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	REGULATION ON THE PROFESSIONAL ACTIVITY OF BACHELOR'S DEGREE STUDENTS IN ANIMV	UNCLASSIFIED	

REGULATIONS

ON THE PROFESSIONAL ACTIVITY OF BACHELOR’S DEGREE STUDENTS IN „MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY

Bucharest, 2022

LEGAL FRAMEWORK

- Law of National Education no. 1 of 2011, with subsequent amendments and additions;
- Law no. 80/1995 on the statute of military personnel, with subsequent amendments and additions;
- Law no. 288/2004 on the organization of academic studies, with subsequent amendments and additions;
- Law no. 446/2006 on the preparation of the population for defense, with subsequent amendments;
- Government Decision no. 206/1995 on the reorganization of the National Intelligence Institute into “Mihai Viteazul” National Intelligence Academy, with subsequent amendments and additions;
- Government Decision no. 433/2022 on the approval of the Catalogue of academic studies domains and majors/programs and of organization of higher education institutions for 2022-2023 academic year;
- Government Decision no. 1.418/2006 on the approval of the Methodology for the external evaluation of standards, reference standards and list of performance criteria of the Romanian Agency for the Quality Assurance in Higher Education, with subsequent amendments and additions;
- Government’s Emergency Ordinance no. 75/2005 on quality assurance in education, with subsequent amendments and additions;
- Order of the Minister of Education, Research, Youth and Sports no. 3.955/ 2008 on the approval of the General framework for organizing internships within Bachelor’s and Master’s programs and the Framework convention on the implementation of internships within Bachelor’s and Master’s programs;
- Order of the Minister of Education and Research no. 4.156/2020 on the approval of the framework regulation concerning study documents regime and academic documents in the higher education system, with subsequent amendments and additions;
- Order of the Minister of Education no. 3.106/2022 on the approval of the Framework Methodology for the organization and conduct of the Bachelor’s Degree, Master’s Degree and dissertation examinations, with subsequent amendments and additions;
- Order of the Minister of Education no. 3.102/2022 on the approval of the Framework methodology for the organization of the admission to the Bachelor’s, Master’s and Doctoral programs;
- Order of the Minister of Education, Research, Youth and Sports no. 3.666/2012 on the approval of the Code of student rights and obligations;
- The University Charter of “Mihai Viteazul” National Intelligence Academy;
- Internal regulations of the Romanian Intelligence Service;

CHAPTER I GENERAL PROVISIONS

Art. 1. The regulation is applicable to all persons who have the status of military student in cycle I of academic studies within “Mihai Viteazul” National Intelligence Academy, hereinafter referred to as ANIMV.

Art. 2. In ANIMV, the Bachelor’s academic studies have a duration of 3 years, corresponding to a number of 180 transferable study credits.

Art. 3.

(1) A person qualifies as a cycle I military student if he is declared “ADMITTED” to a Bachelor’s study program organized by ANIMV for the needs of the Romanian Intelligence Service (hereinafter SRI) or of the other institutions in the Defense, Public Order and National Security System (hereinafter SAOPSN).

(2) The quality of military student is held for the entire period of the program from matriculation to the final examination or expelling, except during periods of study intermission.

(3) The quality of military student is lost by expelling or withdrawing under the conditions of law and internal rules.

Art. 4. During schooling, in accordance with article 3, paragraph 3 (c) of Law no. 446/2006 on the preparation of population for defense, military students in cycle I of university studies also have the statute of person in military service.

CHAPTER II STUDENTS MATRICULATION

Art. 5. Admission to ANIMV is done by entry examination. Highschool graduates with a baccalaureate diploma can participate in first cycle of academic studies.

Art. 6.

(1) Matriculation in the first year of studies of candidates declared “ADMITTED” following the entry examination is done by decision of Commandant (Rector) of ANIMV.

(2) The Decision is issued through the faculties’ Secretariats and is recorded in the Order of the Day.

(3) By the beginning of each academic year, the Order of the Day is issued under the care of the faculties’ secretariats, which establishes:

- a)** The series per study year and the number of students attending the courses of the Academy in the year in question;
- b)** Establishment of student classes;
- c)** The nominal composition of committees and councils responsible for the guidance of teaching activities or the individual appointment of teaching staff for this purpose;

- d) Appointment of the teaching staff for the position of tutor and its assignment by groups of students;
- e) Other matters that the University Senate, Board of Trustees or the faculties' councils consider necessary for the proper conduct of the education and training process.

(4) At the beginning of the bachelor's degree program, the students are informed about the objectives of the education process, the nature of the activities they are preparing for, their rights and duties during schooling.

(5) On taking the military oath, each student signs a commitment with SRI or with the beneficiary institution of SAOPSN for which he is schooled. After taking the military oath, the military student is enrolled in the pay roll of the students' battalion at the subunit corresponding the study year to which he belongs.

(6) For students under the age of 18, the commitment is signed by one of the parents, tutors or legal representatives.

(7) Each student signs a study contract with ANIMV. The model of the undergraduate studies contract is elaborated by ANIMV and updated according to the provisions of the regulations in force. The contract is signed in two copies, at the beginning of studies, by the student and the Commandant (Rector) of ANIMV.

Art. 7.

(1) ANIMV students enrolled in bachelor's degree programs are exempt from RMUR (Unique academic record of universities in Romania) registration.

(2) On enrollment, each student is registered in the academic record of ANIMV under a unique number valid for the entire period of schooling in the Academy.

Art. 8.

(1) Candidates declared "ADMITTED" by the entry examination who do not appear in ANIMV or do not submit the legal documents justifying the non-presentation within 3 (three) working days of the date set for the beginning of the training, as well as those who do not sign the study contract and the commitment provided at art. 6, paragraph 5 and paragraph 7, are declared "WITHDRAWN".

(2) ANIMV is under the obligation to announce the results of the entry examination, in writing, to those concerned and to the beneficiary units/institutions, as well as any withdrawals of candidates declared "ADMITTED".

(3) The following candidates declared "REJECTED" in descending order of their grades is called out for the vacant positions, with a presentation deadline of maximum 5 days from the date of the beginning of training.

Art. 9.

(1) On presenting in ANIMV the candidate declared "ADMITTED" is required to submit:

- a) The baccalaureate diploma, in original, in case he has not submitted it when registering for the entrance examination (the diploma is submitted at the date of receipt by the student from the issuing institution).
- b) Birth certificate, original and true copy.

(2) Conformity certification of the true copies are done by the Secretariat and the original is returned to the student, except for the baccalaureate diploma, which is kept in the student's file.

(3) Documents listed in paragraph 1 constitute the student's file and they are kept at the Secretariat for the entire study period. A copy of the study contract is kept in this file.

Art. 10. In addition to the student's file, the Sector of Legal Rights, Human Resources Services and Applied Psychology (hereinafter SDSRUPA) in ANIMV create the personnel files of the students, containing the commitments they signed with SRI or other beneficiary institutions, i.e. other specific documents.

Art. 11.

(1) After matriculation, ANIMV issues to each student the following personal documents:

- a)** Student's card, through the responsibility of the secretariat;
- b)** Transport pass;
- c)** Leave pass.

(2) The student's card confirms his statute and allows access in libraries, reading rooms, sports facilities and to different socio-cultural activities.

(3) The student's card is validated yearly.

(4) All grades obtained at examinations or other forms of evaluation for each individual subject according to the curricula, are registered in the student's card.

(5) No corrections and erasures are allowed in student documents.

(6) In case the students lose their student's card, duplicates are issued.

Art. 12. Enrollment of students in the 2nd and 3rd year of academic studies is made in the first five calendar days from the beginning of the academic year, based on the documents which testify the passing of the previous year and on the registration report.

Art. 13. ANIMV students are registered in the next academic year only if they have accumulated a minimum of 40 credits from the credits assigned to the subjects in the curricula for the undergraduate studies program and from all the credits assigned to the subjects specific to the training of intelligence officers.

CHAPTER III

TRANSFERS, EXTENSIONS, EQUIVALENCIES, EXPELLINGS AND STUDY INTERMISSION

Art. 14. Transfers, re-matriculations and resuming activity after study intermission is made in accordance with the rule of transferable credits, at the beginning of the academic year.

Art. 15. Transfers between faculties can be made only in the beginning of the IInd study year, with credits equivalencies associated with transferring from one major to another if possible, and with passing the transfer examination and only according to the requirements of the beneficiary institution.

Art. 16. Within ANIMV, transfers from one faculty to another is approved by the Commandant/Rector of ANIMV, with the endorsement of the deans of the involved faculties and of the beneficiary institutions, within the limits of the available seats.

Art. 17.

(1) Transfer applications are submitted at the secretariat of the competent

faculty at least two weeks before the beginning of the academic year.

(2) The applications are evaluated and endorsed based on the academic situation, which must include the grades, the number of credits, the number of classes for each subject and the subject outline (if necessary), in order to establish the potential equivalencies and their corresponding evaluations.

(3) To this end, the dean of the faculty to which the student is transferred appoints a committee to assess the academic situation, proposing the equivalencies, as well as the list of transfer examinations the student must pass in order to be transferred.

(4) The list of transfer examinations from paragraph 3 are communicated to the student, and the faculty secretariat plans the specific examinations, by the end of the second year (third semester).

(5) In case of failing the transfer examinations, the student cannot change the major.

Art. 18. In exceptional cases, for medical reasons that do not require to invalid the student or for causes non-imputable to the ANIMV student, the student can interrupt the courses of one of the academic studies years, with the approval of the dean and the endorsement of the Council of the competent faculty and, if applicable, of the medical and military committee. He can resume studies if he fulfills all of the following conditions:

- a)** There is a course and available places at the respective major, in the year the student is to be re-enrolled;
- b)** He has taken all the transfer examinations according to the change in the curriculum.

Art. 19. Students at bachelor's studies cannot be re-enrolled after having interrupted their studies for other reasons except those referred to in article 18 or for reasons attributable to them.

Art. 20.

(1) The expelling of students is conducted based on the decision of the Commandant/Rector, at the proposal of the dean, following a debate in the Faculty Council.

(2) Expelling may be proposed in the following circumstances:

- a)** Students are trying to pass examinations or other evaluation forms by fraud;
- b)** Students have committed repeated deviations from the provisions of military regulations, of ANIMV Charter, the rules of procedure of ANIMV, or they have taken part in serious military subject events;
- c)** Students do not pass the academic year, according to the provisions of art. 43-44;
- d)** Students do not pass practical training courses, according to art. 45;
- e)** Students, during their schooling, have consumed or carried out traffic/dealing operations with plants, substances or mixtures of narcotic, psychotropic or potentially psychoactive substances, under national control or mentioned in international conventions to which Romania is a party.
- f)** Students have introduced forbidden substances (plants and drugs or psychotropic substances) into the campus for their own consumption or for dealing purposes.

g) Other situations contrary to military honor and dignity and to the commitment of students by virtue of the “Code of Ethics and University Deontology”.

(3) The student’s expelling for reasons attributable to him leads to the termination of the study contract and to the recovery of tuition costs for the student in question.

(4) Students can withdraw from the study program for personal reasons, with payment of the tuition fee, in which case the provisions of paragraph 1 are applied.

CHAPTER IV STUDENTS’ RIGHTS AND OBLIGATIONS

Art. 21. ANIMV students from cycle I of Bachelor’s studies are unconditionally bound by the duties arising from military regulations applicable to students of military educational institutions, bear full responsibility for their conduct and involvement in the training process and are bound to:

a) Comply with the time schedule of the Academy campus for students at Bachelor’s studies, which provides:

- *Reveille;*
- *Muster of on duty officers (on duty student for courses - SSC and on duty student for kitchen - SSB);*
- *Refreshment training;*
- *Breakfast;*
- *The morning report and inspection of the Student Battalion;*
- *Instruction/ Courses/ Applications;*
- *Lunch;*
- *Instruction/ Courses/ Applications (depending on the schedule of each educational group).*
- *Individual study time (in the absence of organized activities);*
- *Dinner;*
- *Free time;*
- *Curfew.*

During the course week, throughout the teaching activities, it is mandatory to wear the military uniform on campus. By way of exception, in unfavorable weather conditions (heavy rain, snow, temperatures below -5 degrees), physical exercises are not conducted as part of the refreshment program, but only attendance.

b) to comply with the provisions of this Regulation, of the specific military regulations, as well as all the other internal regulations of ANIMV;

c) to comply with the quality standards imposed by ANIMV;

d) to respect the copyrights of other people;

e) to show in all circumstances moral and civic virtues, a fight for the defense of democratic values and institutions, a sense of duty to the country and respect for the Service, the teaching staff and commandants, to respect the honor and dignity of ANIMV student, to have impeccable manners;

f) to acquire the knowledge provided in the curricula and subject outlines;

- g)** to prepare and participate in classes, seminars and laboratories, practical applications, as well as the periodic checks required by the system of transferable credits;
- h)** to participate in academic activities without being under the influence of alcoholic beverages or other prohibited substances;
- i)** to develop and defend original works for evaluations at the subject level, as well as graduation papers of the study program;
- j)** to effectively use the material and didactic base, the other material assets made available by ANIMV, to preserve and maintain them permanently;
- k)** to participate in the meetings of ANIMV management structures of which they are part as representatives of the students;
- l)** to use language and behaviour that are appropriate for university environment;
- m)** to bear the payment of any damages caused to the material base made available to them by ANIMV;
- n)** to participate in the evaluation of courses, seminars, practical works, performance of the teaching staff and other educational and/or organizational aspects related to the study program attended, according to the provisions of art. 303 paragraph 2 from Law no. 1/2011, with subsequent amendments and additions.

Art.22. ANIMV students from the first cycle of undergraduate studies have the right:

- a)** to benefit from quality education;
- b)** to benefit from the protection of personal data;
- c)** to benefit from a tutor from among the teaching staff/military instructors of the faculty in which they conduct their courses;
- d)** to participate in the evaluation of courses, seminars, practical works, the performance of teaching staff and other educational and/or organizational aspects related to the study program attended, according to the provisions of art. 303 paragraph 2 from Law no. 1/2011, with subsequent amendments and additions;
- e)** to be allowed access to regulations, resolutions, decisions, minutes, and other documents of the Academy, under the conditions of the legislation in force;
- f)** to benefit from holidays, furloughs, leave of absence and medical exemptions, according to the regulations in force;
- g)** to benefit from budget financed studies, following the contracts signed with the beneficiary institutions;
- h)** to benefit from the laboratories, amphitheatres, lecture and seminar halls and, reading rooms, libraries, information points, accommodation spaces, sports halls and bases, as well as the other means made available by ANIMV, in accordance with the legal provisions;
- i)** to participate, as members, in the activity of the management structures and in the advisory bodies of ANIMV;
- j)** to express their opinion on the quality of education and other educational aspects through academic evaluation questionnaires;
- k)** to participate in the scientific, sports and cultural activities of the Academy in the literary cenacles, clubs, students' houses of culture, as well as in the

- activities organized by the university centers;
- l) to benefit from the support of teaching staff, managers and superiors in professional and specialized training;
- m) to benefit from reduced prices for cultural activities and sports competitions under the conditions established by the organizers based on the student card;
- n) to benefit from merit scholarships based on the internal regulations and the results obtained;
- o) to benefit from social scholarships based on internal regulations, under the law;
- p) to be shown, rewarded, advanced in rank and promoted in positions based on professional performance;
- q) to be rewarded as head of promotion of ANIMV.

Art.23. Students are forbidden:

- a) to introduce and/or disseminate in the Academy materials that, through their content, threaten the independence, sovereignty and national integrity of the country, or which cultivate violence or religious intolerance, racial hatred or any other manifestations of discrimination based on ethnicity, religion, gender or belonging to any category of minorities;
- b) to introduce into or steal from the institution weapons, explosives or other substances/materials that have a special regime;
- c) to organize or perform/participate in activities in which racial, xenophobic or political propaganda is conducted;
- d) to violate the provisions regarding access to the Academy space;
- e) to have an attitude incompatible with quality of being a student;
- f) to be late/absent without reason from teaching activities or from other planned/ordered activities;
- g) to collect sums of money, goods or other values during lectures, seminars, colloquiums, exams, or other activities, in order to obtain undeserved results/advantages;
- h) to possess and/or use, without the approval of the head of the security structure, in the space of group rooms, teaching rooms, documentation rooms or in other spaces where educational activities are performed: personal mobile phones, photo or video cameras, as well as any other devices that can photograph or film or which constitute or contain storage devices;
- i) to photograph/film/record activities that fall under the legislation on the protection of classified information and the internal regulations on ICN belonging SRI or SAOPSN that occur in the university space, except those approved by Commandant/Rector of ANIMV, with the approval of the head of the security structure;
- j) to photograph/film/record inside the Academy or spaces belonging to/managed by SRI or SAOPSN, respectively to photograph/film/record the staff, students, guests and visitors;
- k) to reproduce/multiply without right, to photograph/film/record, as well as to remove from the authorized perimeter any writings or documents that contain classified and unclassified information belonging to SRI, according to the law;
- l) to introduce and/or consume in the Academy, psychoactive substances, as well as any other substances prohibited by law or which have a special regime;

- m)** to be part of political parties, formations or organizations or to perform propaganda in their favor;
- n)** to express opinions or political preferences in the university space or in public;
- o)** to run for local public administration authorities, the Romanian Parliament and for the position of President of Romania;
- p)** to publicly express opinions contrary to Romania's interests;
- q)** to declare or participate in strikes, as well as in meetings, demonstrations, processions or any other gatherings of political nature;
- r)** to join extremist/separatist organizations, legally unrecognized cults/sects or initiative organizations;
- s)** to perform profit-making activities likely to harm the honor and the status of student of the Academy or the institution of which he is a part of;
- t)** to hold any public office;
- t)** to record audio/video or to take photos of online teaching activities;
- u)** to organize or conduct unauthorized activities in the accommodation or education spaces of the campus;
- v)** to prove the lack of involvement in keeping the rooms, the common spaces and the attended classrooms clean.

Art. 24.

(1) Students of the Bachelor's programs of ANIMV have the obligation to fulfill, based on the planning, certain services per unit, according to the military regulations and the provisions of the Commandant (Rector) of ANIMV.

(2) Students of ANIMV Bachelor's programs can participate in missions with a periodic nature, under the conditions of the law, in compliance with the educational process, counter-intelligence protection rules and the structure of the academic year, so that the didactic activity is not affected.

(3) Participation of ANIMV students in the execution of some missions subordinated or under coordination of SRI or SNAOPSN structures is performed according to the provisions of the operational framework approved by the Service management, considering the level of skills acquired in the educational process, by years of study, specializations/majors.

(4) The order for the participation of ANIMV students in the execution of some missions is issued based on the approval of the Service management.

(5) Organizational and logistical measures, establishing the number of students participating in the mission and reporting data of operational interest are jointly established by the SRI and ANIMV structures, depending on the specifics of the missions.

CHAPTER V COURSES ATTENDANCE

Art. 25.

(1) In ANIMV, course attendance is mandatory.

(2) Students are obliged to participate in all forms of didactic activity provided in the curricula (courses, seminars, laboratories, practical applications), as well as in other missions and ordered activities according to the provisions of military regulations, depending on the quality they possess.

(3) At the beginning of each academic year, for all groups of students, the

head of the Bachelor's university program (battalion commandant) appoints a group leader who, together with the tutor, appointed from among the teaching staff/military instructors, will ensure the communication with the competent dean's office in all matters concerning the didactic and social activity of students.

Art. 26.

(1) The record of student's attendance is kept up to date and recorded on subjects and on training sessions in the class register. The course, seminars or application activities tenured staff have the obligation to check, for the meetings they lead, the way in which class attendance is recorded.

(2) During online education, attendance and absence records are made based on the elements recorded on the platforms used in the teaching process.

Art. 27. The Commandant (Rector) of ANIMV can approve temporary exemption from attendance of students with or without leaving the unit, based on medical documents and following the unit doctor's proposal.

Art. 28.

(1) Absences from courses, seminars and practical activities are excused by the holder of the subject, based on supporting documents presented by the head of the Bachelor's course (battalion commander).

(2) Absences determined by the following situations may be excused:

- a) For illness situations, based on the discharge ticket or the exemption issued by the ANIMV medical office. After the absences are excused, the document is inserted in the personal file of the student in question;
- b) For furloughs (permissions) granted by the Commandant (Rector) of ANIMV;
- c) For ordered or planned missions;
- d) For the execution of the day service and for those who provide the services per unit on that day (as a student on duty in the kitchen – SSB and student on duty during the course – SSC);
- e) For medically exempted students based on a valid document/permission from the ANIMV medical office.

(3) In order to operationalize specific modes of action related to the attendance of military students, this regulation establishes the following procedures:

- a) In case a student has excused absences at more than 50% of the classes provided for in a subject's curriculum, he/she can participate in the semester tests, the written tests, vivas or exams, only after completing a compensatory training program approved by the Commandant (Rector).
- b) In case a student/ trainee has excused absences at 25% to 50% of the hours provided in a subject's curriculum, he/she can participate in the semester tests, written verification, vivas or exam, only after completing a compensatory training program approved by the dean.
- c) In case a student/trainee has excused absences at maximum 25% of the hours provided in a subject's curriculum, he/she can participate in the semester tests, written verification, vivas or exam, only with the approval of the tenured professor.
- d) if the student has discontinued the academic year in accordance with Article 18, he/she may repeat it the following academic year, if his/her health

allows it and the institution provides academic education for the major originally attended or a similar one. For similar specializations, the student takes transfer examinations.

(4) If the activities referred to in paragraphs (a) and (b) cannot be caught up on under a compensatory training program for reasons which cannot be attributed to the student, the activities will be rescheduled in the following academic year; in this case, the student is obliged to attend the other courses, too.

(5) In case of unexcused absences, the student is sanctioned according to the military regulations in force.

(6) Military students are allowed to leave the campus based on a leave pass kept by the battalion commander, who distributes it whenever the military student has been granted the leave. Upon arrival from leave, the leave pass is kept at PC. Without this leave pass, the student cannot leave the campus.

CHAPTER VI ASSESSMENT OF STUDENTS' TRAINING / PERFORMANCE AND PASSING THE ACADEMIC YEAR

Art. 29.

(1) The assessment of students' training is carried out throughout the study program, within seminars, practical works and applications foreseen by the syllabuses and subject outlines, tests and vivas scheduled in the sessions established according to the structure of the academic year.

(2) The volume and level of knowledge required for exams and other forms of evaluation and the manner in which examinations are conducted - written test, oral test, written and oral test - are foreseen in the subject outline.

Art. 30. The evaluation of students' training during the semester is conducted according to the algorithm established at the level of each department, the share of different activities in establishing the final grade being brought to students' attention by the tenured professor at the first presentation of the course.

Art. 31.

(1) Students' participation in examinations and other forms of evaluation is compulsory.

(2) In order to take the exam, students must have fulfilled all the academic obligations set out in the subject outline (e.g.: preparation of reports, laboratory work, projects, practical applications, other works, etc.); otherwise students lose the right to take the exam in the session in question.

(3) For subjects specific to intelligence training, where applications are foreseen, the condition for admission to the examination is to complete all practical-applicative activities and to receive the rating "ADMITTED".

(4) Students who have not obtained the minimum grade/score required to pass all the compulsory tests redo or complete them, before the examination, according to a schedule agreed with the tenured professor; otherwise, students lose the right to take the exam in that session.

Art. 32.

(1) The choice of optional subjects and enrolment in facultative subjects is made based on application, approved by the Dean of the competent faculty, at the beginning of the first year of study, respectively at the end of the first year and at the end of the second year of study for the following academic years.

(2) Once the applications have been approved, attending the teaching activity of those subjects becomes compulsory.

(3) The grades obtained by students in the facultative subjects are recorded in the registers and are taken into consideration when calculating the annual grade point average for the academic year in question.

Art. 33.

(1) The passing of academic years is based on the results obtained in all forms of evaluation foreseen in the curriculum.

(2) The assessment of students' training is done with marks, whole numbers, from one to ten.

(3) For the examination of a subject in which more than one test is taken (written, oral, practical), the examiner establishes a single mark; this is calculated as the arithmetic average of the marks obtained by the student for each test, rounded to a whole number, in favor of the student, when the average obtained is with 5 tenths; the minimum passing grade for each test is 5.00 (five), the minimum passing average for the subject being 5.00 (five).

(4) The grades obtained by the student in all forms of evaluation foreseen in the syllabus are recorded in the student's card and in catalogues, the examiner completing all the entries without alterations or erasures.

(5) If the student fails to appear for the examinations scheduled in the session, next to his/her name is written "ABSENT".

Art. 34. Grades for examinations held during the semester, practical works, reports and other forms of assessment foreseen in the subject outline must be communicated before the beginning of the exam session.

Art. 35.

(1) The student is obliged to take the examinations in the sessions established in accordance with the schedule of the exams and tests, established by the Secretariat, with the notice of the tenured professors and the approval of the Dean of the relevant faculty and it is notified to the students by the Secretariat, one week before the beginning of the session.

(2) In justified cases, the Dean of the competent faculty may approve changes of the initial schedule.

(3) The scheduling of resits and re-examinations is determined by the secretariat, with the notice of the tenured professor and approved by the Dean of the competent faculty, who appoints the re-examination committees.

Art. 36.

(1) The examination is taken with the teaching staff who taught the subject in question, assisted by the professors who conducted the seminars or practical works in that group or the committees appointed for that purpose.

(2) The tenured professor conducts the examination and scores it.

(3) Replacement of examiners can be made following a justified request by the Head of Department and is approved by the Dean of the faculty.

(4) Students may challenge the grades obtained in written examinations, according to the internal regulations of the Academy.

Art. 37.

(1) For the exam with both written and oral examination, the written test is taken first.

(2) For the oral test the student draws an examination ticket from the total number of tickets submitted, only if the student has passed the written test.

Art. 38.

(1) Students may apply for re-examination in order to increase their grade.

(2) Re-examination requests are submitted to the secretariat at least 5 calendar days before the session for resits or re-examinations and are approved by the Dean of the relevant faculty.

(3) The re-examinations for increasing the grade take place in the examination sessions (resits and re-examination session), according to the

schedule drawn up by the Secretariat of the Academy.

(4) The examination for increasing the grade is held in front of a committee approved by the Dean of the Faculty.

(5) The mark obtained in the re-examination, even if it is lower than the initial grade, remains final, replacing the previous grade.

Art. 39. An evaluation which has not been passed or for which the student has been rightly absent may be repeated for a maximum of two times during an academic year (during the session for resits and re-examinations).

Art. 40. The academic situation of students at the end of the academic year is recorded individually by the secretariat in the school records.

Art. 41.

(1) The academic records of the resitters are closed after the third examination session (re-examination).

(2) For students in their final year of study, the academic year ends 5 calendar days before the date set for the Bachelor's degree examination.

(3) For the final year of study, students pass the academic year if they have completed all the subjects attended and have obtained all the credits stipulated in the curriculum for each of them.

Art. 42. Students who are declared passed have their annual grade point average calculated as arithmetic average of all the grades obtained, with two decimal places, without rounding.

Art. 43.

(1) The passing of academic years is based on the results obtained in all forms of evaluation foreseen in the curricula.

(2) In order to pass the academic year students must acquire at **least 40 credits of the credits** allocated to the subjects of the curriculum for the study program **and all the credits** allocated to the subjects specific for the training of intelligence officers, according to the *Regulation on the European Credit Transfer System within "Mihai Viteazul" National Intelligence Academy*.

Art. 44.

(1) Passing two years of study in one academic year is not allowed within ANIMV.

(2) Students may simultaneously attend a second Bachelor's degree program at another higher education institution.

(3) Students may undertake volunteer internships in other institutions or organizations based on voluntary contracts.

(4) Completion of the second study or volunteer program must not affect the fulfilment of the obligations set out in this Regulation.

CHAPTER VII PERFORMING SPECIALIZED INTERNSHIPS

Art. 45.

(1) Students' internship is conducted according to the curriculum and to internship programs developed by the competent faculty, approved by the Dean / Rector of the Academy.

(2) Starting with the first year of studies, students do internships in SRI units, as well as in units of other institutions within the *System of Defense, Public Order and National Security* for which they are being trained, in accordance with their requests/needs, as well as with the provisions of the protocols concluded by SRI with the beneficiary institutions for the training of students.

(3) ANIMV is the organizer of the internship and the units of the Service or

of the institutions for which the students are studying have the status of internship partners.

(4) The internship partners appoint a mentor for the internship, who ensures that the training conditions are being met and that the student acquires the professional competences planned for the internship period.

(5) ANIMV appoints a teacher / military instructor responsible for planning, organizing and supervising the conduct of the internship.

(6) The supervising teacher together with the mentor designated by the internship partner determines the subject matter and professional competences covered by the internship.

(7) At the end of the internship, the mentor formulates a report, based on the assessment of student's level of skills acquisition. The result of this assessment forms the basis for the student's grading by the teacher responsible for the internship.

Art. 46.

(1) In exceptional cases, which do not allow the students to travel to the units of the Service or of the beneficiary institutions, the internship may be conducted under the coordination of ANIMV military instructors.

(2) The evaluation of the student's work during the internship is based on the internship subject matter and is graded with marks from 1 to 10, expressed in whole numbers, the minimum passing grade being 5.00 (five).

(3) A student who has not obtained a passing grade or who, for good reasons, has been absent from more than 10% of the internship, is obliged to repeat the internship, in part or in full, as appropriate, at the proposal of the internship supervisor, during other periods when no courses, research activities and examinations are planned, with the agreement of the Rector and the internship partner.

(4) If the student does not obtain a passing grade after the repeat of the internship, he/she is expelled.

CHAPTER VIII BACHELOR'S DEGREE EXAMINATION

Art. 47.

(1) The studies of the first cycle of academic studies in ANIMV are completed with a bachelor's degree examination.

(2) The organization and conduct of the bachelor's degree examination in ANIMV are conducted according to its own *Methodology*, approved by the ANIMV Senate, elaborated in accordance with the indications of the Ministry of Education.

(3) The tests of the bachelor's degree examination are proposed at department level in accordance with the curriculum for that cycle of study, endorsed by the competent Faculty Council and approved by ANIMV Senate.

(4) Subject matters and bibliography are proposed at department level in accordance with the curriculum for that cycle of study and approved by the competent Faculty Council.

Art. 48.

1) Only graduates who have fulfilled all their academic obligations, have obtained the 180 credits of the European Credit Transfer System (ECTS) and have submitted to the secretariat their thesis, accompanied by the report of the

scientific supervisor for approving its public defense, within the deadlines specified in its own *Methodology*, may take the bachelor's degree examination.

(2) Bachelor's degree examination is taken free of charge only once.

(3) Only one current session for taking the bachelor's degree examination is organized during an academic year.

(4) A graduate who does not pass the test for the assessment of fundamental and specialized knowledge may not take part in the test for the defense of the thesis.

(5) The minimum passing average for the bachelor's degree examination is 6.00 (six), given that the graduate student must obtain at least 5 (five) for each test.

Art. 49.

(1) The average of the bachelor's degree examination is calculated as arithmetic average with 2 (two) decimal places, without rounding, between the average obtained in the test for the evaluation of fundamental and specialized knowledge, respectively the final grade obtained in the test for the defense of the thesis.

(2) The results of the final examination are posted on the premises of the Academy, at the place set for this purpose, no later than 48 hours after the date of the last exam, mentioning the date and time of posting.

Art. 50. The potential appeals of the graduate students regarding the results of the written exam are submitted to the secretariat of the Academy, within 24 hours after their communication/display.

Art. 51. Appeals are examined and solved within 48 hours from appeals closing date by the Committee for the examination and resolution of appeals, appointed by the Commandant (Rector) through Order of the Day.

Art. 52.

(1) Appeals are dealt with exclusively at ANIMV level and the decisions of the Committee for the examination and resolution of appeals are final.

(2) The results of the oral exams cannot be challenged.

Art. 53.

(1) ANIMV graduate students, who have passed the bachelor's degree examination, are issued an *Undergraduate Degree* and a *Diploma Supplement* in the attended specialization, according to the regulations in force.

(2) Graduates who have **not** passed the bachelor's degree examination receive, upon request, a certificate attesting the graduation without a final examination, containing information on the field of university studies, study program / major, period of study, annual grade point average, provisional accreditation/authorization status, form of education, language of instruction, geographical location, number of credits and the regulatory act establishing them.

(3) They may take the bachelor's degree examination, according to the methodology in question, under the conditions of the law, in the next exam session organized by ANIMV, the candidate bearing the related expenses and the registration fee being established by the Academy Senate.

(4) ANIMV graduates trained for the needs of the Romanian Intelligence Service who have not passed the bachelor's degree examination may be promoted to the rank of sergeant major and, depending on the needs of the Service, may be commissioned in one of its units or placed in reserve.

(5) ANIMV graduates trained for the needs of other institutions who have not passed the bachelor's degree examination are made available to the respective institutions.

Art. 54. After passing the bachelor's degree examination, ANIMV graduates of

the first year of university studies trained for SRI are evaluated according to a grid of behavioral patterns with grades that count for the first year of minimum service in rank.

Art. 55. Graduates of Bachelor's degree programs receive, where appropriate, the military or professional rank provided for by law and the officer's certificate, awarded in accordance with the law.

Art. 56. Bachelor's degree studies may be followed by Master's degree studies.

Art. 57. In certain fields and specializations in which Bachelor's degree studies are not followed by Master's degree studies, graduates may choose, under the conditions stipulated by the universities, for Master's degree studies organized in other fields.

CHAPTER IX APPOINTMENT OF STUDENTS IN COMMAND

Art. 58.

(1) During their university studies, students are distinguished by badges corresponding to the year of study and, respectively, by honorary degrees awarded in accordance with the provisions of the present Regulations.

(2) Upon enrollment in the Bachelor's degree studies, students acquire the honorary degree of Student – First Year.

(3) At the beginning of the second semester of the first academic year, students who have passed all the examinations in the first semester are awarded the honorary rank of front-rank student by Order of the Day, on the proposal of the tutor and of the head of the bachelor's degree program (battalion commander).

(4) At the beginning of the first semester of the second academic year, students who have passed all the examinations in the first academic year are awarded the honorary rank of Corporal student by Order of the Day, on the proposal of the tutor and of the head of the bachelor's degree program (battalion commander).

(5) At the beginning of the first semester of the third academic year, students who have passed all the examinations in the second academic year are awarded the honorary rank of Sergeant student by Order of the Day, on the proposal of the tutor and the head of the bachelor's degree program (battalion commander).

(6) By way of exception from the provisions of paragraph 5, students of the third academic year who achieve outstanding results in the training process and have an irreproachable conduct are appointed to command positions, according to the status of functions of the bachelor's degree program and receive honorary degrees and responsibilities in relation to other students of the Academy, as follows:

- Student Junior Staff Sergeant for Squad Leaders;
- Student Staff Sergeant for the students nominated to lead the study years (1st, 2nd, and 3rd);
- Student Master Sergeant for the student nominated to lead all the study years.

(7) The students' appointments nominated under paragraph 6 are enrolled in the Order of the Day on the proposal of the Commandant/Rector, after approval of the student battalion's pay roll.

Art. 59. Students who are appointed in command positions receive, in addition to the salary corresponding to the year of study, the additional (command) allowance provided for in the legislation on the remuneration of personnel paid from public funds.

Art. 60. Students appointed to command positions are responsible for maintaining military order and subject in accordance with military regulations.

CAPITOLUL X REWARDS AND SANCTIONS

Art. 61.

(1) Students may be rewarded in accordance with the legislation in force and the specific regulations of the Service and of the Academy for outstanding academic achievements, as well as for meritorious contributions to representing ANIMV in scientific, cultural and sports events between universities, at national or international level. The awards students can receive are listed in ANNEX no. 1.

(2) Rewards and sanctions received by a student during an academic year are considered when drawing up the professional evaluation for that year.

(3) For failure to fulfil school obligations, non-compliance with military regulations, rules of academic conduct, provisions of the present Regulations, military students may be subject to disciplinary sanctions proportional to the offence committed according to the legislation in force, military regulations and specific regulations of SRI.

(4) For deviations from military subject, violation of the rules of social coexistence, as well as violation of university ethics, ANIMV may apply the following disciplinary sanctions:

- a)** warning;
- b)** written reprimand;
- c)** suspension of leave of absence;
- d)** military demotion;
- e)** notice of expelling;
- f)** expelling with unilateral termination of the study contract;
- g)** other disciplinary sanctions provided for in the ANIMV University Charter.

The sanctions students may receive are listed in ANNEX no. 1.

(5) The record of sanctions is kept in the personal file of each student by the SDSRUPA department of ANIMV.

(6) Students who are guilty of damaging or destroying the material goods of the Academy are subject to administrative investigation and bear the expenses.

CHAPTER XI FINAL PROVISIONS

Art. 54. In accordance with the legislation in force and for the proper conduct of bachelor's degree programs and the implementation of the present Regulations, ANIMV collects, processes, manages and stores personal data of candidates and students of the Academy.

Art. 55. The present Regulations may be amended/supplemented when new regulations concerning the professional activity of students appear.

Art. 56. The present Regulations enter into force on the date of its approval by the ANIMV Senate.

Art. 57. On the date of entry into force of these Regulations, the provisions of the *Regulations for the professional activity of students of the first cycle (Bachelor's degree programs) of „Mihai Viteazu” National Intelligence Academy*, first edition, first revision, of May 20th, 2021 is repealed.

The Regulations for the professional activity of students following bachelor's degree studies, second edition, were approved during the Academy Senate meeting of November 29th, 2022.

ANNEX no. 1

**REWARDS THAT MAY BE AWARDED TO STUDENTS
of full-time Bachelor's degree programs**

Reward	Proposed by	Granted by	Other mentions
Verbal Thanks / Congratulations (Congratulations are addressed verbally or	Vice-rector	Commandant (Rector)	
	Dean	Vice-rector (Second in command)	
	Vice-dean	Dean	

in writing, individually or in groups of students)	Head of Department	Vice-dean	
	Group tutor	Vice-dean	
	Head of the Bachelor's degree program (battalion commander)	Vice-rector (Second in command)	
Merit-based leave of absence	Vice-rector (Second in command)	Commandant (Rector)	10 days
	Dean	Vice-rector (Second in command)	9 days
	Vice-dean	Dean	8 days
	Head of Department	Vice-dean	5 days
	Group tutor	Vice-dean	5 days
	Head of the Bachelor's degree program (battalion commander)	Vice-rector (Second in command)	9 days
Awarding of prizes in money or objects (Prizes in money or objects are awarded in accordance with the legislation in force; the objects on which inscriptions may be engraved may be of personal or symbolic use.)	Vice-rector (Second in command)	Commandant (Rector)	After approval by the Board of Trustees.
	Dean	Vice-rector (Second in command)	
	Vice-dean	Dean	
Photographing next to the Unity Flag (The photo award takes place in a festive setting at the unit/formation/sub-unit assembly.)	Vice-rector (Second in command)	Commandant (Rector)	
	Dean	Vice-rector (Second in command)	
	Vice-rector (Second in command)	Dean	
Merit diploma	Vice-rector (Second in command)	Commandant (Rector)	
	Dean	Vice-rector (Second in command)	
	Vice-dean	Dean	
	Head of Department	Vice-dean	
Summoning by Order of the Day (It is done by entering the rank, name, surname and deed in the Order of the Day given by the rewarding chief/commanding officer.)	Vice-rector (Second in command)	Commandant (Rector)	
	Dean	Vice-rector (Second in command)	
	Vice-dean	Dean	
	Head of Department	Vice-dean	
	Group tutor	Vice-dean	
Thank-you letters (to be sent to the parents, spouse or, where appropriate, other relatives of the awarded student)	Vice-rector (Second in command)	Commandant (Rector)	
	Dean	Vice-rector (Second in command)	
	Vice-dean	Dean	
	Head of Department	Vice-dean	
	Group tutor	Vice-dean	
Merit certificate (It is awarded on graduation for exemplary conduct and very good results in the training process)	Vice-rector (Second in command)	Commandant (Rector)	
	Dean	Vice-rector (Second in command)	
	Vice-dean	Dean	

Reward	Proposed by	Granted by	Other mentions
Proposals for awarding of decorations	SRI Director	The President of Romania	
Promotion to the next rank	Vice-rector (Second in command)	Commandant (Rector)	
	Dean	Commandant (Rector)	
	Vice-dean	Commandant (Rector)	
Inscription on the plaque of honor	Vice-rector (Second in command)	Commandant (Rector)	The valedictorians
	Dean	Commandant (Rector)	
The award of distinctions or honorary badges	Rector	SRI Director	Distinctions
	The University Senate	Commandant (Rector)	Honorary badges
Revocation of a disciplinary sanction	By the one who granted it or by his superior		

**SANCTIONS THAT MAY BE GIVEN TO STUDENTS
of full-time Bachelor's degree programs**

Sanction	Proposed by	Granted by	Other mentions
Warning (written warning of the student that a harsher sanction is applied for the next offense.)	Vice-rector (Second in command)	Rector	
	Dean	Vice-rector	
	Vice-dean	Dean	
	Head of Department	Vice-dean	
	Group tutor	Vice-dean	
	Head of the Bachelor's degree program (battalion commander)	Vice-rector (Second in command)	
Written reprimand (written notification for reprimanding the student and advising him to behave in such a manner as to show that he has made amends, with a warning that if he does not change his behavior he will be subject to a more severe sanction.)	Vice-rector (Second in command)	Rector	
	Dean	Vice-rector (Second in command)	
	Vice-dean	Dean	
	Head of Department	Vice-dean	
	Tutor	Vice-dean	
	Head of the Bachelor's degree program (battalion commander)	Vice-rector (Second in command)	
Suspension of leave right for up to 30 days	Vice-rector (Second in command)	Rector	30 days
	Dean	Vice-rector (Second in command)	25 days
	Vice-dean	Dean	20 days
	Head of Department	Vice-dean	15 days
	Group tutor	Vice-dean	15 days
	Head of Bachelor's degree program (battalion commander)	Vice-rector (Second in command)	25 days
Demotion to a lower rank / position or replacement from a management position	Vice-rector (Second in command)	Rector	
	Dean	Rector	
	Vice-dean	Rector	
	Head of Department	Rector	
	Group tutor	Rector	
Notice of expulsion (informing the student that the next time he/she commits a serious disciplinary offence he/she may be expelled.)	The Council of the Faculty	The Senate of the University	A PRIOR DISCIPLINARY INVESTIGATION IS MANDATORY The sanction is approved by the Senate's resolution and is recorded in the minutes of the Senate meetings.

<p>expelling (deletion from the academy records.)</p>	<p>Faculty Council</p>	<p>University Senate, Rector</p>	<p>IT IS MANDATORY TO CARRY OUT THE PRELIMINARY DISCIPLINARY INVESTIGATION is approved by Senate resolution and is recorded in the minutes of Senate meetings.</p>
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