

No. 147913 of 31.05.2021

## PROCEDURE FOR CHALLENGING THE EVALUATION BY STUDENTS IN “MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY

### Legal basis:

- Law of National Education no. 1/2011, with subsequent amendments and additions;
- Order of the Minister of Education, Research, Youth and Sports no.3666/2012 for the approval of the Code of Student Rights and Responsibilities;
- Government Decision no. 1418/2006 for the approval of the *Methodology for external evaluation, standards, reference standards, and the list of performance indicators of the Romanian Agency for Quality Assurance in Higher Education*;
- The Guide of the Romanian Agency for Quality Assurance in Higher Education on the elaboration of the Internal Evaluation Report on the external evaluation of a bachelor's degree study program;
- Government Decision no.206/1995 on the reorganization of the National Intelligence Institute into “Mihai Viteazul” National Intelligence Academy;
- University Charter.

**Art. 1** (1) The present procedure describes the algorithm by which the students of the “Mihai Viteazul” National Intelligence Academy (ANIMV) can appeal the results obtained in a written evaluation.

**Art. 2** ANIMV students' appeal of the written evaluation results is made according to the following algorithm:

- a) After completing the exam, the teacher checks the papers, notifies the students on the results obtained and sends in the examination sheet to the Administration and Management of Study Programs Sector.
- b) Students may request the consultation of the paper and the motivation of the mark obtained within 48 hours from the receipt of the result.
- c) *The teacher is obliged to make the paper available to be consulted by the student, within the term specified in point b) through the Administration and Management of Study Programs Sector.*

d) Students may appeal the result obtained within the same time limit specified in point b); the appeal shall be submitted to the secretariat of the competent faculty.

e) *The Administration and Management of Study Programs Sector* will inform the director of the department that manages the study program about the existence of the complaint and will ask him to establish a committee for the re-evaluation of the paper; the committee will be made up of other teachers than those who participated in the initial evaluation.

f) *The Administration and Management of Study Programs Sector* will ask the teachers involved to provide the paper of the student, the items, respectively the marking criteria after which the initial evaluation was made.

g) Based on the proposal of the director of department from point e), the dean issues a decision on the appointment of the committee for the re-evaluation of the paper.

h) Within 48 hours from the issuance of the appointment decision the committee members are provided with the: the student's paper, the evaluation items, respectively the marking criteria.

i) The committee must re-evaluate the paper within 48 hours from the receipt of the evaluation items, the marking criteria and the paper.

j) Following the re-evaluation and the establishment of the final result, the Re-evaluation Committee shall draw up a report in which it maintains or changes the initial mark awarded. The mark awarded becomes the final one.

k) Based on the report drawn up by the Re-evaluation Committee, the Faculty's Secretariat communicates to the student the final result following the re-evaluation of the paper.

l) The secretariat of the competent faculty will register the new mark, with the mention that this is the result of the re-evaluation the paper (to the extent that it has changed after the rechecking).

Art. 3 (1) ANIMV students cannot appeal the marks obtained at oral examinations, practical activities and specialized practice.

(2) Students can appeal the marks obtained in a maximum of 2 subjects per session.

*The Procedure for challenging the evaluation by students in "Mihai Viteazul" National Intelligence Academy was approved in the meeting of the Academy Senate on 20.05.2021.*