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'MIHAI VITEAZUL'
NATIONAL INTELLIGENCE ACADEMY**

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**REGULATIONS ON THE ORGANIZATION AND FUNCTIONING OF
THE FACULTY OF INTELLIGENCE**

- Bucharest, 2021-

UNCLASSIFIED

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CHAPTER I GENERAL PROVISIONS

Art. 1. (1) The Regulations on the organization and operation of the Faculty of Intelligence (FI), hereinafter referred to as Regulations, set the frame and rules for the conduct of the education and university research process, include the rules regarding the life of the university community in its own area, as well as the responsibilities of the management structures and faculty structures.

(2) The Regulations are adopted in the Faculty Council and approved by the Senate.

(3) The provisions of the Regulations are mandatory for FI staff and non-FI persons who, according to the duties or requirements of the actions in which they participate, are active within the faculty.

Art. 2. (1) FI is the structure of the 'Mihai Viteazul' National Intelligence Academy, hereinafter ANIMV or the Academy which organizes and conducts bachelor's degree programs, master and postgraduate training and continuing professional development programs in the field of "Military Sciences, Intelligence and Public Order".

(2) FI was established in 2015 through Government Decision No. 446/2015 amending Article 2 of Government Decision No. 206/1995 on the reorganization of the National Intelligence Institute in ANIMV, under the Romanian Intelligence Service, hereinafter SRI.

Art. 3. FI is organized and operates in accordance with the provisions of the applicable education legislation, as well as the military regulations, instructions and orders of the Director of SRI, orders of the ANIMV Commandant (Rector), decisions of the Academy Senate, the Faculty Council, the Departments Council and the Dean dispositions.

Art. 4. FI subordinates directly to the ANIMV Commandant (Rector).

Art. 5. (1) Considering the role and place of the Faculty in ANIMV organization chart, FI carries out activities with the following established and approved types of functional relationships: (1) authority, (2) advice, coordination and control and (3) collaboration.

(2) The authority relationships are of two types: outside FI and inside FI. Authority relationships outside FI result from the subordination of the management of the Faculty directly to the ANIMV Commandant (Rector). The authority relationships within the Faculty are established between the Dean, the Vice-dean of the Faculty and the

departments, laboratories, professors, groups of students and trainees, according to FI's organisational chart.

(3) Consultation, coordination and control relationships work between the Commandant's deputies, his/her vice-chancellors, the Head of Council for University Doctoral Studies and Faculty.

(4) Collaboration relationships are also of two types: internal collaboration and external collaboration.

(5) Internal collaboration relationships are established between FI and all other functional structures within the Academy, such as the Faculty of Intelligence Studies, the Academy Secretariat, the Quality Assurance Office, other independent offices or support structures. Relationships between the departments, centres, and laboratories of the Faculty are also internal collaborative relationships.

(6) The external collaboration relationships of the faculty are carried out at the level of management and/or departments and faculty in order to facilitate the optimal conduct of the education process and scientific research. External collaboration materializes by cultivating a permanent link with SRI - as the main beneficiary of FI - but also with other educational structures for the purpose of knowledge of intelligence practices and developments in the sphere of national and international security.

Art. 6. The FI operates in the spaces made available within ANIMV and in the spaces belonging to other functional units in SRI on the basis of a technical-material assurance plan.

CHAPTER II MISSION AND SPECIFIC TASKS

Art. 7. FI's mission is: (1) to provide training, specialization and further training for SRI staff and other beneficiaries, in order to fill certain functions specific to the branch of science of the "Military Sciences, Intelligence and Public Order" and (2) to improve the training of civil personnel in order to promote the culture of security in civil society in the "Military Sciences, Intelligence and Public Order" science branch and (3) the organization and conduct of academic scientific research in intelligence and national security.

Article 8. FI is accredited according to the legislation in the following specializations:

- Psychology - Intelligence – bachelor's studies - 3 years - 180 ECTS;

- Intelligence and National Security — Master's degree for employment in SRI — 2 years — 120 ECTS;

- National Security Intelligence Management — Master's degree for the development of security culture in civil society — 2 years — 120 ECTS.

- Intelligence Management in the Counter-terrorism — Master's studies for the development of civil society security culture — 2 years — 120 ECTS.

Art. 9. On the basis of the mission received, FI has set itself the following educational objectives:

- a) training of students from university bachelor's studies and professional master in order to take up their first position in intelligence and national security structures;
- b) improving the training of staff selected for filling management and expertise positions in the field of intelligence for national security;
- c) improving the training of civil personnel for filling expertise positions in the field of promoting security culture in civil society;
- d) developing working relationships with higher education institutions and scientific research in the country and abroad for the purpose of increasing efficiency of the Academy's work and its prestige;
- e) the development of science, theory, and intelligence art, compatible with those of partner intelligence structures, through the development of reference works, required for intelligence and security structures, in the management training process and security resource training;
- f) the design of the teaching logistics for its own needs as well as for other beneficiaries.

Art. 10. FI education strategy is based on ANIMV educational strategy, the management plan of the Rector and the FI Dean, and aims at:

- a) promoting and developing SRI's values and traditions, as well as valuating the experience of other security intelligence structures;
- b) the full integration of ANIMV into the national and international system of education and scientific research, with its own identity and characteristics;
- c) ensuring the humanist, secular, open, unitary. and politically balanced character of education and scientific research;
- d) promoting academic freedom, by expressing free thinking, while taking on personal and structural responsibility, based on the professional competence of the members of the university community;

- e) the confidentiality of points of view expressed by persons or official personalities during the activities to which they are invited, within the Academy;
- f) ensuring an organizational structure that achieves the optimum climate capable of providing transparency and equal opportunities for success to all members of the academic community;
- g) ensuring educational achievement in the field of security information at the highest level, similar to major universities at international level;
- h) the representation and participation of students in the life of the university community, within collective management structures in accordance with the regulations in force;
- i) falling within the scope of national legislation on evaluation and accreditation of the quality of higher education;
- j) to ensure, in relation to the public and the media, all available information, in accordance with the legal regulations in force.

CHAPTER III

ORGANIZATION OF THE FACULTY OF INTELLIGENCE

Art. 11. (1) FI has the following structure:

- Dean of Faculty;
- Vice-dean of Faculty;
- Department of Social Sciences,
- Department of Postgraduate Training and Distance Learning;
- Department of Intelligence;
- Department of Specialized Training;
- Department of Initial Training;
- Laboratory of Behavioural Sciences;
- Groups of students and trainees.

(2) The management of FI (Dean's Office) is established in accordance with the law and has the competences established by the Academy Charter.

(3) Education and scientific research management are carried out through structures and management functions detailed in Chapter IV.

(4) Operational and administrative management are carried out in accordance with specific regulations and rules.

(5) The nature of the hierarchical relationships is in line with the Organizational Status of ANIMV.

Art. 12. (1) The Department is the functional academic unit which ensures the production, transmission, and valuation of knowledge in one or more specialized fields.

(2) The Department may organize teaching committees which groups professors with the same field of specialty or fields of related specialty.

(3) The organizational chart of the teaching staff is drawn up annually by the directors of the departments, endorsed by the Department Council, and is endorsed by FI Council and approved by the Academy Senate, considering the curricula, the study formations and teaching and research standards.

Art. 13. (1) The Dean of the Faculty exercises the operational management of the Faculty and represents it in relation with third parties.

(2) The Vice-dean assists and advises the Dean in the exercise of the operational management of the Faculty and in the representation in relation with third parties.

(3) **The Department of Social Sciences** is the academic unit of FI which provides the production, transmission, and exploitation of knowledge and the development of the skills required for intelligence officers in the fields of psychology and social sciences. The Department of Social Sciences manages the following programs: The Bachelor's University Studies Program, the specialization "Psychology-Intelligence", Professional Master's University Studies Program, the specialization "Intelligence and National Security" and the Master's University Studies Programs for Promoting Security Culture, "Management of National Security Intelligence" and "Intelligence Management in Counter-terrorism".

(4) **The Department of Postgraduate Training and Distance Learning** is the functional unit of the FI which organizes and conducts:

- postgraduate training programs and continuing professional development programs in order to update/develop new occupational/professional skills;
- postgraduate training programs aimed to develop/complete/acquire knowledge, attitudes, skills, abilities, or professional competences of a person already holding a university qualification, through new learning outcomes;
- postgraduate programs of continuing learning aimed to acquire additional transversal/key/professional competences necessary for personal or managerial training;

- Distance learning programs, characterized by the use of specific electronic and communication resources, self-learning activities, and self-assessment activities complemented by specific activities of tutoring.

(5) The Department of Intelligence is the functional unit of FI that provides, in bachelor's degree programs, master, postgraduate programs, initial and continuing training and education/training sessions, formation, specialization and continuing training of SRI staff and other beneficiaries, working with human intelligence sources and/or employing techniques/methods within specific forms of organization of intelligence-operative activity.

(6) The Department of Specialized Training is the FI functional unit providing specialized staff organization and training in order to cover current and anticipated needs concerning the operational support. The department provides the transfer of experience from the operational area towards the personnel with training needs and cooperates with the operational units.

(7) The Department of Initial Training is the functional unit of the Faculty of Intelligence which provides for bachelor's degree programs, master, initial and continuing training programs and education/training, formation and skills development of SRI staff or other beneficiaries of the national defence system, public order and national security in the fields of security culture, military culture, technical and digital knowledge and skills, as well as military-type physical training.

(8) The Laboratory of Behavioural Sciences is the functional unit of the FI, coordinated methodologically by the Applied Psychology Centre, which ensures the conduct of research, making deliverables and the management of the training related to behavioural sciences applied in the area of national security.

CHAPTER IV MANAGEMENT OF THE FACULTY OF INTELLIGENCE

Art. 14. (1) The management of FI is exercised, in accordance with the law, through management structures and managerial functions.

Art. 15. (1) The management structures of FI are:

- a) The Faculty Council;
- b) The Department Council.

(2) The members of the management structures have equal deliberative voting rights.

Art. 16. (1) The Faculty Council represents the decision-making and deliberative of the Faculty.

(2) Its meetings are chaired by the Dean.

(3) FI Council consists of professors and student representatives in such a way as to meet the requirements of the law, which stipulates a maximum of 75% teachers and a minimum of 25% students.

(4) The number of members of the Council and the distribution of the mandates are established by the Charter.

(5) Any tenured professor from FI can be elected in the Faculty Council. The duration of the term of office in the Council is 4 years with the possibility of renewal. For students the term of office is valid until graduation from the study program. Decisions of the Faculty Council are made by a simple majority of the present members, provided that their number represents at least 2/3 of the total members.

(6) The activity of the Faculty Council takes place in ordinary meetings. For the proper functioning of its activities, the Council is assisted by a secretary, who will carry out specific activities without receiving separate remuneration. The Secretary is provided by the FI Secretariat. The Secretary does not have the right to vote at Council meetings.

(7) The Secretary of the Council organises the activities for the preparation of Council meetings, transmits and monitors the implementation of its decisions and resolutions. For this, the Secretary performs the following:

- a) prepares the Council's annual activity plan and the agenda for meetings;
- b) ensures the flow of documents which are to be discussed in the Council;
- c) prepares the draft for the decision documents and submits them to the Dean for approval;
- d) submits the Council's decisions for endorsement and approval by the Board of Trustees or the Academy Senate, as appropriate.

(8) The Faculty Council has the following main competences:

- a) approves the structure, organization, and functioning of the Faculty at the Dean's proposal;
- b) approves the study programs managed by the Faculty;
- c) approves the annual reports of the Dean concerning the general state of the Faculty, the assurance of the quality and the ethical situation within the Faculty;

- d) suggests to the Senate, with the approval of the Board of Trustees, the establishment, organization, division, merger or dissolution of the departments of the Faculty;
- e) approves the staffing table of the teaching and research staff as well as the list of associated teaching staff and submits them for the approval of the University Senate;
- f) proposes annually to the Senate the admission requirements, tuition figures and fees (possibly the exemption from payment or reduction of these fees), the organizing and the conducting of the admission and establishes responsibilities for their publication on the Faculty website, after the Senate approves them;
- g) approves the employment as visiting professors, of specialists with recognized scientific value in the field (through inventions, innovations, awards, scientific publications in the country or abroad), and proposes to the Academy Senate the equivalent of educational degrees for each visiting professor;
- h) proposes to the Academy Senate disciplinary measures against persons subject to such measures. Proposals are submitted on the basis of referrals received or on the initiative of at least 1/3 of the total number of the Faculty Council members;
- i) approves the study outlines established by the departments for each training program;
- j) approves the curricula elaborated by the departments;
- k) approves the proposals of the Department Council for the expulsion of students.

Art. 17. The operative management of the Faculty is accomplished by the Office of the Faculty Council, consisting of: Dean as president, Vice-dean, Directors of Departments and a student representative from those elected to the Council. The work of the Office of the Faculty Council usually takes place in monthly meetings.

Art. 18. (1) The management of the department is provided by the Department Council, which is the collective management structure of the department. The Department Council consists of the Director of the Department and the department's tenured professors, according to the representation quota decided by the ANIMV Senate.

(2) Decisions of the Council are made by a simple majority of the present members, if the meeting is attended by at least 2/3 of the total number of Council members.

(3) The Department Council has the following main competences:

- a) approves the Department's staffing table, following the specification of teaching and research tasks issued by the Faculty Council.

- b) approves the employment, as visiting professor, of specialists with recognized scientific value in the field (through inventions, innovations, awards, scientific publications in the country or abroad), and suggests the equivalence of educational degrees for each visiting professor.
- c) suggests the appointment of members for the Ethics Commission.
- d) suggests disciplinary action following a complaint received or acts in the case of directly observed misconduct, by at least 1/3 of the total number of Department members.
- e) approves study plans drafts of the study programs organized by the Department.
- f) approves the subject outlines of the study programs organized by the Department.
- g) proposes the expulsion of some students under the conditions established by the Academy Charter and by the function regulations of the study programs organized in ANIMV.

Art. 19. (1) The management positions of FI are:

- a) The Dean;
- b) Vice-dean;
- c) The Director of Department.

(2) The management positions in FI are filled under the conditions established by the law and according to the provisions of the ANIMV Charter.

(3) FI management positions are not cumulative.

Art. 20. (1) The Dean is responsible for the Faculty management and leadership.

(2) The Dean is selected by a public competition organized by the Rector of ANIMV at Faculty level according to its own methodology.

(3) The Dean of FI is subordinate to the Rector.

(4) The Dean of FI has the following attributions:

- a) leads the Faculty Council meetings and implements the decisions of the Rector, the Board of Trustees, and the Academy Senate;
- b) leads the activities of selection, hiring, periodic evaluation, training, motivation, and termination of contractual employment relationships of faculty staff, according to the legislation in force;
- c) cancels the results of an examination or assessment when they are found to have been obtained fraudulently or in breach of the provisions of the Code of Ethics and Deontology;

- d) orders the reorganization of an examination, according to the Examination Methodology of students and trainees during the study programs;
- e) after his own appointment by the Rector, appoints his Vice-dean;
- f) presents annually, in February, a report to the Faculty Council on the state of the Faculty;
- g) makes proposals for disciplinary sanctions in response to a complaint received or in the case of a directly detected misconduct;
- h) implements disciplinary sanctions;
- i) fulfils the duties of their tenured position and may benefit from reduced teaching and research hours with the approval of the Academy Senate and according to the Methodology for establishing the academic quota as well as teaching and scientific research tasks in ANIMV;
- j) fulfils other duties assigned to him according to the law, by the decisions of the Academy Senate, as well as those of the Head of Structure on a military line.

Art. 21. 1. The Vice-dean is appointed by the Dean.

(2) The Vice-dean is appointed from among the tenured teaching and research staff of the Faculty.

(3) The persons appointed in the Vice-dean position also ensure the fulfilment of the duties of the position from which they have been promoted and may benefit from reduced teaching and research hours with the approval of the Academy Senate and according to the Methodology for establishing the academic quota as well as teaching and scientific research tasks in ANIMV.

(4) The Vice-dean performs the duties established by the Dean so as to participate in the fulfilment of the Dean's managerial program, on the issues given in responsibility.

(5) The Vice-dean can be revoked from his position by the Dean, during his term of office. In the event of revocation, he may resume his full duties on the position from which he was promoted.

(6) The term of office of the Vice-dean is at most equal to the term of office of the Dean who appointed them, except in cases of interruption of the term of office of the Dean, in which case their terms of office continue until the new Dean is appointed;

(7) The term of office of the Vice-dean is 4 years. A person can be Vice-dean for a maximum of 2 full mandates.

Art. 22. (1) The Operational Management of the Department is the responsibility of the Director of the Department.

(2) The Director of the Department is subordinate to the Dean of the Faculty.

(3) The Director of the Department has the following main attributions:

- a) leads the meetings of the Department Council and applies the decisions of the Rector, the Board of Trustees, the Academy Senate, the Faculty Council, and the Department Council;
- b) participates in the activities of selection, employment, periodical evaluation, training, motivation, and termination of contractual employment relationships of the department staff;
- c) is responsible for the department's study plans, the staffing tables, the research and quality management, and the financial management of the Department;
- d) proposes the method for supplementing the teaching quota, in the situation where the weekly teaching quota is below the minimum weekly teaching quota or if the teaching staff's quota, due to the specific nature of the subjects, does not include course hours in the position structure;
- e) proposes disciplinary measures following a complaint received or acts in the event of directly observed misconduct;
- f) implements disciplinary measures;
- g) ensures the fulfilment of the duties of the position he holds and may benefit from a reduction in the teaching or research hours with the approval of the Academy Senate and according to the Methodology for establishing the academic quota as well as teaching and scientific research tasks in ANIMV;
- h) organizes and coordinates the conduct of scientific communication sessions at the department level;
- i) performs other tasks received, according to the job description and the regulations in force in ANIMV.

Art. 23. (1) In fulfilling the specific tasks, FI management functions are supported by the FI Secretariat within the Academy Secretariat. This is responsible for the organisation and planning of the educational process and cooperates with the decision-makers in FI according to the diagram of institutional relationships.

(2) In principle, FI Secretariat supports the decision-making act in FI through the following activities:

- a) studying, analysing, and proposing the way of applying the normative acts, specifications and orders in the field of education within the FI;
- b) keeping record of attendance and results obtained by students;

- c) organising together with the Department Directors activities that take place outside the FI (field work, internship, scientific sessions, etc);
- d) participation in the preparation and conduct of FI examinations (admission contest, exams, graduation exams, etc).

CHAPTER V ORGANIZATION OF THE EDUCATION PROCESS

Art. 24. (1) FI organizes and carries out higher education for Cycle I – Bachelor’s studies (3 years) and Cycle II – Master’s studies. The FI also organises Postgraduate training and continuing professional development programs as well as initial and continuing training programs.

(2) The bachelor’s studies and master’s studies are carried out in the field of “Military Sciences and Intelligence”, in accredited specializations, in the form of full-time studies;

Art. 25. The admission to FI, the daily schedule, exam sessions, not passed examination sessions, graduation examinations, holidays, internship and the current assessment activity are organized and conducted on the basis of internal regulations, national legislation, and regulations developed for their application in SRI and ANIMV.

Art. 26. (1) The learning process is organized in such a way as to ensure the achievement of all the objectives set out in the ANIMV Charter.

Art. 27. The norming of didactic activities is done in accordance with the provisions of the Methodology for establishing teaching and scientific research tasks in ANIMV.

Art. 28. The Academic Consultations are organised at the initiative of the Faculty, departments and compartments as well as at the request of students. Usually, the consultations are provided during the individual study hours programmed in the applications execution modules, and during exam sessions, per year of study.

CHAPTER VI UNIVERSITY SCIENTIFIC RESEARCH

Art. 29. The academic scientific research activity in FI is carried out on the basis of the existing national legislation, the provisions of the instructions, orders and dispositions on the scientific research activity in SRI, The Regulations of Scientific Research in ANIMV and The Scientific Research Plan of ANIMV approved by the Academy Senate;

Art. 30. (1) The academic scientific research in FI is organized and carried out by exploiting the research potential of the teaching staff and students in order to increase the level of integration of research in the educational process in a unitary concept of research learning, considering the strategic directions specified in the Strategic Plan of ANIMV.

(2) The evidence of research works, by beneficiaries and contracts, is kept by the Vice-dean/project managers (directors).

Art. 31. (1) The Scientific research in FI is aimed at developing the field of intelligence and national security, applied psychology in intelligence work, management of the intelligence activity, behavioural sciences as well as the improvement of the scientific content of the study subjects.

(2) The objectives of scientific research are developed in the Scientific Research Plan of ANIMV, which integrates the activities of the teaching staff and students.

(3) The results of scientific research are made public through participation in national and international scientific events and are incorporated into university courses and textbooks, complex applied exercises.

Art. 32. In order to stimulate creativity and formation of research skills students may be organized in scientific circles on the basis of measures established by the Faculty Council.

Art. 33. (1) Scientific research tasks are determined before the beginning of the academic year for the next academic year, in relation to the individual research potential of the Departments and Faculty.

(2) All the full professors and research professors in the Faculty will be included in the scientific research activity, and are obliged, according to the legal regulations in force, to carry out annually verifiable scientific activity.

(3) The students participate in scientific research programs and scientific research themes, in groups or individually, usually within scientific circles organised by specialisations and study groups, as well as in the context of the elaboration and support of projects and papers foreseen in the education plans.

CHAPTER VII LEADERSHIP, OPERATIONAL COORDINATION, AND ADMINISTRATIVE MANAGEMENT

Art. 34. (1) The operational leadership is the duty and attribute of the FI Dean.

(2) The Dean of the Faculty may delegate some competences to the Vice-dean, to the directors of departments or, if necessary to a person appointed for that purpose.

(3) In the absence of the Dean of the Faculty, the exercise of command duties is taken over by the Vice-dean or another person designated by order of the day per unit.

Art. 35. The administrative management is carried out by the Dean of Faculty with the support of the FI Secretariat. The administrative problems of the Faculty are solved within the Academy by the support structures based on the relationships established by the ANIMV organization chart.

Art. 36. The analysis of the fulfilment of operational and administrative tasks as well as the establishment of new tasks is carried out in weekly working meetings.

Art. 37. At department level, the operational management is the responsibility of the Director of Department. The Director of Department may delegate some responsibilities to the professors. In the absence of the Director of Department, operational management is exercised by a professor appointed by the Director of Department.

Art. 38. At the level of the departments, administrative management is not a distinct or continuous issue. Certain administrative issues may be led, coordinated or executed by staff in the department, including the Director of Department, as a task assigned by superiors or as a responsibility set within the department, Faculty or Academy for issues concerning the proper conduct of education and scientific research.

CHAPTER VIII

DOCUMENTS FOR THE PLANNING, ORGANIZATION AND RECORD KEEPING OF THE TEACHING AND SCIENTIFIC RESEARCH ACTIVITIES

Art. 39. In FI, the following documents are elaborated for the organization of education, scientific research and staff training planning, as well as for records, evaluation, material base, etc.: the education plans, the study outlines, the technical-material assurance plan for teaching by Faculty, the assurance plans with documents, the drafts of the annual publishing and printing plans by Faculty and departments, the situation with the distribution and the record of the fulfilment of teaching tasks.

Art. 40. (1) The curricula are drawn up by the Department, endorsed by the Faculty Council and approved by the Academy Senate. The content, the structure, the standards and the procedure for development and approval will comply with the provisions of the

Regulations on the initiation, approval, monitoring, and evaluation of study programs in ANIMV.

(2) The study outlines are basic documents for planning and organizing the education process and detail the provisions of the curriculum. The study outline is drawn up on the basis of the study plan for the study program by the department responsible for the program, is endorsed by the Department Council and approved by the Faculty Council.

(3) A curriculum will include: the specialization outline; the general and specific objectives of the study program, the professional competences (general and specific), as well as the transversal ones, but also the subject outlines.

(4) The subject outlines, course outlines and specialisation outlines contain information on the objectives of subject/course/specialization, duration of study, content, bibliography and other details required by students. They are made available to students at the beginning of the academic year (study program).

Art. 41. (1) The programs of FI admission competition are proposed by the Departments with the support of the FI Secretariat, approved by the Faculty Council and are submitted for approval to the Academy Senate. The implementation of the programs is made at the decision of the Rector and the admission competition themes are attached to this document.

(2) The programs of the admission competition are drawn up by study programs, in accordance with the existing regulations in ANIMV. Each admission syllabus includes: general issues concerning the organization of the competition; the competition tests and the methodological rules; the topics and bibliography of the competition tests by specialization; organizational issues.

Art. 42. The situation with the distribution and the record of the fulfilment of teaching tasks is drawn up by the directors of departments, based on the study outlines and files, the number of groups of students with whom teaching activities are carried out, the teaching rules established by the Academy Senate and the staffing table.

Art. 43. On the basis of the approved education plans, FI draws up, together with the support structures, the proposals for the *Plan for the technical and material assurance of the teaching activities*. The proposals are drafted by the directors of departments, centralized and signed by the Dean of the Faculty.

CHAPTER IX UNIVERSITY COMMUNITY

Art. 44. (1) FI University Community is made up of all the teaching staff, students and trainees of the Faculty.

(2) The teaching staff of FI consists of the body of university teaching staff, classified according by university degrees and the legal norms in force, the body of intelligence instructors, classified according to military teaching functions, according to the legal norms in force;

(3) The students represent the total number of persons enrolled in a form of training organized by FI. Students are enrolled, as appropriate, in bachelor or master's university studies.

(4) The admission to the university community is realised by acquiring one of the statuses listed above, as follows:

(5) participation in the life of FI University Community is free and open, taking the form of the activities carried out by each of its members, in accordance with the Faculty's educational and research role and missions.

(6) The members of FI University Community have rights and obligations provided in the ANIMV Charter and in these Regulations.

Art. 45. The employment, the transfer, the detachment and the dismissal of teaching staff are made in accordance with the Law of National Education No. 1/2011, with the subsequent amendments and additions, and the normative acts of the Ministry of Education, SRI and ANIMV, with reference to the teaching staff.

Art. 46. The teaching staff fills the teaching position by competition and is directly subordinated to the Director of Department.

Art. 47. (1) The teaching staff carries out teaching and scientific research activities in accordance with the legislation in force, detailed on the distribution of teaching tasks and fulfils the duties specified in the job description.

(2) During the development of their teaching activities in FI, the associated university teaching staff will have the general obligations and rights of the teaching position in ANIMV.

Art. 48. (1) FI students acquire this status by filling the places open for competition and enrolling as students in one of the forms of education organized and run by FI.

(2) Throughout the duration of their studies, they carry out their activity in accordance with the provisions of the ANIMV Charter, the Academy's Internal

Regulations, FI's organization and functioning regulations and other ANIMV specific regulations.

(3) The basic deontological principle in the conduct of each student is personal responsibility for one's own scientific training and exemplary civil and military conduct.

(4) The students are organized in study groups according to specializations, university study programs, they are directly subordinated to the tutor/mentor and to the course/subject holder in terms of scientific training, as well as to the group leader in terms of general organizational and administrative activities.

Art. 49. (1) Throughout the duration of their studies, students benefit from the general rights of members of the university community, as well as the specific rights and obligations arising from their student status, contained in the Study Guide, in the Academy Code of Students' Rights and Obligations and in The Regulations on the Professional Activity of Students in the Academy.

(2) Students of all cycles of university training may participate in scientific activities, debates, symposia and scientific communication sessions held in or outside ANIMV.

(3) Students in the master's degree study programs can be members of the working teams of scientific research and development projects.

Art. 50. (1) Students and trainees are obliged to attend all training activities.

(2) The attendance records of students and trainees are kept up to date and recorded by subject and by training session in the class register. Course/subject holders are required to check, for the sessions they lead, the way in which attendance is recorded in the class register.

(3) During the online learning, attendance and absence records are made based on the elements recorded by the platforms used in the teaching process. In this case, the specialised communications and IT structure will provide the FI Secretariat with the necessary data, and the FI Secretariat will centralise them.

(4) The Dean of the Faculty is informed monthly about the absences of students and trainees. The information is made by the persons in charge of the study programs, on the basis of the centralised attendance reports provided by the FI Secretariat.

Art. 51. (1) In FI, specific action procedures are applied in the case of student and trainee attendance, these actions being mentioned in *The Regulations for the professional activity of students in Cycle I – Bachelor's degree study programs in ANIMV*, *The Regulations for the professional activity of students in Cycle II – Master's study programs in ANIMV*.

(2) Students/trainees may request for their absences to be excused according to the situations listed in the Regulations under paragraph (1). The request is assessed by the Dean of FI, on the basis of the supporting documents, within one week from the submission of the request. The procedure for dealing with requests to excuse absences is brought to the attention of students, personally.

CHAPTER X

EVALUATION (SELF- EVALUATION) OF THE ACTIVITY IN THE FACULTY OF INTELLIGENCE

Art. 52. The evaluation (self-evaluation) of FI activity is carried out according to the criteria and standards established by the legislation in force concerning the assurance of education quality, as well as by the ANIMV Charter.

Art. 53. The Faculty Management organizes and conducts internal evaluation controls of departments and subordinate structures, for at least 2/3 of the structures. The purpose of the controls is to determine the state of fulfilment of the national and reference standards established by FI within the study programs and the orders of the higher level of education, as well as to adopt the necessary measures in order to improve the instructional-educational process conducted with students.

Art. 54. (1) The evaluation of students' performance during their studies will be carried out using a method that allows a high degree of objectivity in measuring the level of training, confidentiality and security of records of grades awarded to each student.

(2) Each qualification (grade, average) is recorded within 48 hours of the examination and sent to the FI Secretariat, which will take the necessary steps to enter it in the centralized record system.

(3) The planning of the examination session is established by the FI Secretariat, with the endorsement of the subject holder and the approval of the Dean of the Faculty, and is brought to the students' attention at least one week before the session begins. The planning is realised so as to ensure three days of study for an exam. The third session is planned to end at least three days before the start of the new academic year. For the final year of study, the second and third sessions are planned in the second semester until the submission for preliminary evaluation of the bachelor's thesis.

Art. 55. (1) The current and periodic evaluation of students is carried out in accordance with the Academy Charter, the Methodology for the examination of students

and trainees and the Regulations for the professional activity of students developed at ANIMV level.

(2) The final examinations for the completion of studies (bachelor's thesis, master's thesis, doctoral thesis, certification examination) are planned, organized, and conducted in accordance with the Academy Charter and the Regulations for the organization and completion of studies in ANIMV.

Art. 56. (1) The work evaluation of military students and trainees is made according to the criteria and rules established in this respect.

(2) The correspondence between the work evaluation qualifications and the academic results is done in accordance with the provisions of the Academy Charter as well as the criteria and rules established in this regard.

Art. 57. (1) The evaluation of the professional performance of teaching and research staff is carried out in accordance with the provisions of the Academy Charter and the Methodology for Evaluation of Teaching and Research Staff in ANIMV.

(2) The annual work evaluation of military teaching staff and the annual work evaluation of civilian teaching staff are carried out in accordance with the criteria and rules established in this regard.

CHAPTER XI FINAL PROVISIONS

Art. 58. *The Regulations on the Organization and Functioning of FI* may be amended and supplemented in accordance with the procedure for their replacement, at the proposal of the Dean, the Faculty Council and whenever changes occur in the structure of the Faculty.

Art. 59. These Regulations come into force on the date of approval by ANIMV Senate.

The Regulations in the Organization and Functioning of the Faculty of Intelligence were approved in the Senate Academy meeting on 20.05.2021.