bachelor's degree or equivalent diploma and of the GPA certificate / supplement to the diploma or certificate (in original) issued by higher education institutions, for graduates who passed the Bachelor's exam in the year prior to the organization of the contest or in the year in which the contest is held;

d) evidence of the equivalence of Bachelor studies by the National Center for Recognition and Equivalence of Diplomas within the Ministry of Education, according to the law, if the candidates have completed these studies in accredited institutions of higher education abroad;

e) copy of the birth certificate;

f) copy of the identity card;

g) copy of the court decision or other documents for the name change for those who have changed their names;

h) copy of the marriage certificate, if applicable;

i) evidence of payment of the registration fee, in **the amount of 200 lei by bank transfer in the bank account of the "Mihai Viteazul" National Intelligence Academy RO35TREZ70120F330500XXXX**, CF 4204267, opened at the Sector 1 Treasury in Bucharest, **UM 0418 Bucharest being the recipient**, with the mention of **The professional Master's registration fee for the candidate's name and surname**, for the candidates to the admission contest for professional master's studies for the training of officers of the Romanian Intelligence Service and the mention **Master's for enhancing the security culture within civil society registration fee for the candidate's name and surname** for the candidates to admission to professional Master's studies for enhancing the security culture within civil society, respectively;

(2) For the candidates to admission to professional Master's studies for enhancing the security culture, in addition to the documents provided in paragraph (1), the contest file shall include an essay drawn up for the contest, according to the indicative topic (*Annex 4*);

(3) At the time of the competition, *the candidates for Master's studies will carry with them the original documents mentioned in paragraph (1), in order to certify the concordance to the original of the requested documents, according to Government Emergency Ordinance no. 41/2016 on the establishment of simplification measures at the level of the central public administration and for the modification and completion of some normative acts.*

(4) According to the law, children of auxiliary teaching and teaching staff in service or retired, as well as children orphaned of one or both parents who were part of the education system are exempt from the payment of registration fees for admission contests in higher education.

(5) Candidates who are exempted from the payment of the registration fee must have a certificate mentioning that the demands for exemption from the fee payment are met.

- (6) Candidates who, on the day of the contest, do not carry the originals of the documents electronically sent for registration, cannot take the admission test.
- (7) Depending on the social situation of the candidates, based on the analysis of their justified requests, on a case-by-case basis, the Senate may approve exemptions from the payment of the registration fee.
- (8) The submitted contest files will be kept for the entire period of the admission contest at the **Technical Secretariat** established for the admission.

### **CHAPTER III ORGANIZATION OF THE COMPETITION**

**Art. 9.** At least 6 months before the admission, ANIMV notifies the candidates by displaying at the institution's headquarters and on its own website, data on: its own admission methodology, the annual tuition offer, the demands and necessary documents for the registration, the periods of the admission sessions, the contest procedure and the contest tests, the incentives or the special conditions, the registration fees for the organization and conduct of the admission and other useful information for the candidates.

**Art. 10.** For the organization and the conduct of the *admission, committees for the admission competition to the professional Master's degree programs for the training of officers of the Romanian Intelligence Service (Annex 3a) and committees for the admission contest to the professional Master's degree programs for enhancing the security culture within civil society (Annex 3,)* are established, respectively.

**Art. 11.** *The Admission Committee on the programs* and the **Technical Secretariat** which provides the technical and material basis of the admission contest, as well as the **Papers Handling Committee** are at the disposal of the **Central Admission Committee**.

**Art. 12.** For the written tests, *The Admission Committee on the programs* consists of subcommittees for the elaboration and the generation of the subject, subcommittees for the evaluation of the papers and subcommittees for the tests' supervision.

**Art. 13.** At least seven days before the start of the admission contest, the nominal composition of the above-mentioned committees and subcommittees shall be established, by *Order of the Day*.

**Art. 14.** From the moment of its establishment, **The Central Admission Committee** shall take over all responsibilities on the organization and conduct of the admission competition and the law abidance in this respect and also the transparency and the principle of equal opportunities for all candidates, as follows:

- a) ensures the implementation and compliance of the current *Methodology*;
- b) plans, organizes, guides and controls the activities throughout the contest period;
- c) ensures compliance with the admission schedule;
- d) ensures the display of the final results of the admission competition;
- e) takes all necessary steps to settle any conflicting situations and maintain a climate of order;
- f) ensures the training of the members of the committees, as well as of the entire staff involved in the organization and the conduct of the contest, in accordance with the provisions of the current *Methodology*;
- g) ensures timely resolution of any issues that may arise during the admission competition.

**Art. 15.** **The program admission committee shall**, from the moment of its establishment, take over the responsibilities for the organization and conduct of the admission competition for the programs in question, as follows:

- a) shall record the registered candidates;
- b) shall check the registration files;
- c) shall draw up nominal tables containing candidates' names;

- d) shall perform the activity of issuing the competition cards;
- e) shall distribute of candidates into the examination rooms;
- f) shall meet the candidates and instruct them on the specific rules during the contest tests, as well as on the conduct within the Academy;
- g) shall provide guidance and control for the work of subject elaboration, evaluation and resolution of appeal subcommittees;
- h) shall ensure the elaboration of the subjects for each competition test, in accordance with the proposed theme and the correctness of the correction scales;
- i) shall ensure the preservation of the competition papers until the deadline for their submitting and for the resolution of the appeals;
- j) shall ensure the centralization of the results for each individual test, as well as the final results of the admission and certifies them;
- k) shall ensure the receipt, analysis and resolution of appeals submitted by candidates within the legal term;

**Art. 16. The Secretary of the Central Admission Committee shall have** the following duties:

- a) ensures the registration of the data regarding the admission competition and the composition of all admission committees in the Order of the Day;
- b) proposes to the chairman of the central committee for admission the program of admission, the way of organizing activities and the examination rooms;
- c) ensures correspondence with the Service on the admission process.

**Art. 17. The Secretary of the Program Admission Committee shall have** the following duties:

- a) to coordinate the activities of the Secretariat of the **Admission Committee on the program**;
- b) to manage the related secretarial activities;
- c) to participate, in the presence of the chairman of the committee and the designated members, in the delivery - reception process of the competition forms and documents resulting from the conduct of the competition tests;
- d) to organize and monitors the correct entry in the centralizer of the candidates' test grade and certifies their accuracy, together with the chairman of the committee;
- e) to ensure the issuance of certificates requested by candidates and teaching staff;
- f) to draw up the report on the conduct of the admission and submits it to the secretary of the Central Admission Committee, in order to validate the results of the admission competition for the respective program in the ANIMV Senate.

**Art. 18. The members** of the secretariat of the program admission committee shall have the following duties:

- a) to keep records of the candidates' files and to check the existence of documents in the candidate files and the correctness of their personal data entered in the database;
- b) to carry out secretarial activities (filling in the candidate files with the necessary study documents for registration, registering the applications made by the candidates, issuing the certificates, sending the decisions of the admission committee of the program in question to the candidates);
- c) to prepare the file with documents and forms for examination rooms;
- d) to display the table with the series of the competition cards of the candidates allotted to take the tests in the examination rooms;
- e) to ensure the elaboration, registration, bookkeeping and handling of admission documents according to the norms in force;

f) to perform the tasks allotted by the Secretariat of the **Program Admission Committee**;

g) to carry out administrative activities specific to admission (arranging examination room, administrative support for subcommittees for elaborating subjects, correction, settling the appeals);

h) to verify the consistence with the original of the documents supplementing the candidates' files, in accordance with the provisions of article 8, paragraph (1), letter b)-i).

i) to seek support from other administrative bodies.

**Art. 19.** The personnel responsible for the use of the calculation and the means of multiplication equipment shall have the following tasks:

a) to ensure the operation of the calculation and multiplication equipment;

b) to perform the tasks allotted by the Secretariat of Admission Committees.

**Art. 20. The supervision subcommittee** consists of the examination room supervisors and the head of the examination room, appointed from among the ANIMV staff.

**Art. 21.** During the admission, **the admission committees** shall have at their disposal special locations for this activity, equipped with the necessary means for drafting, multiplying and preserving documents.

**Art. 22.**

(1) In accordance with the present *Methodology*, for the reception, distribution for correction and handing over for preservation of the candidates' papers, the **Papers Handling Committee**, coordinated by the Central Admission Committee, shall be established.

(2) **The Papers Handling Committee has the following** duties:

a) to take over the candidates' papers, unused standard forms, drafts, canceled papers, the report, the access table and the handover table from the head of the examination room and to check them in the presence of the head of the examination room;

b) to prepare the papers for their distribution to the correction subcommittee;

c) to hand over the papers for the correction of the members of the dedicated committee;

d) to collect the corrected papers from the correctors;

e) to verify the existence of situations where the difference in scoring between two corrections exceeds one point;

f) to notify the chairman of the admission committee of the program that orders the assignment of the paper to two other evaluators;

g) to collect the corrected papers from the latter, to hand them to the chairman of the program admission committee for the calculation of the final average;

h) to hand over the corrected papers and the border books to the secretary of the program admission committee.

**Art. 23.**

(1) **A Committee for Solving of Appeals** shall be established for the settlement of appeals.

(2) The Committee for Solving of Appeals shall have the following duties:

a) to register the appeals, via the secretary;

b) to distribute the papers whose results are disputed for a second correction, by the chairman;

c) to perform a second correction of the papers.

**Art. 24.**

(1) Persons who declare or there is certain information that they have relatives among the candidates or show moral or professional incompatibilities regarding the involvement in the contest shall not be appointed to the committees established for the admission and shall not receive any other duty related to the admission competition.



- (2) The persons appointed to the committees shall give an **Affidavit** that are not in any of the situations referred to in paragraph (1).
- (3) If, after the formation of committees, it is found that they include persons of the specified categories, replacement measures shall be taken.
- (4) Concealing or abetting the truth about the situations referred to in paragraph (1) entails the disciplinary sanction of the persons responsible.
- (5) Disciplinary measures will also be taken against those who, through false statements, evade the obligations regarding the admission contest.

**Art. 25.** The members of the committees set up for the organization of admission who deviate from the current methodology or who, through their activity, prejudice the good organization and conduct of the admission competition, disclose the content of the documents, violate the rules for the evaluation of the competition tests or incorrectly record the results, will be disciplinary sanctioned or, as the case may be, criminally sanctioned, according to the regulations in force.

**Art. 26.** Prior to the contest, the members of *the admission committees* shall be convened at the headquarters of the “Mihai Viteazul” National Intelligence Academy in order to establish and process the organizing details and the ones regarding the actual conduct of the competition tests.

#### **CHAPTER IV**

### **CONDUCTING THE COMPETITION, THE COMPETITION TESTS AND CALCULATING THE AVERAGE FOR THE ADMISSION TO PROFESSIONAL MASTER'S STUDIES FOR THE TRAINING OF OFFICERS OF THE ROMANIAN INTELLIGENCE SERVICE**

**Art. 27.** The written test to assess the necessary skills to train intelligence officers

*Test description:*

- a) written paper aimed at establishing the level of necessary skills train intelligence officers;
- b) duration: **180 minutes**;
- c) it does not require specialized training.

**Art. 28.** The admission competition takes place on **September 11<sup>th</sup>, 2023**.

**Art. 29.**

**(1) Drawing up the competition topics**

- a) On the day of the competition, starting at **06:00 o'clock**, *the Subcommittee for drawing up and generating exam topics* draws up the competition topics, in specially equipped rooms, where only members of the of the admission committees and designated persons at the secretariat level have access.
- b) Only registered sheets of paper will be used during the drawing up of the competition topics, taken over and distributed by the secretaries of specialized committees.
- c) After drawing up the topics, three versions with competition topics are listed and they are subject to a last check by the members of the subcommittee that elaborated them.
- d) After checking the competition topics, the members of *the Subcommittee for drawing up and generating exam topics* draft a report (*Annex 5*) on the drawing up of the topics and the correctness of the submitted topics and then introduce the versions in separate envelopes, mentioning the contained version.
- e) Next, in the presence of the members *of the program admission committee*, the chairman of the committee will extract an envelope containing the version of the competition.

- f) The other two versions will be handed over to the secretary of the *Central admission committee* and will constitute components to the admission file.
- g) At the end of the drawing up the exam topics process, the used drafts and the source materials used in the process shall be handed over, on the basis of a report, to the secretary of the program admission committee and shall be kept until the end of the admission contest.
- h) during the process of drawing up the topics, the persons involved in this activity shall not leave the special area where they are located and will not have any contacts with persons outside the location.
- i) participants in these activities, teachers or technical staff, have the obligation to keep the secret about the topics.

Otherwise, they will bear the consequences provided by the laws and the military regulations in force.

## (2) Multiplication of competition topics

- a) the multiplication of topics for written tests takes place in a specially designed location with restricted access.
- b) after the multiplication process, the topics are inserted into envelopes on which, after closing and sealing, the recipient examination room and the competition topic are mentioned.
- c) during the multiplication process, the personnel involved in this activity shall not leave the designated area and will not have any contact with persons outside it.
- d) at the end of the multiplication activity, the designated responsible for this activity and the other participants shall draw up a report (*Annex 6*) containing the number of copies of multiplied topics for each subject, the number of rejects, the time of the beginning and completion of the activity and the participants in these activities.
- e) the participants in these activities shall remain in the specially designed location until the distribution of the topics and have the obligation to keep the secret regarding the topics.

Otherwise, they will bear the consequences provided by the laws and the military regulations in force.

- f) at **9:00 a.m.**, the members of the *Program Admission Committee* arrive and pick up the topics that they further distribute to the examination rooms.

## Art. 30. (1) Synoptic of conducting of the admission competition

7 <sup>45</sup> – 8 <sup>15</sup>	Access of the candidates into the Academy building
8 <sup>15</sup> _ 9 <sup>00</sup>	Access of the candidates in the examination rooms and the checking the identification documents of the candidates
9 <sup>00</sup> _ 9 <sup>15</sup>	Distribution of envelopes containing the competition topics, by the representatives of the <b>Central Admission Committee</b>
9 <sup>15</sup> – 12 <sup>15</sup>	Conduct of the admission competition
10 <sup>30</sup>	Display of topics and of scale correction outside the examination room

12 <sup>30</sup> – 13 <sup>00</sup>	Submission of papers to the <b><i>Papers Handling Committee</i></b>
starting at 14 <sup>00</sup>	Papers correction

**(2) Supervision subcommittee of the exam**

a) Starting at **8:00 a.m.**, the heads of the examination rooms and the supervision personnel are drawn by lots, through the care of the secretary of the *Central Admission Committee* and of a member of the *Technical Secretariat*.

b) Each head of examination rooms receives from the Secretary of the Admission Committee a folder containing the following content:

i. Written training containing the duties of the head of the examination room during the development of the test (containing the tasks approved by the president of the *Central Admission Committee*, depending on the specifics of the contest);

ii. answer forms for topic solving;

iii. table of candidates' attendance in the examination room (*Annex 8*);

iv. table of papers' handing over (*Annex 9*);

v. the delivery - reception report of the papers (*Annex 10*).

**(3) Conduct the exam itself**

a) At 8:15 a.m., the surveillance teams shall enter the allotted examination rooms.

b) The access of the candidates to the room will be made after verifying their identity, at the entrance, by a member of the supervisory subcommittee.

c) It is not allowed to access the examination room with means of communication, manuals, notebooks, notes, other sources of information.

d) The head of the examination room, after the registration of the candidates' presence, shall instruct the candidates on the conduct of the test.

e) The candidate who, at the time of opening of the sealed envelopes containing the competition topics, will not be present in the hall, will be declared "*Absentee*".

**(4) Instructing the candidates before the start of the tests**

a) Each candidate will receive a set of exams – a topic form and an answer form;

b) The last page of the competition topic form can be used as a draft;

c) The way of filling in and classifying the candidate identification data on the answer form is as follows: The candidate will fill in the answer form, with capital letters, on the corner of the sheet to be glued and stamped by a member of the *Central Admission Committee* the name, the father's first name, his first name and the number of the contest card;

d) the answers shall be noted only with a blue-writing ball pen;

e) the working time frame available to the candidates after the completion of the distribution of the topics and the clarification of any possible misunderstanding stated by the candidates is of **180 minutes**;

f) if a candidate wishes to modify the chosen answers, he can request a new answer form, and the wrong one is voided by the head of the examination room when handing over the new form. Under the supervision of the head of the examination room, the candidate is to fill in all the data required in the classifying area of the work;

g) corrections on the answer form are made by placing the words that will be corrected by the candidate between round brackets and striking them out;

h) The answer form will be stamped by a representative of the *Central Admission Committee*, who, during the entire duration of the test, will attend each room separately;

- i) any fraud or attempted fraud detected by those supervising the conduct of the exam or notified and reported by the other candidates (finding manuals, notebooks, notes, electronic means of communication, etc. on any candidate) shall be sanctioned by the removal from the competition of the respective candidate;
- j) in cases of fraud or attempted fraud, the materials used for this felony shall be retrieved and the candidate shall be led by a supervisor at the *Secretariat of the Central Admission Committee*, which shall record his situation as '*removed from the competition*';
- k) when submitting the response form, the candidates sign in the paper delivery table;
- l) candidates may leave the examination room only **after at least 60 minutes from the distribution of** the contest topics, conditioned by the handing over of all the contest documents and the entry of the requested data under signature in the table of delivery of the papers. During the competition, for physiological situations or when a candidate has a medical situation, he or she may temporarily leave the competition room, only accompanied by a supervisor. The last five candidates will remain in the room until the end of the test, and two of them will attend the handing over of the answer forms by the head of the examination room to the chairman of the committee by signing a report (Annex 11) which will record the integrity and number of the answer forms handed over - received. This report would end with the following statement '*no irregularities were found during transport or in the process of handing over the papers*';
- m) drafts, canceled contest forms, empty contest forms and contest topics are gathered in separate files and handed over following the same report;
- n) in emergency situations (fire, earthquake, etc.), candidates will evacuate the examination room according to the instructions received from the head of the room, so as not to cause panic.
- o) The head of the examination room is responsible for conducting the exam, in accordance with the provisions of the current methodology, for keeping the peace and order during the test and to settle any situations that fall within his competence, requesting the support of the *Central Admission Committee* for any other situations.

#### (5) Paper correction

- a) **the papers are corrected on the day of the exam.**
- b) after taking over the papers, the members of the ***Papers Handling Committee*** will number them, starting from figure 1.
- c) finally, equal sets of papers will be made for each corrector, depending on the number of correctors.
- d) to each set, the members of the ***Papers Handling Committee*** shall attach a correction scale and a form for recording the results of the correction (*Annex 11*).
- e) the members of the correction teams will take over, under signature, a set of papers and a form for recording the results of the correction, and upon their return they will sign the handover on the same report.
- f) each paper will be corrected twice by different people who will give a grade.
- g) the paper will be evaluated by the arithmetic mean of the two grades, with two decimal places, without rounding.
- h) if the Paper Handling Committee identifies a difference of more than **one point between** the two correctors, the paper will be given for re-correction to two other correctors. After the re-correction of the paper is completed, the grades given by each of the four evaluators shall be entered on the grade record form, countersigned by the evaluators, and the chairman of the committee shall calculate the final grade as follows: from the 4 (four) given grades, the two grades - the extreme values are deleted and the

arithmetic mean is made to two decimal places without rounding the two grades - central values.

i) the grade thus established is a final one.

j) at the end of the correction, the members of the **Papers Handling Committee** shall hand over all the papers to the secretary of the *Admission Committee of the program*.

**(6) Centralization of results**

a) The day after the correction, based on the correction registers, the results of the candidates are centralized, without recording the identification data of the candidates.

b) After centralizing the results, the corners of the papers are unglued and the info on the identity of the candidates is associated with the results.

c) After this procedure, the candidates are ranked according to their results.

**Art. 31.**

(1) The minimum general admission average **may not be less than 6.00 (six)**.

(2) After entering, ranking and checking the transcribed data, the chairman of the Program Admission Committee and its secretary shall sign the report.

(3) After the report has been filled in, the sets of papers shall be kept by the **Program Admission Committee**.

**Art. 32.** After the centralization of all results obtained by the candidates and the validation of the contest, in order to display the results, a ranking will be developed, for each program, in descending order of the given grades, in which the names of the candidates will not appear, but only the number of their contest card.

**Art. 33.**

(1) The reporting of the intermediate results of the admission contest shall be made after their validation by the *Central Admission Committee*.

(2) As a result of the validation of the results, the **Central Admission Committee** displays the results on the Academy website, [www.animv.ro](http://www.animv.ro) and at the external notice board of the Academy, for the two programs simultaneously, mentioning the display time.

**Art. 34.** If in the final ranking, on the last place, there are several candidates with the same average, the candidate who obtained the highest average of graduation of undergraduate studies is admitted.

**Art. 35.** After displaying the results, the appeals (*Annex 12*) shall be submitted, within 24 hours, to the access control point of the "Mihai Viteazul" National Intelligence Academy or by sending them via e-mail to the **Faculty of Intelligence** e-mail address: [admitereFI2023@animv.ro](mailto:admitereFI2023@animv.ro) and for the **Faculty of Intelligence Studies** to its e-mail address: [admitereFSI2023@animv.ro](mailto:admitereFSI2023@animv.ro).

**Art. 36.** At the end of the appeal period, the chairman of the **Central Admission Committee** shall collect all appeals from the access control point and shall convene the members of the **Committee for Solving of Appeals**.

**Art. 37.** The Secretary of the **Central Admission Committee** shall collect from the **Admission Committee** the papers which are the subject of the received appeals, shall close and stamp the corner where the identification data of the candidate are mentioned and shall hand them over to the president of the **Committee for Solving of Appeals**.

**Art. 38.**

(1) The appeals shall be settled within a maximum of 48 hours from the expiry date of the appeal submission deadline.

(2) The re-correction procedure is identical to the original one.

(3) The grades resulting from the re-correction performed by the **Committee for Solving of Appeals** are final.

(4) The final results will be displayed on the Academy website, [www.animv.ro](http://www.animv.ro), and at the notice at the access control point.

**Art. 39.** At the end of the appeals solving period, the litigated papers will be handed over to the **Program Admission Committee**, which will keep them until the validation of the results of the admission by the ANIMV Senate and the registration of the candidates.

**CHAPTER V.**  
**CONDUCT OF THE COMPETITION AND COMPETITION EXAMS**  
**FOR THE ADMISSION TO PROFESSIONAL MASTER'S DEGREE FOR ENHANCING**  
**THE SECURITY CULTURE WITHIN CIVIL SOCIETY**

**Art. 40.**

(1) ANIMV organizes the admission in two sessions - the first one on **July 10<sup>th</sup>, 2023**, and the second one on **September 13<sup>th</sup>, 2023**, only if vacant positions remain.

(2) The contest consists of an oral presentation of the essay drawing up according to the contest topic and submitted during the enrollment process according to the provisions of Article 8, paragraph (3) of the current methodology.

(3) The duration of the presentation is of **15 minutes/candidate**;

(4) The indicative topic for the drawing up of the essay is found in *Annex 3*.

**Art. 41.** All information on the admission competition is made public on the Academy website, [www.animv.ro](http://www.animv.ro).

**Art. 42. Synoptic of the conducting of admission**

No crt.	Activity	Start time
1	Access of the candidates into the Academy	Starting from 8:00 as planned
2	Access of the candidates into the examination rooms and checking of their identification documents	Starting from 8:30 as planned
3	Contest procedure	From 08:45 to 20:00

**Art. 43. The conduct of the exam**

a) the Admission Committees of the Programs go to the allotted examination rooms at 8:30.

b) The access of the candidates into the examination room will be possible after a member of the admission committee checks their identity, upon entry.

c) The access into the examination room with means of communication, manuals, notebooks, notes, other sources of information is forbidden.

d) candidates who do not carry their identity papers are NOT allowed to enter the examination room.

**Art. 44.** The admission competition will consist of the oral presentation of an essay in the field of indicative topics, related to each Master's degree program (Annex 3).

(1) The essay will be evaluated by the members of *the Admission Committee on the Program* based on the following score:

a) the degree of knowledge/use of the presented concepts and theses (level of access and knowledge of the reference bibliography, at national and international level, structuring mode, coherence and fluency in writing/expression) – 40 points;

b) novelty and innovation of the presented theses – 30 points;

c) candidate's ability to structure ideas and to argue – 30 points.

(2) the members of each Admission Committee shall fill in an evaluation sheet for each candidate, giving each candidate a score of up to 100 points. The general admission average is the arithmetic average of the scores given by the members of the Admission Committee who evaluate the candidates.

(3) prior to oral presentation, the essay will be checked, in order to establish the similarity coefficients, with the antiplagiat.ro system software.

**Art. 45.** The minimum general average admission is 6.00 (six).

**Art. 46.** The results of the oral evaluation cannot be disputed.

**Art. 47.**

(1) After the centralization of all the candidates' results, a ranking will be drawn up in order to display them, on each program, in descending order of the scores obtained, in which the names of the candidates will not appear, but only the numbers of the contest cards.

(2) The disclosure of the intermediate results of the admission contest is made after their validation by the *Central Admission Committee*.

(3) As a result of the validation, the *Central Admission Committee* displays the results on the Academy website, [www.animv.ro](http://www.animv.ro), and on the notice board at the access control point, simultaneously for the two programs, mentioning the time of the display.

(4) If in the final ranking, on the last place, there are several candidates with the same average, the candidate who obtained the highest average of graduation of undergraduate studies is admitted.

## CHAPTER VI.

### FINAL PROVISIONS

**Art. 48**

(1) The documents on the organization and conduct of the admission shall be handed over, after validation of the admission results, to the secretariat of the competent faculty, for filing and keeping according to the law.

(2) The written papers of the candidates declared *ACCEPTED* shall be kept during their studies in their student file.

(3) The written papers of the candidates declared *REJECTED* shall be kept for one year from the results displaying date of the admission contest, after which they shall be destroyed according to the procedures in force.

**Art. 49.** The “Mihai Viteazul” National Intelligence Academy analyzes the deviations referring to the activity of the teachers (correctors, examiners, supervisors or members of the admission committees) during the admission.

**Art. 50.** The “Mihai Viteazul” National Intelligence Academy will develop a plan of measures regarding the order and discipline within the Academy during the admission, the elimination of fraud opportunities, the provision of medical assistance, the access and movement of candidates and staff involved in the activity, the arrangement of premises, as well as securing the outlets of the buffet in the premises.

**Art. 51.** During the admission competition, the chairman of the *Central Admission Committee* may, after consulting the members of the *Committee*, order any legal measures necessary for the proper conduct of the admission.

**Art. 52.**

(1) The candidates declared *ACCEPTED* shall be registered in the first year of studies, the second cycle of master studies, by the decision of the Commandant (Rector) of the “Mihai Viteazul” National Intelligence Academy.

**(2) For Master's degree programs intended for the training of intelligence officers, only those who get the security clearance to access classified intelligence can enter the admission competition until September 4<sup>th</sup>, 2023.**

**Art. 53.** The candidates enrolled in the Master's degree programs for the training of intelligence officers sign a commitment with the Romanian Intelligence Service, which binds them to work for the Service for a certain period of time during which they will receive the officer status.

**Art. 54.** The registered candidates sign a study contract with the "Mihai Viteazul" National Intelligence Academy, according to the provisions of Article 141 of the Law on National Education no. 1/2011, with subsequent amendments and additions.

**Art. 55.** The files of the candidates who have been declared *REJECTED* shall be returned to the candidates, at their request, or shall be kept for one year from the date of displaying the results of the admission contest, after which they shall be destroyed according to the procedures in force.

**Art. 56.** These information and clarifications represent official data on the organization and conduct of the admission to the "Mihai Viteazul" National Intelligence Academy.

**Art. 57.** Should the Ministry of Education issue other clarifications on the admission competition, they shall be communicated to the candidates in due time, by publishing them on the website <http://www.animv.ro/> of the "Mihai Viteazul" National Intelligence Academy, [www.animv.ro](http://www.animv.ro), the website of the Romanian Intelligence Service, [www.sri.ro](http://www.sri.ro), as well as on the notice board at the access control point.

**Art. 58.** By this methodology, *The Methodology for organization and conduct of the admission to Master's studies within "Mihai Viteazul" National Intelligence Academy no. 86038 of March 30<sup>th</sup>, 2022* is hereby repealed.

*This Methodology was approved at the Academy Senate meeting on May 30<sup>th</sup>, 2023.*



## ANNEXES

**Annex 1 a** - Application for registration for the admission to professional Master's studies for the training of officers of the Romanian Intelligence Service – template

**Annex 1 b** - Application for registration for the admission to professional Master's studies for enhancing the security culture within civil society – template

**Annex 2 a** - Committees established for the admission to the professional Master's degree programs for the training of officers of the Romanian Intelligence Service (*Intelligence and National Security* and *Intelligence Analysis* study programs)

**Annex 2 b** - Committees established for the admission to the professional Master's degree programs for enhancing the security culture within civil society (*Management of National Security Intelligence* and *International Relations and Intelligence Studies* study programs)

**Annex 3** - Indicative topic for the admission

**Annex 4** - Schedule of the admission to the professional Master's degree programs for the training of officers of the Romanian Intelligence Service

**Annex 5** - Report on the drawing up of the exam topics – template

**Annex 6** - Report on the completion of the multiplication activity — template

**Annex 7** - Test for the evaluation of skills required for the training of intelligence officers - template

**Annex 8** - Nominal table of access into the examination room of the candidates - template

**Annex 9** - Table of the papers handing over – template

**Annex 10** - Report for the delivery - reception of candidates' papers – template

**Annex 11** - Form to record the results of the correction — template

**Annex 12** - Appeal – template

**Annex 1 a**

“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY

a No \_\_\_\_\_ of \_\_\_\_\_

# APPLICATION FOR REGISTRATION

to the admission to professional master's studies  
for the training of officers of the Romanian Intelligence Service

***The Faculty***

\_\_\_\_\_

***The study program***

\_\_\_\_\_

***Session*** \_\_\_\_\_

**Mr. Commandant/Rector,**

The undersigned \_\_\_\_\_ son(daughter) of  
\_\_\_\_\_ and \_\_\_\_\_ born in the year  
\_\_\_\_\_, the month \_\_\_\_\_ the day of \_\_\_\_\_, in the town of  
\_\_\_\_\_, county of \_\_\_\_\_, owner of \_\_\_\_\_ the ID  
card series \_\_\_\_\_, no \_\_\_\_\_, issued by \_\_\_\_\_, on  
\_\_\_\_\_

Social Security  
Number:

--	--	--	--	--	--	--	--	--	--	--	--	--

nationality \_\_\_\_\_ and \_\_\_\_\_  
citizenship \_\_\_\_\_

*(it will be stated if the person has another  
citizenship besides the Romanian one)*

with a permanent domicile in

\_\_\_\_\_  
\_\_\_\_\_  
*(city, street, no., bl., sc., floor, ap., county/sector)*

and residence in

\_\_\_\_\_  
\_\_\_\_\_  
*(city, street, no., bl., sc., floor, ap., county/sector)*

\_\_\_\_\_  
telephone \_\_\_\_\_ e-mail address \_\_\_\_\_

*(to be completed correctly  
and clearly)*

Please approve my enrollment in the admission competition for the professional Master's degree program for the training of officers of the Romanian Intelligence Service \_\_\_\_\_, 2023-2025 training series, organized by the "Mihai Viteazul" National Intelligence Academy, at the Faculty of

\_\_\_\_\_ session

Graduate  
studies \_\_\_\_\_

\_\_\_\_\_  
(university, faculty, profile and program)

I have also taken note of the provisions of the Law no. 80/1995 on the status of military personnel on the regulations on the prohibition or restriction of the exercise of certain rights and freedoms, as well as the conclusion of the commitment by which I undertake that, if I am declared admitted after completing the undergraduate studies program within "Mihai Viteazul" National Intelligence Academy, I shall carry out my activity, as an officer, in any area of the national territory, according to the interests and needs of the Romanian Intelligence Service.

I agree with the checks on my activity and my behavior, as well as with the security checks, according to law.

I express my consent to the processing of my personal data in accordance with **the information note on the processing of personal data for admission of the candidates, students of study programs, participants in activities of "Mihai Viteazul" National Intelligence Academy**, posted on the website of the Academy, <http://www.animv.ro>:

yes   
no

I am responsible for the accuracy of the data entered in this application.

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

**Mr. Commandant (Rector) of "Mihai Viteazul" National Intelligence Academy**

“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY  
No \_\_\_\_\_ of \_\_\_\_\_

# APPLICATION FOR REGISTRATION

to the admission to professional Master's studies  
for enhancing the security culture within civil society

**The Faculty**

\_\_\_\_\_

**The study program**

\_\_\_\_\_

**Session** \_\_\_\_\_

**Mr. Commandant/Rector,**

The undersigned \_\_\_\_\_ son/daughter  
of \_\_\_\_\_ and  
\_\_\_\_\_ born in the year \_\_\_\_\_, the month \_\_\_\_\_ the day of  
\_\_\_\_\_, in the town of \_\_\_\_\_, county  
of \_\_\_\_\_, owner of the ID card series \_\_\_\_\_,  
no. \_\_\_\_\_, issued \_\_\_\_\_ by  
\_\_\_\_\_, on \_\_\_\_\_,

Social Security 

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 Number

with a permanent domicile in  
\_\_\_\_\_

*(city, street, no., bl., sc., floor, ap., county/sector)*

**Graduated studies**

\_\_\_\_\_

*(university, faculty, profile and program)*

**Workplace**

\_\_\_\_\_

*(the name of the institution will be clearly completed)*

Profession \_\_\_\_\_, telephone  
\_\_\_\_\_

e-mail address \_\_\_\_\_ please  
approve my enrollment for the

*(to be completed correctly and clearly)*

admission colloquium to the professional master's degree program for enhancing the  
security culture within civil society

\_\_\_\_\_, preparation series 2023-2025, organized by the "Mihai Viteazul" National  
Intelligence Academy, at the Faculty of \_\_\_\_\_

I express my consent to the processing of my personal data in accordance with  
**the information note on the processing of personal data for admission of the  
candidates, students of study programs, participants in activities of "Mihai  
Viteazul" National Intelligence Academy**, posted on the website of the Academy,  
<http://www.animv.ro>:

yes   
no

I am responsible for the accuracy of the data entered in this application.

**I hereby attach the following:**

1. copy of the high school diploma and the corresponding transcript;
2. copy of the Bachelor's degree or equivalent diploma and the transcript/ diploma supplement or, for the candidates who passed the Bachelor's exam in 2022 and 2023 sessions, the certificate issued by higher education institutions;
3. Proof of equivalence of bachelor studies by the National Center for Recognition and Equivalence of Diplomas within the Ministry of Education, according to the law, if the candidates have completed these studies in accredited institutions of higher education abroad;
4. copy of the birth certificate;
5. copy of the identity card;
6. copy of the court decision or other documents on the change of name for those who have changed their name;
7. copy of the marriage certificate (if applicable);
8. proof of payment of the registration fee;
9. the essay, in .pdf and .doc format. or .docx.

Date

Signature

**Mr. Commandant (Rector) of "Mihai Viteazul" National Intelligence Academy**

**COMMITTEES SET UP FOR THE ADMISSION  
TO THE PROFESSIONAL MASTER'S DEGREE PROGRAMS FOR THE  
TRAINING OF OFFICERS OF THE ROMANIAN INTELLIGENCE SERVICE**  
*(Intelligence and National Security and Intelligence Analysis study programs)*

**CENTRAL ADMISSION COMMITTEE**

Chairman: A vice-rector/deputy of the Commandant (Rector) of "Mihai Viteazul" National Intelligence Academy  
Members: Dean/ vice-dean of the Faculty of Intelligence  
Dean/vice-dean of the Faculty of Intelligence Studies  
Secretary: Head of the Academy Secretariat

**THE ADMISSION COMMITTEE ON THE PROGRAM**

Chairman: The faculty vice-dean /director of a department  
Members: Two professors /assimilated professors /other designated teaching staff  
Secretary: Head of the Faculty Secretariat

### **SUBCOMMITTEES FOR DRAWING UP AND GENERATING THE TOPICS**

Chairman: Director of a department  
Members: At least two professors / assimilated professors / other designated teaching staff

### **SUBCOMMITTEES FOR THE PAPERS CORRECTION**

Chairman: Director of a department  
Members: At least two professors/assimilated professors/other designated teaching staff

### **SUBCOMMITTEES FOR THE EXAM SUPERVISION**

Members: Tenured professors and assimilated tenured professors, as well as specifically designated personnel from the “Mihai Viteazul” National Intelligence Academy

### **TECHNICAL SECRETARIAT**

Members: The Technical Secretariat consists of personnel belonging to the following departments, considering the need to properly conduct the admission contest:

- The Secretariat of the Faculty of Intelligence;
- The Secretariat of the Faculty of Intelligence Studies;
- The Secretariat Structure;
- Human Resources structure;
- Information Technology Department.

### **THE PAPERS HANDLING COMMITTEE**

Chairman: Head of the Secretariat Office;  
Members: Members – designated staff of the Office – Secretariat/ Secretariat of the Academy.

### **APPEALS COMMITTEES**

Chairman: A department director  
Members: At least two professors/assimilated staff/other designated teaching staff

**COMMITTEES SET UP FOR THE ADMISSION  
TO THE PROFESSIONAL MASTER'S DEGREE PROGRAMS FOR ENHANCING  
THE SECURITY CULTURE WITHIN CIVIL SOCIETY**

*(Management of National Security Intelligence and  
International Relations and Intelligence Studies study programs)<sup>1</sup>*

**CENTRAL ADMISSION COMMITTEE**

- Chairman: A vice-rector/deputy of the Commandant (Rector) of "Mihai  
Viteazul" National Intelligence Academy
- Members: Dean/ vice-dean of the Faculty of Intelligence  
Dean/ vice-dean of the Faculty of Intelligence Studies
- Secretary: Head of the Academy Secretariat



## **THE ADMISSION COMMITTEE ON THE PROGRAM**

Chairman: The faculty vice-dean/director of a department  
Members: Two professors  
Secretary: Head of the Faculty Secretariat

### **TECHNICAL SECRETARIAT**

The Technical Secretariat consists of personnel belonging to the following departments, considering the need to properly conduct the admission contest:

Members:

- The Secretariat of the Faculty of Intelligence;
- The Secretariat of the Faculty of Intelligence Studies;
- Information Technology Department.

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<sup>1</sup> *All committees and subcommittees shall be established by Order of the Day*

## Annex 3

### THE INDICATIVE THEMATIC

for the admission to the Master degree program

#### MANAGEMENT OF NATIONAL SECURITY INTELLIGENCE <sup>2</sup>

- 1) Defense policies and security strategies at national, regional or global level
- 2) National security policy: concepts, strategic vision, institutions - role and attributions, risk management
- 3) Romania - an active member of NATO and the EU, a resilient state, regional and global security provider and beneficiary; threats, risks and vulnerabilities to Romania's national security
- 4) Intelligence and Democracy
- 5) Intelligence services – between openness and secrecy
- 6) Intelligence society - definition, policies and strategies of intelligence management and security
- 7) The human security paradigm: International approaches and implications
- 8) International security organizations: dynamics and development insights
- 9) Hybrid threats: dimensions and forms of manifestation
- 10) Cybersecurity at national and international level: characteristics, social actors, social actions, digital data.

### THE INDICATIVE THEMATIC

for the admission to the Master degree program

#### INTERNATIONAL RELATIONS AND INTELLIGENCE STUDIES <sup>3</sup>

- 1) The role of intelligence services in promoting the security culture at the level of the Romanian society
- 2) The new NATO Strategic concept (2022) from Madrid - implications for international security
- 3) Analysis tools in foreign policy
- 4) Euro - Atlanticism - as a process of multi-sectoral cooperation (political, military, economic, cultural)
- 5) Security environment in the wider Black Sea Region
- 6) Romania – regional and global security provider and beneficiary
- 7) Smart power in international relations
- 8) The transformation of intelligence organizations within the current security environment
- 9) The role of new technologies in national security
- 10) Preventive diplomacy and conflict prevention.

---

<sup>2</sup> references to writing the essay/article: Times New Roman 12, justified alignment, 1, 5 rows, between 5000 and 10000 characters

Overview of the essay, key words - minimum 5

1.Introduction: Motivation, prerequisites, objectives, hypotheses or questions of research

2.Conceptual delimitation: Framing in the field of interest and pertinence to National Security

3.Methodology and argumentation: Technique, method, working tool for the respective topic

4.Results of the research

5.Conclusions and proposals

6.Bibliography

## Annex 4

**SCHEDULE OF ADMISSION**  
**TO THE PROFESSIONAL MASTER DEGREE PROGRAMS FOR THE TRAINING OF**  
**OFFICERS OF THE ROMANIAN INTELLIGENCE SERVICE (*Intelligence and National***  
***Security and Intelligence Analysis*)**

DATE	TIME	PLANNED ACTIVITY
09.11.2023	7 <sup>45</sup> - 8 <sup>15</sup>	Access of the candidates into the Academy
	8 <sup>15</sup> - 9 <sup>00</sup>	Access of the candidates into the examination rooms and the checking of the identification documents (ID and contest card)
	9 <sup>00</sup> - 9 <sup>15</sup>	Distribution of envelopes containing the topics for assessing the required skills for the training of intelligence officers by the representatives of <i>the Central Admission Committee</i>
	9 <sup>15</sup> - 12 <sup>15</sup>	The conduct of the <b><i>test to assess the skills required for the training of intelligence officers</i></b>
	10 <sup>30</sup>	The display of the subjects and of the correction scale for the test to assess the skills required for the training of intelligence officers
	12 <sup>15</sup> - 13 <sup>00</sup>	Submission of the papers from the test to assess the skills required for the training of intelligence officers to the <i>Committee for reception, keeping and handling of written papers</i>
	starting at 14 <sup>:00</sup>	Paper correction
	09.12.2023	Display of the results
09.13.2023	Submitting the appeals of the test to assess the skills required for the training of intelligence officers within 24 hours from the results displaying	
09.14-15.2023	Solving of appeals of the written test within a maximum of 48 hours from the end of the period of their submission.	
09.15.2023	Displaying the final results of the admission contest	

TEMPLATE

“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY  
Admission to the professional Master's degree  
session \_\_\_\_\_  
(year)

APPROVED  
by the chairman of the Central  
Admission Committee

# REPORT

Concluded today \_\_\_\_\_

When determining the subjects at the written contest test \_\_\_\_\_

We, the committee, made up of:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

took part in the setting of the subjects in the written test of the contest

\_\_\_\_\_ and we found the following:

---



---



---



---



---



---

Signature

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**TEMPLATE**

**“MIHAI VITEAZUL”**

**NATIONAL INTELLIGENCE ACADEMY**

**Admission to the professional Master's degree**

**session \_\_\_\_\_**

(year)

**REPORT**

**ON THE COMPLETION OF THE MULTIPLICATION ACTIVITY FOR THE WRITTEN TEST**

Completed today \_\_\_\_\_ in addition to multiplying the competition.

The activity started at \_\_\_\_\_ and it ended at \_\_\_\_\_.

Results:

Multiplied tests \_\_\_\_\_ copies.

Rejects \_\_\_\_\_ copies.

In the multiplying activities of the contest scales, the following persons were present:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Signature

TEMPLATE

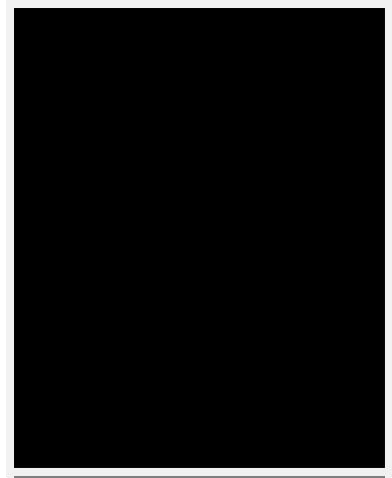
**“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY**  
Admission to the professional Master's degree  
session \_\_\_\_\_  
(year)

The study program

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**TEST FOR THE EVALUATION OF SKILLS REQUIRED FOR THE TRAINING OF  
INTELLIGENCE OFFICERS**



Examination Room \_\_\_\_\_  
No. of seats \_\_\_\_\_

**TEMPLATE**

**“MIHAI VITEAZUL”**  
**NATIONAL INTELLIGENCE ACADEMY**  
**Admission to the professional Master's degree**  
**session \_\_\_\_\_**  
**(year)**

# NOMINAL TABLE

**OF THE CANDIDATES' ACCESS TO THE EXAMINATION ROOM**

**ON TEST: \_\_\_\_\_**

**Examination Room: \_\_\_\_\_**

No .	Card no.	NAME, father's surname, SURNAME	SIGNATURE	Notes





## TEMPLATE

**“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY**

Admission to the professional Master's degree  
session \_\_\_\_\_  
(year)

**DELIVERY- RECEPTION REPORT  
OF THE CANDIDATES' PAPERS FOR THE**

\_\_\_\_\_TEST

Following the completion of \_\_\_\_\_ test,  
the head of the examination  
room \_\_\_\_\_, Mr./Mrs. \_\_\_\_\_,

in the presence of candidates:

- 1.
- 2.

handed over to the Committee for reception, keeping and handling of written papers,  
the file together with:

<i>No crt.</i>	<i>Name</i>	<i>Items included initially in the map</i>	<i>Items delivered</i>
1.	Grid answer tests		
2.	Total answer forms/ Written papers		
	- Answer forms/ Used written papers		
	- Answer forms/ Canceled written papers		
	- Answer forms/ Unused written papers		

*No irregularities were found during the transport or during the delivery-reception process of the papers.*

Signature

Candidate 1 \_\_\_\_\_

Candidate 2 \_\_\_\_\_

**I delivered**

Head of the examination room

**I received**

The Paper Handling Committee





TEMPLATE

**“MIHAI VITEAZUL”  
NATIONAL INTELLIGENCE ACADEMY**

**Admission to the professional Master's degree  
session \_\_\_\_\_  
(year)**

**APPEAL**

I, the undersigned \_\_\_\_\_ with the  
contest card no. \_\_\_\_\_ please approve the review of the paper score on the  
\_\_\_\_\_ test.

Date \_\_\_\_\_

Signature \_\_\_\_\_

***To the chairman of the Central Admission Committee***