

**R O M A N I A**  
**ROMANIAN INTELLIGENCE SERVICE**  
**„MIHAI VITEAZUL”**  
**NATIONAL INTELLIGENCE ACADEMY**  
No. 35256 of 03.02.2022



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# **REGULATIONS**

## **ON THE ORGANIZATION AND FUNCTIONING**

### **OF ANIMV BOARD OF TRUSTEES**

These regulations were approved by the  
Senate of “Mihai Viteazul” National Intelligence Academy in the meeting of  
January 27<sup>th</sup>, 2022

*- Bucharest, 2022 -*

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## **Chapter I GENERAL PROVISIONS**

### **Art. 1**

(1) The Board of Trustees ensures, under the leadership of the commandant (rector) of "Mihai Viteazul" National Intelligence Academy, the operative management of the Academy and applies the strategic decisions of the Academy Senate in order to fulfil its legal duties.

(2) The Board of Trustees performs its activity in accordance with the provisions of the Law of National Education no. 1 of 2011, with subsequent amendments and additions, and those of "Mihai Viteazul" National Intelligence Academy's Charter.

## **Chapter II ORGANIZATION OF THE BOARD OF TRUSTEES**

### **Art. 2**

(1) The Board of Trustees of "Mihai Viteazul" National Intelligence Academy is composed of the following voting members: commandant(rector) and vice-chancellors, deans, general administrative director, and a student representative.

(2) The president of the Senate of "Mihai Viteazul" National Intelligence Academy, the president of the Council of Doctoral Studies and the director of the National Institute of Intelligence Studies have the status of permanent guests of the Board of Trustees.

(3) The Board of Trustees is chaired by the commandant(rector) of "Mihai Viteazul" National Intelligence Academy, who is the President of the Board of Trustees.

(4) In case of his unavailability and during his absence, the President of the Board of Trustees delegates his responsibilities to one of the vice-chancellors of "Mihai Viteazul" National Intelligence Academy;

(5) The Secretary of the Board of Trustees is appointed out of the Academy Secretariat staff members.

### **Art. 3**

(1) The Board of Trustees' term of office is of 4 years.

(2) All members of the Board of Trustees have the same rights and obligations under the legislation in force;

(3) For students who are members of the Board of Trustees, the term of office is set by the regulations for the appointment of student representatives, but may not exceed 4 years. The term of office ceases when the student membership ends.

**Art. 4**

(1) The constituent meeting of the Board of Trustees is convened by the commandant(rector) of "Mihai Viteazul" National Intelligence Academy.

(2) During the constituent meeting, the Board of Trustees defines: the current work schedule and the deadlines for the elaboration of the operational plan and the strategic plan of "Mihai Viteazul" National Intelligence Academy.

**Chapter III**  
**FUNCTIONING OF THE BOARD OF TRUSTEES**  
**OF "MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

**Art. 5**

(1) The Board of Trustees of "Mihai Viteazul" National Intelligence Academy works in monthly, ordinary meetings, convened by the commandant(rector) or by 1/3 of the members of the Board of Trustees. If necessary, extraordinary meetings may be convened by the commandant(rector).

(2) A quorum of at least two-thirds of its members is required to hold a meeting of the Board of Trustees.

(3) In the event that a rightful member of the Board of Trustees is absent for justified reasons, he/she may be replaced by the person appointed by him/her, who is to be found in the next lower hierarchical rank, with the consent of the commandant(rector).

4. The meetings of the Board of Trustees are chaired by the Commandant(Rector) or, in his/her absence, by a vice-chancellor delegated by the Commandant(Rector).

(5) When necessary, guests such as teaching staff, auxiliary teaching staff, administrative staff, students, or people from outside the Academy may attend the meetings of the Board of Trustees.

(6) If the members of the Board of Trustees are absent from meetings, for urgent matters they may resort to participation in the activities of the Board by electronic means, the adopted decision being subsequently assumed at the next Board of Trustees' meeting.

**Art. 6.**

(1) Meetings of the Board of Trustees are not public.

(2) The discussions in the meetings of the Board of Trustees will be recorded in the assembly minutes, which will be drawn up by the Secretary of the Board and will be signed by the President and the members of the Board of Trustees.

**Art. 7.**

(1) The Board of Trustees adopts its decisions by a simple majority of its members, provided that the member of the Board of Trustees who is responsible for the area in which the decision is taken is present or represented.

(2) The decisions of the Board of Trustees are made public on the Academy's website, when they are of interest to the entire academic community, within a maximum of three working days from the date of their adoption or sent in writing to the people involved, when they are of individual character.

(3) The decisions of the Board of Trustees have enforceable power in the Academy. When referring to the scope of competency of the Academy Senate, these decisions must be made in the first meeting of the Senate.

(4) Members of the Board of Trustees who have a conflict of interest on a particular subject do not participate in the voting process.

**Art. 8.** The Board of Trustees has the following tasks:

(1) ensures the operative management and solves the current issues of the Academy;

(2) establishes the institutional budget in operational terms;

(3) approves the implementation of the budget and the annual balance sheet;

(4) approves the financial operations that exceed the limits set by the University Senate;

(5) proposes the structure and composition of the Ethics Commission;

(6) ensures the connection between the Academy and the Ministry of Education, other central and local government authorities, public and private institutions;

(7) submits to the Senate of the Academy, for analysis and decision, the proposals on the conduct of the teaching, research and administrative activity of the Academy, when the decision-making competence lies with the Senate;

(8) applies the decisions of the Senate and adopts decisions or measures that are necessary for the fulfilment of its decisions;

(9) informs the academic community about its own decisions and those of the Senate;

(10) proposes medium and long-term strategies and policies on areas of interest for the Academy;

(11) proposes to the Senate for approval the structure and composition of the Academy's Commission for Academic Ethics and Deontology;

(12) endorses the proposals for new study programs and proposes for the Senate approval to organize them;

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(13) formulates proposals to the Senate for the abolition of study programs that no longer fit with the mission of the Academy or that are academically and financially inefficient;

(14) approves the procedures for conducting certain activities based on the existing regulations;

(15) approves the proposals for the recruitment of the teaching and research positions in the Academy;

(16) approves the applications on the registration for examination in order to be promoted in the teaching career;

(17) approves the unpaid leave for full-time teaching staff holding a teaching position in education, who, on their own initiative, request to specialize or participate in scientific research in the country or abroad;

(18) proposes to the Senate, for approval, the establishment, reorganization or dissolution of faculties/specializations, research centres, or laboratories;

(19) submits to the Senate, for approval, the proposals of the Faculty Council on the conditions for the admission examination, the curriculum, the tuition figure for the future academic year and the methodology of the bachelor's examination, as well as any other proposals thereof, which are within the competence of the Senate;

(20) analyses and approves the drafts of the institutional documents which are to be promoted by the rector, for approval, to the University Senate;

(21) approves the conditions for collegiate substitution, proposed by the departments and endorsed by the Faculty Council;

(22) approves the reservation of teaching positions, in the situations provided by the legislation in force;

(23) approves the invitation to the Academy of academics and other specialists with recognized value in the field, from the country or from abroad, as guest associated academic staff, in relation to the needs of the institution, for a determined period of time;

(24) approves the travel of teaching staff to scientific events and, within the limit of funds allocated by the budget or extra-budgetary funds, including through scientific research contracts or sponsorships, approves the full or partial coverage of travel expenses and participation in scientific events organized abroad, of the Academy's teaching and research staff;

(25) under the terms of the law, makes proposals for disciplinary sanctioning of the people within the Academy, for the violation of their duties under the individual employment contract, as well as for the violation of the rules of conduct, which are detrimental to the interest of education and the prestige of the institution, and proposes to the Academy Senate the

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membership of disciplinary committees responsible for conducting the disciplinary investigation in such cases;

(26) approves the composition of the commissions for the support of doctoral theses and dissertations within the master's degree programs;

(27) proposes to the Senate, for approval, the fees for: exceeding the tuition period stipulated by the law, admissions, registrations, re-registrations, repeating examinations and other forms of verification, which exceed the provisions of the education plan;

(28) proposes to the Senate reductions, exemptions, or delays from the payment of taxes;

(29) approves, on the basis of the favorable endorsement of the Dean of the Faculty/Director of the Doctoral School, the students' requests for withdrawal, interruption, re-registration, resumption of university studies;

(30) proposes to the Senate, for approval, the specific criteria for granting scholarships for students, as well as their amount;

(31) approves the conduct of internal or external audit actions, on departments, compartments, or on certain areas of internal activity of the Academy;

(32) assigns specific work assignments, depending on the competence and the existing needs, to solve current problems;

(33) exercises all other duties assigned to it under the legal provisions and the decisions of the Academy Senate.

## **Chapter IV FINAL PROVISIONS**

**Art. 9.** These Regulations, as well as subsequent amendments and additions, are adopted by the Senate of "Mihai Viteazul" National Intelligence Academy and will enter into force on the date of approval by the University Senate.

### **COMMANDANT(RECTOR) OF "MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

***Colonel***

***Prof. Adrian Liviu IVAN***

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