

UNCLASSIFIED
IOSUD ABL00

No. 92677 on April 7th, 2022



"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY

METHODOLOGY FOR THE ORGANISATION AND CONDUCT OF THE HABILITATION PROCESS FOR ANIMV DOCTORAL SCHOOL

This methodology was approved in the meeting of the Academy Senate on March, 31st, 2022
Bucharest, 2022

UNCLASSIFIED

1. Legal basis

Art. 1.

(1) The awarding of the certificate of habilitation in ANIMV shall be done in accordance with the provisions of:

1. The Law of National Education no. 1 of 2011, with subsequent amendments and additions;
2. Government Decision no. 681 of 2011 on the approval of the Code of Doctoral Studies;
3. Order of the Minister of Education and Research no. 5229 of 2020 on the approval of the methodologies for the granting of the habilitation certificate, the granting of the doctoral title, as well as for the resolution of complaints on the non-compliance with quality or professional ethics standards, including the existence of plagiarism, in a doctoral thesis;
4. Order of the Minister of National Education and Scientific Research no. 6129 of 2016 on the approval of the minimum necessary and mandatory standards for granting teaching titles in higher education, professional degrees in research and development, the title of doctoral supervisor, and the habilitation certificate.

2. General provisions

Art. 2.

(1) "Mihai Viteazul" National Intelligence Academy, Organizing Institution of Doctoral Studies, hereinafter referred to as IOSUD ANIMV, shall organize the defense, in public session, of the habilitation thesis in the field of "Intelligence and National Security", for candidates who submit to the Secretariat of IOSUD ANIMV an application to this effect and a personal file, attesting the fulfillment of the habilitation requirements.

(2) The habilitation is the certification of a person's quality to conduct doctoral works.

(3) The habilitation certificate shall be granted by order of the Minister of Education, upon proposal of the National Council for the Attestation of Titles, Diplomas, and University Certificates (CNATDCU).

(4) Only persons who hold the title of Doctor of Science and who meet the minimum standards of the CNATDCU established under Article 219 paragraph (1) letter a) of the Law of National Education no. 1 of 2011, with subsequent amendments and additions may apply.

(5) The habilitation examination shall consist in the public defense of the habilitation thesis in front of a specialized committee appointed by CNATDCU and composed of at least 3 persons, who have the quality of PhD supervisor, in the country or abroad.

3. The habilitation thesis

Art. 3.

(1) The habilitation thesis must highlight the teaching and research capacities and performances. The thesis must present in a documented manner the professional

achievements obtained after the conferral of the title of Doctor of Science, which demonstrate the originality and relevance of the academic, scientific and professional contributions and which anticipate an independent development of the future research and/or academic career.

(2) The habilitation thesis must present in a succinct and documented manner:

a. the main original published/patented scientific results or professional achievements made public by the candidate in scientific, teaching, sports research, artistic creation, after the conferral of the doctoral degree, in the doctoral field in question. The thesis shall indicate the development of the academic, scientific and professional career, as well as the main directions of its development, in the overall context of significant and topical scientific achievements in the specialty field of the author of the habilitation thesis;

b. the candidate's individual capacity to coordinate research teams, to organize and manage teaching activities, to explain and facilitate learning and research.

(3) The candidate may choose to write the habilitation thesis in Romanian, in which case it will be accompanied by an abstract in English, or in a language of wide international circulation, in which case it will be accompanied by an abstract in Romanian.

4. The habilitation file

Art. 4.

(1) The application for the habilitation examination shall be addressed to IOSUD ANIMV, according to Annex ABL01. In order to register the application for the habilitation examination, the candidate shall submit to IOSUD ANIMV the habilitation thesis and the file with all the documents required by IOSUD ANIMV for obtaining the habilitation certificate.

(2) The habilitation file shall contain the following documents:

a. application for the habilitation, endorsed by the Head of IOSUD ANIMV;

b. CNATDCU minimum standards compliance sheet, signed by the candidate on each page;

c. portfolio of scientific works (10 publications or papers) considered relevant by the candidate, elaborated by him/her in the doctoral field of interest; the portfolio of papers shall be submitted only in electronic format (pdf), on a CD-ROM/DVD-ROM type memory support;

d. curriculum vitae, signed by the candidate on each page;

e. list of papers, signed on each page;

f. doctoral diploma or certificate of recognition or equivalence of a doctoral degree obtained abroad, in a certified copy of the original;

g. personal identification documents, in uncertified copies: identity card, proof of change of name if the name on the diploma no longer corresponds to the name on the identity card;

h. the habilitation thesis, in hard copy, bound;

i. the abstract of the habilitation thesis;

j. certified translation into Romanian - if the documents in the candidate's file are not in Romanian or English;

- k. the candidate's sworn statement on the fulfillment of the minimum CNATDCU standards and the originality of the scientific works included in the list of papers;
- l. a CD-ROM/DVD-ROM containing the habilitation thesis and its abstract;
- m. the receipt for the payment of the habilitation fee to ANIMV (to be attached to the file after IOSUD ANIMV notifies the candidate about the date of the public defense of the habilitation thesis).

Art. 5.

(1) The evaluation of the habilitation file at IOSUD ANIMV shall be carried out by a committee appointed by the Rector of ANIMV, composed of 3 teachers and/or scientific researchers, who have a didactic degree at least equal to that of the candidate, of which at least 2 are PhD supervisors, according to Annex ABL02.

(2) The persons involved in the evaluation procedure, in case of personal interest, as per Annex ABL03, shall not be allowed to be part of the evaluation committee of the habilitation file at IOSUD ANIMV level in cases where:

- a. is a spouse, next of kin, or relative up to and including the second degree;
- b. has benefited in the last 3 years preceding the evaluation or is currently benefiting from any kind of advantages from the evaluated person.

Art. 6.

(1) The evaluation commission of the habilitation files at IOSUD ANIMV level shall verify whether the minimum mandatory CNATDCU standards are met.

(2) The evaluation commission of the habilitation files at IOSUD ANIMV level shall prepare a report and submit it to the Head of IOSUD ANIMV. The conclusion of the report must explicitly state whether the file submitted by the candidate meets or does not meet the CNATDCU mandatory minimum standards, according to Annex ABL04.

Art. 7.

(1) If the CNATDCU minimum and mandatory standards are not met, the conclusions of the report endorsed by the Rector of ANIMV shall be presented in writing to the candidate, clearly stating the criterion or standard that is not met.

(2) The candidate shall be informed within a maximum of 10 days from the registration of the report of the evaluation committee of the habilitation file at the level of ANIMV IOSUD.

(3) meets the CNATDCU mandatory minimum standards as per Annex ABL04.

Art. 8.

(1) If the minimum and mandatory CNATDCU standards are met, the report endorsed by the Rector of ANIMV shall be submitted to the CSUD of IOSUD ANIMV, together with the candidate's application for the granting of the habilitation.

(2) Within a maximum of 5 days, the CSUD shall appoint the habilitation committee composed of 3 full members and 2 acting members, specialists with a reputation in the

doctoral field addressed by the candidate, who are PhD supervisors and are not in a situation of conflict of interest.

(3) The persons involved in the evaluation procedure, in case of personal interest, according to Annex ABL05, shall not be allowed to be part of the habilitation committee in the following cases:

- a. is a spouse, next of kin, or relative up to and including the second degree;
- b. has received in the last 3 years preceding the evaluation or is currently receiving benefits of any kind from the evaluated person.

(4) At least 2 of the members of the habilitation commission and the 2 acting members shall work outside the ANIMV IOSUD that organizes the process of obtaining the habilitation certificate or outside the institution from which the candidate comes, if they are distinct.

(5) IOSUD ANIMV shall nominally enter the proposal for the habilitation committee in the ME platform, i.e. name, surname, e-mail address, institution where they work. Once the proposals have been finalized, a standardized document is generated, which the IOSUD/IOD uploads to the platform. The proposal for the habilitation committee shall become a document in the candidate's electronic file and is signed electronically.

Art. 9.

(1) In order to carry out the process of obtaining the habilitation certificate, IOSUD ANIMV shall be obliged to create the candidate's file in printed and electronic format.

(2) The documents in electronic format (pdf) in the candidate's file shall be certified as in conformity with the originals by qualified/advanced electronic signature by persons designated by the ANIMV Secretariat, shall be uploaded to the platform by the IOSUD Secretariat, and shall compose the candidate's electronic file.

(3) IOSUD shall be responsible for the accuracy of the uploaded data. By means of the qualified/advanced electronic signature, IOSUD ANIMV assumes responsibility for the conformity with the original of the documents included in the candidate's electronic file, including the conformity of the documents in electronic format with the one in printed format.

Art. 10.

(1) The candidate's electronic file, uploaded to the platform by IOSUD ANIMV, shall include the following documents:

- a. the habilitation file submitted by the candidate, as specified in Art. 8;
- b. the report of the evaluation committee of the habilitation file at IOSUD ANIMV;
- c. the proposal of IOSUD ANIMV regarding the structure of the evaluation committee of the habilitation thesis, hereinafter referred to as the habilitation committee;
- d. CVs of the members proposed by the IOSUD/IOD for the habilitation committee.

Art. 11.

(1) When uploading the candidate's electronic file, IOSUD ANIMV shall create the candidate's profile, indicating also the field of doctoral studies in question to obtain the habilitation certificate.

(2) The platform shall notify the Technical Secretariat of the CNATDCU of the completion of the candidate's file upload.

Art. 12

(1) After the verification of the compliance with the minimum and mandatory standards of the CNATDCU, the platform shall notify IOSUD ANIMV and the Technical Secretariat of the CNATDCU on the decision of the President of the CNATDCU's specialized committee.

(2) In case of rejection of the candidate's file due to failure of meeting the minimum required and mandatory CNATDCU standards for habilitation, IOSUD ANIMV shall communicate this decision to the candidate within 15 days from the receipt of the notification and shall recommend the candidate to submit a new habilitation file at least one year after the communication of the decision.

(3) If the candidate's file is accepted, IOSUD ANIMV shall organize the public defense of the habilitation thesis.

5. Public defense of the habilitation thesis

Art. 13.

(1) Within a maximum of 90 days from the receipt of the notification of the appointment of the habilitation committee by CNATDCU, IOSUD ANIMV shall organize the public defense of the habilitation thesis.

Art. 14.

(1) IOSUD ANIMV shall publish, within 10 days after receiving the notification by the CNATDCU on the acceptance of the candidate's file, on the official website of the institution, at least until the completion of the process of obtaining the habilitation certificate and granting/not granting the habilitation certificate, the following documents and information of the candidate:

- a. curriculum vitae;
- b. list of papers;
- c. verification worksheet on the compliance with the CNATDCU minimum standards;
- d. abstract of the habilitation thesis;
- e. structure of the habilitation committee;
- f. date, time and place to defend the habilitation thesis.

Art. 15.

(1) All members of the habilitation committee shall participate (on-site/on-line) in the public meeting for the defense of the habilitation thesis.

(2) In well-justified circumstances, at most one member of the habilitation committee may participate on-line.

(3) If any of the members of the habilitation committee is unable to carry out their duties, he/she shall be replaced by one of the two substitute members.

(4) During a state of emergency or during a state of alert, as well as in other exceptional situations approved by the IOSUD ANIMV management, the public defense of the habilitation thesis may be done on-line, in accordance with the methodology of on-line university activities.

Art. 16.

(1) The habilitation thesis shall be defended in Romanian or in another international language, in a public session.

Art. 17.

(1) The Rector of ANIMV shall issue the decision appointing the habilitation committee, according to the ANNEX ABL06, its chairperson being the titular teaching staff of ANIMV; and shall designate the Doctoral School that will be in charge of organizing the public defense of the habilitation thesis, according to the field in which the candidate has applied for habilitation, within 5 days after receiving the notification of acceptance of the candidate's file.

(2) The President of the habilitation committee and the Director of the Doctoral School designated for the organization of the public defense of the habilitation thesis, within 5 days of the decision of the Rector of ANIMV, shall contact the members of the habilitation committee and determine together the date, time and place of the public defense of the habilitation thesis, according to Annex ABL07. The date for the public presentation of the habilitation thesis is set no later than 45 days from the date of notification by the CNATDCU on the acceptance of the candidate's file.

(3) The candidate's habilitation thesis, together with at least 10 publications or papers considered relevant by the candidate, written by him/her in the doctoral field in question, shall be submitted to the members of the habilitation committee.

(4) The habilitation thesis shall be submitted to the ANIMV library within 10 days after receiving the notification from the CNATDCU on the acceptance of the candidate's file.

Art. 18.

(1) On the date, time and place set for the public defense of the habilitation thesis, the habilitation committee shall gather in a public meeting to evaluate the candidate's defense of the habilitation thesis.

(2) The president of the habilitation committee shall ensure the smooth running of the public meeting, in accordance with Annex ABL08.

(3) The candidate for habilitation shall present his/her habilitation thesis for approximately 20 minutes. The habilitation thesis shall be presented in Romanian or in another international language, in a public session.

(4) The habilitation committee shall verify, in a public meeting, through dialogue with the candidate, his/her teaching and research capacities and performances. The Committee shall assess in a documented manner the professional achievements obtained after the conferral of the title of Doctor of Science, and shall assess the originality and relevance of the candidate's academic, scientific and professional contributions. The committee shall

anticipate the candidate's capacity for independent development of the future research and/or academic career. During the public meeting, questions may be asked from the public, after the members of the habilitation committee have completed their interventions.

(5) The conduct of the habilitation meeting shall be recorded audio-video, and the recording shall be archived and kept at IOSUD ANIMV for one year from the date of the recording.

Art. 19.

(1) After the public defense of the habilitation thesis, the committee shall draw up the evaluation report, according to Appendix ABL09, which shall relate to:

- a. originality and relevance of the candidate's academic contributions;
- b. teaching and research capacity and performance of the candidate;
- c. the ability of the candidate to coordinate research teams, organize and manage teaching activities, to explain and facilitate learning and research;
- d. the ability to independently develop the candidate's future research and/or academic career;
- e. the proposal to accept or to reject the habilitation thesis, with the argumentation of the decision taken.

(2) The evaluation report shall be signed by the members of the committee who participated in the evaluation, tenured or acting. In case of participation in the videoconference system, the member(s) of the committee who is/are in this situation shall send the confirmation of the vote by e-mail, in accordance with Appendix ABL10.

(3) The deliberating meeting of the habilitation committee shall not be public.

(4) The report of the habilitation committee shall be submitted for endorsement to the Rector of ANIMV by the president of the habilitation committee.

Art. 20.

(1) If the report of the habilitation committee proposes to grant the habilitation, IOSUD ANIMV adds to the student's electronic file, uploaded to the platform, through the care of the ANIMV Secretariat, the report of the habilitation committee within 5 days of the public defense session of the habilitation thesis.

Art. 21.

(1) If the report of the habilitation committee proposes to reject the habilitation thesis, IOSUD ANIMV communicates the report of the habilitation committee to the candidate.

(2) The rejected candidate has 30 days to challenge the decision of the habilitation committee.

(3) The appeal is addressed to the Rector of ANIMV, who, within 5 days of receiving the appeal, shall designate a committee of 3 members - teaching staff and/or scientific researchers who hold the status of doctoral supervisor and are not in a conflict of interest situation under Article 9, outside the ANIMV - for re-verifying the habilitation thesis.

(4) The board of appeal shall verify the elements and issues raised by the candidate. For verification, the committee shall compare the report of the habilitation committee and the habilitation file. The habilitation committee shall also check and analyze the recording of the public defense session of the habilitation thesis. If deemed necessary, the committee may request additional information from the members of the habilitation committee and the candidate.

(5) The board of appeal shall draw up a report within 15 days from the appointment date by the decision of the Rector of ANIMV. The report of the board of appeal shall be submitted to the Rector of ANIMV and shall contain reasoned assessments on the elements and issues contested by the candidate, on the elements and issues found during the verification, specifying whether the appeal is sustained or not.

(6) Depending on the conclusions of the board of appeal, the Rector of ANIMV may order the rejection of the appeal or the annulment of the report of the habilitation committee. In case of annulment of the report of the habilitation committee, the Rector of ANIMV shall order the resumption of procedures for the appointment of a new committee for the public defense of the habilitation thesis and procedures for its public defense.

(7) The decision of the Rector of ANIMV shall be communicated to the candidate within 30 days from the filling of the appeal.

6. The decision concerning the habilitation

Art. 22.

(1) In the event of granting the habilitation certificate, the Technical Secretariat of CNATDCU shall forward the order of the Minister of Education for granting the habilitation certificate to IOSUD ANIMV, which shall communicate it to the candidate within 15 days of the information.

(2) The Secretariat of ANIMV and the Director of the designated Doctoral School shall add on their website the situation of the candidates who have received the habilitation, mentioning the number and date of the order of the Minister of Education on granting the certificate of habilitation and habilitation field.

Art. 23.

(1) In the event of not granting the certificate of habilitation, the Technical Secretariat of CNATDCU shall submit within 15 days the CNATDCU decision, the synthetic assessment report and the supplementary report, as appropriate, to IOSUD ANIMV, which shall communicate them to the candidate within 5 days.

(2) The candidate has 30 days from the date of communication to file an appeal on the procedure. The appeal shall be submitted to the Secretariat of CNATDCU.

(3) The platform notifies IOSUD ANIMV of the filling of the appeal.

(4) The Technical Secretariat of the CNATDCU shall communicate to the candidate and IOSUD ANIMV the CNATDCU decision on the resolution of the appeal.

Art. 24.

(1) After issuing the habilitation order, the habilitation file, in printed form, shall be archived by IOSUD ANIMV with permanent regime, and the electronic form of the file shall remain in the platform, with permanent regime.

(2) After issuing the habilitation order, the data about the persons habilitated through the institutional approach of IOSUD ANIMV shall be posted on the IOSUD ANIMV website.

7. Final provisions

Art. 25.

(1) To cover the organizational costs and expenses associated with the participation of the members of the habilitation committee for the assessment of the habilitation thesis, the candidates shall pay a fee, the amount of which is determined annually by the Academy Senate.

(2) The fee may be paid by the candidate from personal resources or from the resources of the institution in which the candidate is tenured. IOSUD ANIMV can support the habilitation fee for ANIMV tenured candidates, with the approval of the ANIMV Board of Trustees and by the decision of the Rector of ANIMV.

(3) The habilitation fee may be paid after IOSUD ANIMV notifies the candidate of the date of the public defense of the habilitation thesis or upon submission of the accreditation file. If the habilitation fee is paid upon submission of the habilitation file, it may be refunded if the candidate withdraws his habilitation file before the defense of the habilitation thesis in the habilitation committee or in situations where the habilitation file is rejected by the IOSUD ANIMV or CNATDCU file evaluation commission.

Art. 26.

(1) This Methodology shall enter into force on the date of approval in the Academy Senate.

(2) On the date of entry into force of this Methodology, the *Regulations on the organization and conduct of the process of obtaining the habilitation certificate (2020)* (no. 23456 of 20.01.2021) and any other previous provisions shall be repealed.

"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY

Appendix ABL01

No. _____ of _____

**REQUEST
 TO SUPPORT THE HABILITATION PROCESS**

I, the undersigned [First name NAME], born on [dd.mm.yyyy], having the nationality [nationality], identified with [id type and number], residing in [home address], telephone [telephone number], e-mail [e-mail address], university professor [degree] / scientific researcher [degree], tenured in [INSTITUTION], request the conduct of the habilitation process by ANIMV.

I certify that the following documents are included in the file:

- a. CNATDCU minimum standards compliance sheet, signed by the candidate on each page;
- b. the portfolio of scientific works (10 publications or papers) considered relevant by the candidate, elaborated by him/her in the doctoral field concerned; the portfolio of papers shall be submitted only in electronic format (pdf.), on a CD-ROM/DVD-ROM type memory support;
- c. *curriculum vitae*, signed by the candidate on each page;
- d. the list of papers, signed on each page;
- e. the doctor diploma or certificate of recognition or equivalence of the doctoral degree obtained abroad, in a certified copy of the original;
- f. personal identification documents, in uncertified copies: identity card, proof of change of name if the name on the diploma no longer corresponds to the name on the identity card;
- g. the habilitation thesis, in hard copy, bound;
- h. the abstract of the habilitation thesis;
- i. certified translation in Romanian - if the documents in the candidate's file are not in Romanian or English;
- j. the candidate's sworn statement on the fulfillment of the minimum CNATDCU standards and the originality of the scientific works included in the list of papers;
- k. a CD-ROM/DVD-ROM containing the habilitation thesis and it's abstract;
- l. the receipt for the payment of the habilitation fee to ANIMV (to be attached to the file after IOSUD ANIMV notifies the candidate about the date of the public defense of the habilitation thesis).

I certify that the information and the documents included in the file are real and authentic.

Date _____

Signature _____



**"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY**

Appendix ABL02

No _____ of _____

DECISION

For the assessment of the habilitation file [no. xxxxxx of dd.mm.yyyy], of candidate [degree title First name NAME], at IOSUD ANIMV level, I appoint the following commission:

Chairman: [PhD professor First name NAME]

Members: [PhD professor First name NAME]
[PhD professor First name NAME]

**(COMMANDANT) RECTOR OF
"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

[Rank]

[Title First name NAME]

"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY

Appendix ABL03

No. _____ of _____

AFFIDAVIT - STATUTORY DECLARATION

I, the undersigned, [Didactic degree First name NAME], residing in [address] having CNP [cnp], tenured professor / senior scientific researcher in [name of institution], as chairman of the committee / member of the committee for the evaluation of the file for the defense of habilitation by [degree title First name NAME], declare on my own responsibility that I am not in any situation of incompatibility or conflict of interest provided by the Law of National Education no. 1 of 2011, by Order no. 5229/2020 of the MEC (Appendix 2, art. 2), by the Law on the Status of the Military Personnel no. 80 of 1995, by the University Charter of ANIMV and/or any other legal rule in force, in relation to the candidate for habilitation.

First name NAME _____
Date _____
Signature _____

**"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY**

Appendix ABL04

No. _____ of _____

APPROVED

COMMANDANT (RECTOR) of "MIHAI
VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY

Professor

[First name NAME]

**TO THE COMMANDANT (RECTOR) OF
"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

I, the undersigned, [Didactic degree First name NAME], as chairman of the committee for the assessment of the file for the habilitation defense by [degree title First name NAME] [no. xxxxxx of dd.mm.yyyy], have found the following:

- all criteria and indicators of the habilitation standard are met, according to the Order of the Minister of National Education no. 6129 of 2016 for the approval of the necessary and mandatory minimum standards for granting academic titles in higher education, professional research-development degrees, the quality of doctoral supervisor and the certificate of habilitation, with a score of [xxx] points out of 100 points;
- the following criteria and/or indicators of the habilitation standard are not met, according to the Order of the Minister of National Education no. 6129 of 2016 for the approval of the necessary and mandatory minimum standards for granting academic titles in higher education, professional research-development degrees, the quality of doctoral supervisor and the certificate of habilitation:
 - unfulfilled criterion - [xxx] points out of [xx] points;
 - unfulfilled indicator - [xxx] points out of [xx] points.

In conclusion, I propose the ADMISSION/NON-ADMISSION of the habilitation thesis for public defense.

CHAIRMAN OF THE
EVALUATION COMMISSION

Professor

[First name NAME]

MEMBERS OF THE
EVALUATION COMMISSION

Professor

[First name NAME]

Professor

[First name NAME]

No _____ of _____

AFFIDAVIT - STATUTORY DECLARATION

I, [Didactic degree First name NAME], of [address], having CNP [cnp], teaching staff/scientific researcher at [name of the institution], as president/member of the Habilitation Committee of [degree title First name NAME], do hereby solemnly affirm that I do not find myself in any incompatibility or conflict of interest situation under the Law of National Education no. 1 of 2011, Ordinance no. 5229/2020 of MEC (Annex no. 2, art. 2), the Law on the Status of the Military Personnel no. 80 of 1995, of ANIMV University Charter and/or any other legal rule in force, with the habilitation applicant.

This declaration covers any future situation that may arise from the date of this Declaration until the date of the public defense of the habilitation thesis. In the event of a situation of incompatibility or conflict of interest in relation with the habilitation applicant or with IOSUD ANIMV, I commit myself to inform the Rector of ANIMV about this aspect and I shall immediately and irrevocably secede from the position of president/member of the habilitation committee.

First name NAME _____
Date _____
Signature _____



**"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY**

Appendix ABL06

No _____ of _____

RESOLUTION

- In accordance with the provisions of the Law of National Education no. 1 of 2011, art. 166;
- CNATDCU Decision [no. xxxxxxxxxx of dd.mm.yyyy];
- Taking into consideration the Decision of the Council for Doctoral Studies no. [no] of [dd.mm.yyyy];

**THE COMMANDANT (RECTOR) OF
"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY
RESOLVES**

The appointment of the committee for the public defense of the habilitation thesis [*TITLE OF THE HABILITATION THESIS*] elaborated by Mrs/Mr [degree title First name NAME], as follows:

Chairman: representative of IOSUD ANIMV - [didactic degree First name NAME]

Tenured members:

- Official advisor [institution] - [didactic degree First name NAME]
- Official advisor [institution] - [didactic degree First name NAME]

Acting members:

- Official advisor [institution] - [didactic degree First name NAME]
- Official advisor [institution] - [didactic degree First name NAME]

The habilitation process shall be organized and shall take place within the Intelligence and National Security Doctoral School.

**COMMANDANT (RECTOR) OF
"MIHAI VITEAZUL" NATIONAL
INTELLIGENCE ACADEMY**

Professor

[First name NAME]

"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY

Appendix ABL07

No _____ of _____

APPROVED
CSUD DIRECTOR

Professor

[First name NAME]

TO THE DIRECTOR OF THE CONCIL FOR DOCTORAL STUDIES

We, the undersigned [didactic degree First name NAME], as Chairman of the committee for the public defense of the habilitation thesis of [degree title First name NAME] (File no.xxxxxxx of dd.mm.yyyy), and [didactic degree First name NAME], as SDISN Director, in accordance with the provisions of the Methodology for organizing and carrying out the process of granting the habilitation certificate, art 21, propose:

- the date of the defense of the habilitation thesis - [dd.mm.yyyy]
- the hour of the defense of the habilitation thesis - [dd.mm.yyyy]
- the place/method of defending the habilitation thesis - amphitheater [class] / [on-line animv.eu]

CHAIRMAN OF THE
PUBLIC DEFENSE COMMITTEE

Professor

[First name NAME]

AGREE
SDISN DIRECTOR
Professor
[First name NAME]

Note: The proposed date shall allow a period of at least 30 days for the study of the habilitation thesis at ANIMV Library and at least 20 days for the public announcement of the public defense activity.

"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY

Appendix ABL08

No _____ of _____

**GUIDELINES FOR CARRYING OUT THE SESSION FOR THE PUBLIC DEFENSE
 OF THE HABILITATION THESIS**

1. The Chairman of the habilitation committee shall take the floor and open the sitting:
 Distinguished members of the habilitation committee, honored public, Mrs./ Mr. habilitation candidate,
 The purpose of the meeting held today, [date], is the public defense of the habilitation thesis [*TITLE OF THE HABILITATION THESIS*], elaborated by Mrs./ Mr. [academic title/scientific degree] [First name NAME].
 According to the Resolution no. [no./20xx] of the rector of "Mihai Viteazul" National Intelligence Academy, issued based on CNATDCU address no. [no. of 20xx], the habilitation committee is made up of:
 Chairman:
 Habilitated professor [First name NAME], representative of IOSUD ANIMV;
 Members:
 Habilitated professor [First name NAME], official adviser [university];
 Habilitated professor [First name NAME], official adviser [university];
2. If all the members of the habilitation committee and the habilitation candidate are present, if the potential absent official adviser is on-line, if the meeting is being recorded, the chairman of the habilitation committee shall observe the lawfulness of carrying out the meeting:
 The legal conditions being met, I declare the sitting open.
3. The chairman of the habilitation committee shall call on the habilitation candidate to introduce himself and to present the habilitation thesis - available time: 20 minutes.
4. The chairman of the habilitation committee shall open the session for the debate of the habilitation thesis by giving the floor to the official advisers for questions, comments, remarks, answers - available time: 20 minutes for each member of the habilitation committee, including the chairman.
5. The chairman of the habilitation committee shall announce the opening of the debate session of the habilitation thesis by giving the floor to the public for questions, comments, remarks, answers - available time: 20 minutes.
6. The chairman of the habilitation committee shall ask the audience:
 Distinguished members of the habilitation committee, honored public, it is my duty to ask if during the study of the habilitation thesis or during the presentation of the habilitation thesis someone among you has taken notice of cases of violation of copyright, if someone among you is having suspicion about certain fragments of the habilitation thesis, or if someone claims the paternity of certain fragments of the habilitation thesis, if, regardless of the form, notices the violation of the copyright and of the rules of conduct in scientific research, according to the law, with respect to the habilitation thesis on view?
 (if there are observations)
 Taking into consideration the observations made, the meeting for the public defense of the habilitation thesis shall be adjourned and I inform you that the way of resolving the non-compliance with the conduct standards in scientific research or with the academic ethics and deontology standards implies addressing the University Ethics

Commission of ANIMV or addressing CNATDCU, as specified in Annex no. 3 of OMEC 5229 of 2020.

(if there are no observations)

As there were not such observations, the meeting shall be adjourned for separate deliberation of the committee in preparation for the final decision on the defense of the habilitation thesis.

7. The chairman of the habilitation committee shall announce a 10-15 minutes break for the public and for the habilitation candidate.
8. The chairman of the habilitation committee, on resuming the public meeting, shall announce the conclusion of the Report of the habilitation committee, which contains the proposal to reject or to accept the habilitation thesis.
9. The chairman of the habilitation committee shall give the floor to the habilitation candidate.
10. The chairman of the habilitation committee shall declare the public defense habilitation meeting closed.

"MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY

Appendix ABL09

No. _____ of _____

APPROVED

COMMANDANT (RECTOR) of "MIHAI VITEAZUL"
 NATIONAL INTELLIGENCE ACADEMY

Professor

[First name NAME]

EVALUATION REPORT OF THE HABILITATION THESIS**Habilitation candidate:** [didactic degree First name NAME]**Habilitation thesis:** [Title of the habilitation thesis]**Doctoral studies field:** Intelligence and National Security

The habilitation committee appointed by the Resolution no. [no./20xx] of the Rector of ANIMV, issued on the basis of CNATDCU approval no. [no./20xx], has analyzed and evaluated the habilitation thesis and the relevant works in the field, presented by the candidate. During the public defense, the habilitation committee evaluated, through dialog with the candidate, his/ her teaching and research capabilities and performances, in accordance with the provisions of ANIMV's *Regulations on the organization and conduct of the process of obtaining the habilitation certificate*.

The committee observed:

- a) **The originality and relevance of the academic contribution of the candidate**
 - Findings
- b) **The teaching and research capability and performance of the candidate**
 - Findings
- c) **The candidate's ability to coordinate research teams, to organize and manage teaching activities, to explain and facilitate learning and research**
 - Findings
- d) **The ability to independently foster the future research and/or university career of the candidate**
 - Findings

On the basis of the above mentioned, the habilitation committee decided to reject/submit the acceptance proposal of the habilitation thesis to CNATDCU for granting the habilitation certificate in the field of Intelligence and National Security doctoral studies to the habilitation candidate [didactic degree First name NAME].

CHAIRMAN
 OF THE HABILITATION COMMITTEE
 Habilitated professor
 [First name NAME]

MEMBERS
 OF THE HABILITATION COMMITTEE
 Habilitated professor
 [First name NAME]
 Habilitated professor
 [First name NAME]

No. _____ of _____

EVALUATION REPORT OF THE HABILITATION THESIS

Habilitation candidate: [didactic degree First name NAME]

Habilitation thesis: [Title of the habilitation thesis]

Doctoral studies field: Intelligence and National Security

I, the undersigned [didactic degree First name NAME], member of the habilitation committee, appointed by Resolution no. [no./20xx] of the Rector of ANIMV, issued on the basis of CNATDCU approval no. [no./20xx], do hereby solemnly affirm that:

1. I analyzed the habilitation thesis and the relevant works in the doctoral field during [dd.mm-dd.mm.20xx];
2. I attended the on-line meeting for the public defense of the habilitation thesis on [dd.mm.20xx];
3. I evaluated the habilitation thesis and I proposed the rejection/acceptance of the habilitation thesis;
4. I agree with the committee's resolution to reject/submit the proposal of acceptance of the habilitation thesis to CNATDCU for granting the habilitation certificate in the field of Intelligence and National Security Doctoral Studies.

Habilitated professor

[First name NAME]