

**ROMANIA  
ROMANIAN INTELLIGENCE SERVICE  
'MIHAI VITEAZUL'  
NATIONAL INTELLIGENCE ACADEMY**

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**REGULATIONS  
ON THE INITIATION, APPROVAL, MONITORING, AND PERIODIC  
EVALUATION OF "MIHAI VITEAZUL" NATIONAL INTELLIGENCE  
UNIVERSITY STUDY PROGRAMS**

- BUCHAREST, 2021 -

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## Chapter I

### GENERAL PROVISIONS

**Art. 1.** – The current regulations establish details on the initiation, approval, monitoring, and evaluation of study programs in “Mihai Viteazul” National Intelligence Academy (ANIMV), based on the provisions of:

- a) Law of National Education no. 1 of 2011, with subsequent amendments and additions;
- b) Law no. 87 of 2006, on the approval of the Government Emergency Ordinance no. 75 of 2005, on ensuring the quality of education;
- c) Romanian Government Decision no. 1418 of 2006, on the approval of the Methodology of external evaluation, standards, reference standards, and the list of Romanian Agency for Quality Assurance in Higher Education (ARACIS) performance indicators, hereinafter referred to as ARACIS Methodology;
- d) Order of the Minister of National Education no. 3475 of 17.03.2017 for the approval of the Methodology for the registration of higher education qualifications in the National Register of Qualifications in Higher Education (RNCIS), as well as the Academy Charter.

**Art. 2. - (1)** The present Regulations formalize the internal activities of ANIMV specific to the initiation, monitoring, and evaluation of study programs and complement the specific framework established at the level of the Romanian Intelligence Service.

**(2)** The aim of the Regulations is to create the necessary conditions for the implementation and development of a quality culture in ANIMV, in terms of learning content, according to performance standards, by setting requirements that apply uniformly and in full transparency.

**Art. 3. -** The objective of the provisions of these Regulations is to ensure performance in the education act, conditions of training in full compliance with the qualifications to be obtained in each study program and professional satisfaction for graduates and employers.

**Art. 4. - (1)** A study/specialization program consists of the totality of the activities of designing, organizing, directing, and effectively realizing the teaching, learning, and research in a field, leading to a university qualification.

**(2)** The study program is elaborated and presented in the form of a package of documents containing:

- a) the professional and transversal competences of the program;
- b) the curriculum, with the weights of the subjects expressed through ECTS study credits and with the subjects sequentially ordered during the school period;
- c) the subject outlines included in the curriculum, respectively the learning outcomes, expressed in terms of cognitive, technical, or professional and affective-value skills, which are realized in each subject;
- d) how to review and evaluate each subject, considering the planned results;
- e) the way of organizing and the contents of the study completion examination, as a summative exam, certifying the assimilation of cognitive and professional competences, corresponding to the academic qualification.

**(3)** Study programs are unified in structure, regardless of the form of education, but are differentiated in realization according to the means used in the form of education.

**(4)** Study programs are differentiated according to:

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- a) level of academic qualification (bachelor's, master's, doctorate) and postgraduate development programs;
- b) mission, specialized field of knowledge, in accordance with the academic division of knowledge and the professional division of labor, curriculum construction, as well as the contribution to scientific development of the respective field;
- c) the professional and transversal competences targeted by each study program, which are described in terms of knowledge, skills and abilities and correspond to the qualification for which the study program is designed.

**(5)** Depending on the form of education, study programs are:

- a) full-time, part-time or at distance, for bachelor's university studies;
- b) full-time or part-time, for master's university studies;
- c) full-time, for doctoral university studies;
- d) in the same forms of education in which the corresponding bachelor's is organized, for postgraduate programs.

**(2)** Approved/re-evaluated study programs may not undergo significant structural and/or objective changes during a study cycle.

**(3)** Any amendments to the study programs must be justified by reference to the evolution of scientific and technological knowledge and to changes occurred in qualifications and labor market demand.

## **CHAPTER II INITIATION AND APPROVAL OF STUDY PROGRAMS**

**Art. 5. – (1)** The initiation of a study program describes all the activities which take place from the time of the internal ANIMV decision until its operation.

**(2)** The final decision to initiate the study programs belongs to the Director of SRI, according to Article 176, paragraph 8, of Law of National Education no. 1 of 2011.

**Art. 6. -** The steps taken to initiate a study program are:

- a) deciding on the initiation of the study program;
- b) planning activities for the preparation of documentation of the study program;
- c) taking steps to validate the new university qualification;
- d) the preparation of the necessary documentation;
- e) analyzing and finalizing documents;
- f) initiating the procedures for endorsement and approval;
- g) submission of the study program for external evaluation, in order to obtain provisional operating approval/accreditation, as appropriate;
- h) undertaking arrangements for the registration in the RNCIS of the information on qualifications at university or postgraduate level.

**Art. 7. - (1)** The decision to initiate a study program must take account of the provision of a university qualification required on the labor market.

**(2)** The decision to initiate a study program is taken by the ANIMV Senate (hereinafter referred to as the Senate), on the proposal from the Faculty which manages the study/department program (in case of departments that are not part of a faculty).

**(3)** The decision to initiate a study program must be a part of the mission of the institution, the field of education in which it is accredited, the policy of the university in the field of education, the strategic directorates and the managerial tactics established

by the Quality Assurance System of the Educational Process, the Strategic Plan and the Operational Plan, and must be taken in compliance with the provisions of the Academy Charter.

(4) If the mission of the Academy allows, the Senate may decide to initiate one or more study programs which are in a different field than the one in which the academy is accredited. In this case, the initiation of the procedures for endorsing and approving the study program also includes the self-evaluation report of the institution in which the provisional operating approval in the new field is requested, as well as accreditation, where applicable.

**Art. 8. – (1)** The initiation, development, implementation, and management of university studies programs organized in the form of full-time education take place in specialized institutional facilities, which are organized at the level of the faculties of the ANIMV, hereinafter named as part-time departments/centers (IFR Departments/Centers). They are set up by the Senate Decision, following a proposal from the Faculty Council which manages the program.

(2) The IFR departments/centers establish states of functions appropriate to the part-time education's study programs, which are endorsed by the Faculty Councils and subject to the approval of the Senate.

(3) The teaching staff involved in the conduct of university studies, which are organized in the part-time education form, within the part-time department/center, consists of program coordinators, subject coordinators and teaching staff who run seminars, practical or laboratory work, project guidance, specialized practice, tutors, and auxiliary teaching staff.

(4) The tutor guides the student during a training program.

The guidance is provided individually and/or in a group, through direct meetings, face-to-face, traditional mail, telephone, e-mail, e-Learning platforms, videoconferencing, or combined forms.

**Art. 9. -** The planning of the activities for the drafting of the documentation of the study program is drawn up by the Secretariat of the Faculty which manages the program, in collaboration with the departments involved, as appropriate, and is approved by the relevant Faculty/Department Council, so that it falls within the deadline set by the Senate.

**Art. 10. – (1)** The validation and registration of a new university qualification is realized by the National Qualifications Authority (ANC), in the form of a certificate issued by this authority to the educational institution.

(2) The initiating faculty/department of the study program forwards to the Senate the decision of its own Council on the initiative to launch the process of initiating a new university/postgraduate study program, which explicitly includes the justification for the program conduct, an analysis on the necessity and opportunity of creating the new qualification for the study program, and also the application for approval to start the necessary procedures.

(3) For the validation of a new qualification, at the level of the Faculty Secretariat which manages the program, a file containing the following documents is drawn up:

- a) the application for the validation of qualification, including the full name of the university and faculty, the name of the qualification, the name of the study program and the name of the related field of study;

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- b) the form for the validation of the new qualification, including the list of information which are contained in the diploma supplement, issued by the educational institution, according to Annex no. 1.
- c) the ANIMV Senate decision, which requires the validation of qualification and the inclusion in the RNCIS of the university/postgraduate study program related to that qualification;
- d) copies of documents which, according to the legislation in force in Romania, give ANIMV the legal right to confer nationally recognized diplomas and certificates of study;
- e) proof of payment of the evaluation fee established in accordance with the Order of the Minister of National Education no. 3475, 17.03.2017.

(4) The validation of the university or postgraduate qualification file proposed to be attested by a diploma or certificate, which are recognized on the labor market and within the academic division of qualifications, is completed separately for each type of qualification.

(5) Files completed in accordance with paragraph (3) are forwarded to the vice-chancellor, through the secretariat of the competent faculty, for endorsement, and subsequently to the National Qualifications Authority.

(6) The validation file is submitted in paper and electronic form to the ANC by the secretariat of the competent faculty and the Quality Assurance Office in PS INV.

(7) The analysis of the file is carried out within 15 working days, unless further requests for completion of the file are submitted to ANIMV in written format, in which case the analysis period is extended by the time of response.

(8) According to the Order of the Minister of National Education no. 3475, of 17.03.2017, the validation of qualification automatically involves recording it in the ANC database, but without it being entered in the RNCIS.

**Art. 11. - (1)** The documentation is prepared in accordance with the quality standards established by the ARACIS Methodology, as well as the specific standards for periodic academic evaluation and accreditation of higher military education institutions, in relation to the specificities of each study program. The list of documents that are drawn up for this purpose is set out in Annex no. 2.

(2) The professional skills that graduates must acquire are recorded in the curriculum and determined in accordance with the requirements of the position they will fill on the labor market, as well as the provisions of the "Graduate's Model", drawn up by the main beneficiaries of students/trainees training or as a product of the market analysis realized by ANIMV.

**Art. 12. - (1)** The curriculum is elaborated at the level of the faculties or department, that is not part of a faculty, under the responsibility of the secretariat of the relevant faculty, in cooperation with the involved departments, is endorsed by the relevant Faculty /Department Council and is approved by the Senate.

(2) The Director of Department conducts the management and operational management of the Department and is responsible for implementing the curricula.

(3) In the case of postgraduate training programs and continuing professional development programs, after their approval by the Senate, the endorsement of the Minister of National Education is required in order for them to be registered in the National Register of Postgraduate Programs (RNPP).

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(4) In the case of training courses, other than postgraduate courses, the curricula are approved by the Council of the competent faculty.

(5) The curricula, by study cycle and type of program, have the general structure set out in the models in Annex no. 3.

(6) The education subjects in the curriculum are provided in a logical succession and must contribute to the development of some skills specific to the qualification and ensure compatibility with the National Framework of Higher Education Qualifications and Romanian Occupation Classification, hereinafter referred to as COR.

**Art. 13. - (1)** The written curriculum is the document detailing the provisions of the curriculum plan. The structure of the curriculum and the subject outlines are set out in the model in Annex no. 4. For the purposes of pedagogical practice, written curriculum means analytical syllabus.

(2) The curriculum is drawn up on study programs - specializations/courses/fields in the case of doctoral studies.

(3) The curriculum is realized by faculty/department, in the case of departments that are not part of a faculty/doctoral school, approved by the faculty/department council (in the case departments that are not part of a faculty) and contains: the specialization sheet; the general and specific objectives of the study program (specialization/program); the subject outlines.

(4) In the case of continuing professional training programs, the curriculum is drawn up at the level of the structure which manages the program and approved by the head of this structure.

(5) The thematic content of the subjects for bachelor's degree studies must be distinct from master's and doctoral university studies, ensuring the development of knowledge accumulation and the creation of competences specific to each study cycle.

(6) The content of the subjects must ensure the formation of professional and transversal competences of the study program.

**Art. 14. - (1)** The research component of a study program includes all research activities involving teaching staff, research staff, and students engaged in the conduct of that study program.

(2) The research component of a study program represents an extract from the research plan of the university, faculty/department which is responsible for the program.

(3) The volume and degree of complexity of scientific research activities must express the difference in the level of knowledge between the university studies cycles.

(4) The designed research activities must meet the following requirements:

- a) research topics must be part of the scientific area of their domain(s) in which the university/study program is accredited/authorized;
- b) the research activities carried out by teaching staff must be in the field of subjects that are included in the didactic domain that they cover;
- c) the research activities carried out by students must be in the area of the study program.

(5) The results of scientific research are intended to be exploited through:

- a) scientific works published in specialized magazines or national journals, recognized by the CNCSIS or abroad, contracts, expertise, advice, etc., on the basis of contracts or agreements concluded with partners in the country or abroad, with an evaluation attested by expert committees;
- b) participation in scientific sessions, symposia, conferences, round tables.

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**Art. 15.** - The admission criteria for a study program result from the university policies established by the Senate and consider the specificities of each program. They are recorded in the self-evaluation report of the study program and, after obtaining accreditation/provisional operating authorization, they are published in the academy's educational offer and detailed in the admission program.

**Art. 16. – (1)** The organization of students and teaching staff within a study program is carried out in compliance with the standards laid down by the regulations in force.

**(2)** When organizing the students, the following are considered:

- a) study groups (series, groups, subgroups) must be sized in such a way as to ensure the efficient conduct of the education and research process;
- b) from the timetable of teaching activities must result the possibility of the normal development of the educational process, according to the law;
- c) the procedures for evaluating students are explicitly presented.

**(3)** The elements relating to the organization of the students are recorded in the curriculum under the heading "Organizational and methodical clarifications".

**Art. 17. – (1)** In the case of the organization of the teaching staff, the following elements are considered:

- a) the teaching staff must meet the legal conditions for filling teaching positions;
- b) the teaching staff tenured in the higher educational system, retired at the age limit, covers a single teaching quota.

**Art. 18.** - The quality assurance system of the study program must be in line with the institutional rules on the quality assurance of education services and be part of the university policies and strategies. References to this system are made in the self-assessment report of the study program.

**Art. 19. - (1)** Learning resources for a study program (manuals, treaties, bibliographical references, inventions, anthologies, etc.) must be sufficient, appropriate, and relevant to facilitate learning and to ensure a quality student life. These are provided in the subject outlines, in the chapter "Minimum bibliography" and in the annexes to the self-evaluation report.

**(2)** For the initiated study program, the Academy Library must have, in addition to electronic access to learning resources, an appropriate number of national and foreign volumes and subscriptions to the main specialized journals in the country and abroad for each subject defining the study program.

**(3)** The Academy Library must provide a number of places in reading rooms, corresponding to at least 10% of all students, or electronic access to databases for students.

**(4)** For each subject in the curriculum, except for the optional ones, laboratory/project courses and guidance or electronically accessible documentation must be provided in the Academy Library. If the teaching material is also available in electronic form, it must be accessible on the Internet or at laboratory/library computers.

**Art. 20.** - The examination and evaluation method for each subject is established by the Student Evaluation Methodology and the form of development is provided in the curriculum, considering the planned results and the way in which the study completion examination is organized, as a summative examination, certifying the uptake of cognitive and professional skills, in accordance with the academic qualification.

**Art. 21. – (1)** In order to obtain authorization for the provisional operation/accreditation of a new study program, the faculty responsible for the program



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prepares the project of the self-evaluation report of the program, in accordance with the responsibilities set out in Annex no. 2 in compliance with the requirements set out by ARACIS, to which the copy of the certificate is attached, which is received from the National Qualifications Agency, hereinafter ANC, and related to the validation of qualification.

(2) The drafting, analysis, and completion of documents are carried out on hierarchical steps, at the level of the faculty or department, in the case of departments that are not part of a faculty, at the level of the Commission for Evaluation and Quality Assurance and, in final form, at the level of the academy's management.

**Art. 22. – (1)** The initiation of the endorsement and approval procedures is decided by ARACIS Council, based on the academy's request, for the initiation of external evaluation procedures, in order to obtain provisional operating authorization, accreditation, or introduction in the field of accredited master's university studies.

(2) The application must be accompanied by the self-evaluation report and 3 CDs containing the annexes to the report.

(3) When submitting the application, the specialized compartment of ARACIS issues the proforma invoice for the payment of fees for external evaluation. After the academy had paid the amounts set by the proforma invoice, ARACIS informs the Academy of the period during which it will carry out the evaluation visit. This period is usually 2-3 days.

(4) The initiation of the endorsement and approval procedures must ensure the necessary time to run the flow of activities, a period of minimum 6 months, as required by law, from the time of issuing the Government Decision or Order of the Minister of Education, as appropriate, until the implementation of the study program for which evaluation procedures have been requested.

**Art. 23. –** The submission of the study program to the external evaluation, to obtain provisional operating/accreditation authorization, contains all the activities carried out by the ARACIS, the Ministry of National Education, and the Government of Romania, according to the following algorithm:

- a) ARACIS names 3 expert evaluators, who are trained in the area of the education structure under evaluation. They review the self-evaluation report, verify, by visiting the institution, that the standards are met, and they record the results in the 'Visit Sheet', on the basis of which they elaborate the evaluation report;
- b) the evaluation report, drawn up by experts, is submitted to ARACIS;
- c) the specialized department verifies if the experts complied with the evaluation methodology and, if found to have been complied with, promotes the expert evaluation report to ARACIS Council for debate and validation;
- d) based on the conclusions drawn from the debates, ARACIS Council draws up the Council's Report, which will be submitted to the Ministry of National Education, with the proposal to grant or, depending on the situation, not to grant provisional operating authorization/accreditation. The application for authorization of the provisional program of studies/accreditation is resolved by ARACIS within 6 months of its submission;
- e) based on the favorable opinion of ARACIS, the Ministry of National Education prepares the draft regulatory act, which is submitted for its issue for granting provisional operating authorization/accreditation.

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- f) authorization for provisional operation/accreditation of a study program is granted, no later than 90 days after the submission of the draft regulatory act, by Government Decision for bachelor's degree programs, i.e., for the accredited grouping of master's university study programs.

**Art. 24.** - After accreditation/provisional operating authorization, the academy includes the study program in the institution's general information system, to complete the specific database, following that it enters the processing and analysis flow of the data and information on the quality of education and student life in the academy area and publishes, in the educational offer, the information on the new program.

**Art. 25.** - After accreditation/provisional operating authorization, ANIMV, through the responsibility of the secretary of the faculty which manages the program and the Quality Assurance Office in PS INV, forwards to the ANC the application for the registration in the National Register of Qualifications in Higher Education of each type of university/postgraduate study program and a file containing the following documents: application for registration of the qualification; copy of the diploma supplement to the qualification study program, drawn up/completed in accordance with the legislation in force; the document certifying the approval or accreditation of the study program.

**Art. 26. – (1)** In order to introduce a master's university study program in the accredited field, the faculty managing the Program/Department (in the case of departments that are not part of a faculty) draws up a file containing the following:

- a) approval of the Senate to establish a new master's university study program in the field of accredited master's university studies;
- b) opportunity analysis on the establishment of the master's university study program in terms of its correlation with labor market requirements;
- c) the diploma supplement for the master's university study program;
- d) the curriculum for the master's university study program;
- e) the written curriculum (analytical program) of subject outlines for the master's university study program;
- f) table on the fulfilment of the indicator "tenured professors who have initial training, are doctors and do research in the area which contains the subjects of the filled position" in the master's's university study program.

**(2)** After checking the contents of the file, the Academy Secretariat draws up the application for the master's university study program placement in an accredited master's university study field and sends the documents to ARACIS Council.

## Section 1

### Content of the education process within the university bachelor's studies

**Art. 27. - (1)** The academic year must be structured into two semesters, each having 14 weeks of teaching activities, usually followed by 3 weeks of research - documentation/practice/elaboration of graduation thesis and at least 3 weeks of examinations.

**(2)** In assigning transferable study credits in a semester, a period of 20 weeks is considered.

**28. – (1)** A bachelor's university degree program is different in relation to other study programs, of the same level and in the same field, through its curriculum, and

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contains at least 20% different specialized subjects compared to other study programs in the field.

**(2)** A bachelor's degree study program must comply with the following indicators on the organization of the education process.

INDICATOR	LEVEL
1. Duration of studies with full-time education	3years=6 semesters
2. Duration of one semester for teaching activity	Min 14 weeks*
3. Number of teaching hours per week	22-28 hours
4. Number of hours of organized work provided in the curriculum for the entire cycle of bachelor's studies	1848-2352 hours**
5. Total number of compulsory credits	180 ECTS
6. Number of compulsory credits per semester	30 ECTS
7. Number of subjects (compulsory + optional) per semester	4 - 11
8. Duration of specialized practice	min. 90 hours
9. Duration of the elaboration of the bachelor's thesis	min. 2 weeks.
10. Number of credits allocated for specialized practice	min. 3 ECTS
11. Number of credits allocated for graduating the bachelor's degree examination (excluding 180 mandatory credits)	10 ECTS
12. Number of credits allocated to physical education	Min 2 ECTS
13. The ratio between the number of course hours and the number of applied classes (seminars, laboratories, projects, traineeships)	Ratio 1/1 with $\pm$ 20 % deviation
14. Hour equivalency of an ECTS credit	25 hours
15. Number of weeks for exam sessions per semester	Min. 3 week.
16. Number of weeks for the not passed exam sessions	Min. 1 week.
17. Maximum number of students per series	150
18. Maximum number of students per group	30
19. Maximum ratio between the number of students in the evaluated program and the number of teachers on the program	15/1

\* This also includes traineeships of specialized practical work and the elaboration of the thesis.

\*\* The number of hours of organized work provided in the curriculum for the entire cycle of the bachelor's degree studies includes the volume of practice besides these 14 weeks (if applicable) Ex: (6 semesters \* 14 weeks. \* 28 hours) = 2352 hours + practical hours besides the 14 weeks

**Art. 29.** - Staff who can carry out teaching activities within a bachelor's study program organized within ANIMV is constituted of:

- a) teaching staff who meets the conditions and standards for filling a position of higher education teaching, as provided in the applicable legislation;
- b) staff of the Intelligence Instructors Body, established in accordance with applicable legislation.

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**Art. 30.** - The teaching staff in the higher education institution where they have the basic function is considered in the accreditation/re-evaluation for a single teaching quota, established according to the law.

**Art. 31.** - When determining the staff who may carry out teaching activities in a bachelor's degree study program, the following must be considered:

- a) The subject holders must have the scientific title of doctor; other teachers must have initial training and skills in the field of their teaching subject;
- b) teaching staff must have certified pedagogical training;
- c) teaching staff meets the legal requirements for the filling of teaching positions;
- d) the number of tenured teaching staff in higher education, in accordance with the legal norms, is that resulting from considering the whole positions from the staff tables and the fractions of positions they cover in the respective structure or program;
- e) higher education tenured staff cannot cover more than three teaching quotas in one academic year, irrespective of the educational establishment in which they work;
- f) tenured higher education staff, who are retired at the age limit, cover a single teaching quota in the educational establishment concerned;
- g) subject holders must prove that they have elaborated courses and other necessary works for the education process, which fully cover the problem of the respective subject, as provided for in the curriculum/subject outline;
- h) visiting teachers are required to inform, by written declaration, the head of the institution where they have the basic position and also the head of the institution where they are visiting regarding the number of hours worked by association;
- i) teachers with the degree of university professor, high-level specialists in a certain field, which have exceeded retirement age, must not represent more than 20% of the total number of positions in the staff table.

**Art. 32.** - In the context of the initiation process, as well as during the organization and conduct of a program of bachelor's degree studies, the assignment of teaching tasks is carried out by including full positions or the fractions of positions, as appropriate, in all departments concerned.

**Art. 33. – (1)** Teaching positions are constituted in accordance with the legal rules in force in staff tables, at the beginning of each academic year.

**(2)** The staff tables are realized according to the form of education:

- a) staff tables in bachelor's degree and master's study programs organized in regime with full-time education are drawn up by specialized departments;
- b) staff tables in bachelor's degree and master's university study programs organized on a part-time basis are drawn up by the IFR Department on an hourly payment regime.

**Art. 34.** - Teaching staff must meet the legal requirements for filling the positions and have qualifications and research activity in the field of the position.

**Art. 35. - (1)** In order to ensure the quality of teaching and scientific research, it is recommended that the number of teaching quotas covered by a professor with the basic quota, in all staff tables of university studies, *with full-time education and part-time education*, is limited, as determined by the decision of the Senate.

**(2)** A visiting professor may cover a limited number of quotas, as determined by the Senate.

**Art. 36. – (1)** In order to be authorized to operate provisionally, the institution must have, for each specialization, at least 70% of the positions constituted according to the legal rules filled by teaching staff tenured in higher education, in accordance with the legal norms and, of these, at least 25% must be covered by university professors and university lecturers.

**(2)** The number of full-time professors must be more than 40% of the total number of the teaching positions established by the law.

**Art. 37. –** In order to obtain regular accreditation or evaluation, the higher education institution must have, for each program of the bachelor's degree cycle, at least 70% of the total positions covered by tenured professors, in accordance with the legal rules, with basic quota or reserved position.

**Art. 38. -** When drawing up the curriculum the following must be considered:

**(1)** The curriculum contains basic, field, specialized and complementary subjects, grouped, in addition, into compulsory, optional and facultative subjects as decided by the organizer of the study program.

**(2)** The curricula are elaborated in accordance with the following requirements:

- a) the subjects must be found according to this methodology;
- b) the structures by type of subject must be respected, according to the classification of subjects in this methodology;
- c) the clear definition and precise delimitation of professional and transversal competences must be found;
- d) compatibility with similar study plans and programs in countries of the European Union must be ensured;
- e) compatibility at national level must be ensured through consultation of the *Specific standards for external evaluation of the academic quality of study programs in the bachelor's and master's fields of the Specialized Commission no. 4 — Social, political and communication sciences.*

**(3)** The subjects in the curriculum are grouped according to the formative category and optionality.

**(4)** By formative category subjects are classified in:

- a) fundamental subjects,
- b) field subjects,
- c) specialty subjects,
- d) complementary subjects.

**(5)** Considering their optionality, subjects are classified as:

- a) compulsory subjects,
- b) optional subjects,
- c) facultative or freely chosen subjects.

**Art. 39. – (1)** The share of the four formative categories of subjects in the curricula must comply with the following rules:

- a) the curriculum for the training programs for officers must include fundamental subjects (minimum 8%), field subjects (maximum 18%), specialized subjects (minimum 60%) and complementary subjects (maximum 10%);
- b) each of the three categories of subjects is grouped, in turn, into: compulsory subjects (70-80%), optional subjects (20-30%) and facultative subjects (in addition to compulsory and optional subjects).

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(2) the percentages are determined by reference to the total number of hours of teaching activity in the curriculum, including traineeship.

(3) the shares of the different categories of subjects in the curriculum, the subjects, and their content reflected in the subject outline, correspond to the field of the study and to the qualification of the graduate.

**Art. 40.** - The curricula consist of the subjects chosen from the subjects set out in the Annexes specific to the ARACIS standards, in a number which ensures share by educational category and correspond to the competences covered by the study program.

**Art. 41.** - The curricula for bachelor's degree studies for the training of officers include in addition military training subjects chosen from the subjects set out in the Annexes to the *Specific standards for the external evaluation of the academic quality of study programs in Bachelor's and Master's fields of the Specialized Commission no. 4 — Social, political and communication sciences* conducted both within the academic program and in modules established outside of it, which comprise a number of hours corresponding to at least one semester.

**Art. 42. - (1)** The subjects covered by the curriculum must be set out in a logical succession in accordance with the following requirements:

- a) the precise definition and delimitation of professional and transversal competences within the field of bachelor's degree studies, allowing access to the next cycle of university studies;
- b) compatibility with the National Qualifications Framework, the Higher Education Framework and the Romanian Occupation Classification (COR);
- c) compatibility with the plans of similar study programs in the member states of the European Union and other countries of the world, with disciplinary shares expressed in transferable study credits, in the ECTS system.

(2) The names of subjects in the curriculum may be the same or similar to those set out in ARACIS standards.

**Art. 43. - (1)** Optional subjects are not included in year I of study, except for the second language. The package of optional subjects comprises at least two subjects from the categories of specialized subjects.

(2) The subjects in the optional packages must be in the same formative category.

**Art. 44.** - The facultative subjects, regardless of the semester of studies in which they are provided, take place outside the minimum weekly pace, and conclude with a verification test and the credit points assigned to them are over the 30th of that semester.

**Art. 45. - (1)** The departments' collectives and Faculties' Councils establish the general requirements for the promotion of study subjects by approving the subject outlines, but the responsibility for determining the specific requirements of each subject is placed on the groups of professors for those subjects, who must correlate their own requirements for teaching-documentation-learning-evaluation with the successful international practices and competences required of students.

(2) The teaching activity within each subject covered by the curricula is carried out based on the curriculum specific to that subject, as set out in the subject outline.

(3) The subject outlines explicitly include the elements identifying the subject in the curriculum (study year, the number of hours for course /seminar/laboratory/project/holder/allocated credits), as well as the objectives of the subject, the basic thematic content, the allocation of course hours, seminar and applied

activities, etc. by subjects, student's evaluation system, minimum bibliography, number of allocated credits.

**Art. 46.** - The curricula provide practical traineeships of 2 to 4 weeks per academic year, starting in the third semester, following the weekly pace of 22 to 28 hours.

**Art. 47. – (1)** Specialized practice is carried out under the coordination of a professor, based on practical conventions and own programs which include: objectives, types of activities, documents completed by students, and the evaluation methods.

(2) In the case of specialized practice, the subject outline states: the mission of the practice, objectives, topic, types of activities, and their staggering during studies, student tasks, available resources (human, bibliographical, specialized websites, etc.), forms and criteria for evaluating learning outcomes.

(3) In order to carry out the traineeship, each faculty takes the necessary steps to conclude agreements or contracts with companies/institutions in order to provide an appropriate framework for the conduct of practical traineeships.

(4) The assessment of the practice is done by colloquy with a grade from 1 to 10.

**Art. 48.** - At least one language, official in the European Union, taught in at least four semesters, appears in all study programs. Within the study program, a second foreign language may also be provided for over four semesters, organized in an optional regime.

**Art. 49.** - The elaboration and writing of the bachelor's thesis draft is done, with the teaching guidance, in the sixth semester. The coordinators of the bachelor's theses can only be professors who have the teaching degree of professor, associate professor, or lecturer.

**Art. 50.** - At least 50% of the verification forms of the subjects covered by the curriculum are examinations.

## Section 2

### Content of the education process in master's university study programs

**Art. 51.** - A master's study program becomes individual whether the number of hours in the curriculum is 1/1 with a deviation of  $\pm 20\%$  between the number of hours in the application (seminar, projects, laboratories, practice) and teaching (course) subjects.

**Art. 52. – (1)** A master's university study program must also comply with the following indicators relating to the organization of the education process:

INDICATOR	Level
1. Duration of studies in full-time education form	2 years - 4 semesters
2. Total number of compulsory credits	120 ECTS
3. Duration of one semester of teaching activity	14 weeks
4. Number of teaching hours per week	14-20 hours
5. Number of hours of organized activity according to the curriculum for the entire study cycle	748-1120 hours*
6. Number of compulsory credits per semester	30 ECTS
7. Number of subjects per semester	4-7
8. Number of credits allocated to a subject	3-8
9. Duration of specialized practice	Min. 90 hours

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10. Number of credits allocated for specialized practice	Min. 3
11. Duration of the elaboration of the master's thesis allocated in the curriculum	2 weeks
12. Number of credits allocated to promote the master's thesis	10
13. The ration between the number of course hours and the applicative hours (seminars, laboratories, projects, traineeships, etc.)	Ratio 1/1 with $\pm 20\%$ deviation
14. Hour equivalency of an ECTS credit	25
15. Number of weeks for examination sessions per semester	2-3 weeks
16. Number of weeks for the not passed exams sessions	1
17. Maximum number of students per series	50/75
18. Maximum number of students per group	AD 25

*\*These also include traineeships for specialized practical activities and for the elaboration of the work*

**(2)** Master's programs organized in a consortium through European Union financing must comply with both national standards and European quality standards.

**Art. 53. - (1)** All teaching positions established in accordance with the legal rules are covered by tenured professors according to the law, with the rank of university professor, visiting professor or lecturer/chief of works, having a PhD in the field of subjects of the filled position, of which at least 80% are employed with the basic quota.

**(2)** The differences in seminars, applied works, projects, etc. may also be covered by other full teachers with a PhD in the field of subjects of the filled teaching position.

**(3)** At the time of assessing/introducing in the accredited field of master's university studies, ANIMV must have its own full professors, with the title of professor or visiting professor, for at least half of the subjects of the study program.

**(4)** Of the teachers who teach in a master's research study program organized by ANIMV, there must be at least two PhD managers, full professors of the university, in the field of PhD university study appropriate to the field in which the master's research university study program is included.

**Art. 54. -** For master's university studies organized in full-time and part-time form:

- a) the curriculum may be designed as a set of advanced knowledge subjects within the field of master's university studies and supplementary training modules, in which they are broken down by category of formative education in compulsory subjects, optional subjects and facultative subjects, or as a unit set of subjects at the level of the faculty/department, in order to ensure a rapid integration of the graduate on the labor market.
- b) the subjects in the curriculum must ensure that the knowledge and skills specific to each of the master's university study programs are deepened, so as to provide a preparatory basis for doctoral university studies;
- c) the facultative subjects included in the plan terminate with a verification test and the credit points assigned to them are over the 30 of the semesters in which they are carried out;
- d) at least 50% of the verification forms for the studied subjects covered by the curriculum and analytical programs must be examinations;



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- e) master's part-time university degree programs may be organized and conducted only within a part-time education department and only if the program is also organized in the form of full-time education and is included in the field of master's university studies for which ANIMV is accredited;
- f) in master's university study programs organized in the part-time education form, the teaching hours are replaced by individual study activities and regular meetings with students/learners, usually weekly, for carrying out the compulsory applied activities set out in the curriculum;
- g) the subjects, the number of credits allocated to the subjects, and the final evaluation are maintained as in the curriculum for studies with full-time education.

**Art. 55. – (1)** For master's university study programs organized in the form of part-time education, the programming of subjects in the curriculum is appropriate to the duration of education for full-time studies. In order to maintain the equivalence of forms of education, the following types of activities are carried out for each subject:

- a) seminar (S) and evaluation along the way activities, with the same number of seminar hours as in the form of full-time studies. These activities are organized by groups comprising a maximum of 30 students/learners;
- b) applied activities (L, P) — laboratory, practical work, project, practice, and other face to face activities, with the same number of hours as in the form of full-time studies. These activities are organized by groups comprising a maximum of 30 students/learners or subgroups;
- c) The study classes in the full-time education form are compensated by an individual study (SI) facilitated by the educational resources specific to distance learning provided to students/learners in paper or electronic form.

**Art. 56. - (1)** The practice for students registered to master's training programs of officers is carried out in SRI units. The practice of graduate students from security culture training programs can be carried out in the organizations where master's students work, if they carry out their work in the field of the master's university study program or whether the organization has departments in the field of the study program, or, in case they are not employed, in organizations in the field.

(2) The practice for students registered in master's research programs will, as far as possible, take place in scientific research units and/or research laboratories of higher education institutions, which organize the respective master's research programs.

(3) The master's university studies program provides traineeships of 2 weeks per year. Semesterly practice forms and traineeships correspond to the declared profile and mission.

### Section 3

#### Content of the education process within doctoral university studies programs

**Art. 57. -** For the organization and conduct of doctoral university studies, the following indicators relating to the organization of the education process must be respected:

- a) the advanced university education program is offered to doctoral students on the basis of curricula containing subjects established in such a way as to ensure that doctoral students acquire professional and transversal competences specific to the doctoral level;

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- b) the curricula are drawn up by the Doctoral School Council in consultation with doctoral coordinators and is approved by CSUD;
- c) in drawing up the curricula, the average weekly pace is set at 8 hours, the activities are designed for 16 weeks within one semester;
- d) the curricula include compulsory subjects - minimum 60% - and minimum 30% optional subjects;
- e) the ratio of course hours to other teaching activities — seminars, laboratories, project applications, practice/research traineeships, etc.-, must be 1/1;
- f) the form of verification for each subject is examination;
- g) the semester must have at least 30 transferable study credits for compulsory and optional subjects.

**Section 4**

**Content of the education process within postgraduate training and continuing professional development programs**

**Art. 58.** - The procedure for initiating and registering a postgraduate training and continuing professional development program in the National Register of Postgraduate Programs is detailed in the Regulations on the organization and conduct of postgraduate training and continuing professional development programs in ANIMV.

**Art. 59.** - For the organization and conduct of postgraduate training and continuing professional development programs, the following indicators must be respected on the organization of the education process:

- a) the subjects comprised in the curricula of the postgraduate training and continuing professional development programs must correspond to the bachelor's specializations in which those programs are organized and ensure that the objectives set by the beneficiaries are met, in accordance with the "Graduate's Model";
- b) the subjects comprised in the curricula may be provided with transferable study credits, granted in accordance with the provisions of the methodology developed for this purpose. For programs with a duration of more than 100 hours, the granting of credits is compulsory;
- c) the ratio of classes to other teaching activities - seminars, laboratories, projects, applications/exercises, etc. - must be 1/1, with a deviation of +33%;
- d) at least 50% of the total evaluation forms provided in the curricula and analytical programs must be examinations.

**Section 5**

**Content of the education process within continuing training courses**

**Art. 60.** - For the organization and conduct of continuing training courses, the following indicators relating to the organization of the education process must be respected:

- a) the curricula of continuing training courses are differentiated for each course and for course typology – general terminology and specialized terminology respectively;
- b) the structure and content of the curricula are established in accordance with the requirements of the beneficiary, as set out in the “Graduate’s Model”, in order to ensure the achievement of the primary objective of each course.

### **CHAPTER III MONITORING AND EVALUATION OF STUDY PROGRAMS**

**Art. 61. – (1)** University study programs are monitored and evaluated, internally and externally.

(2) Internal monitoring and evaluation are carried out by institutional structures and bodies established at the university, in order to ensure the quality of the education process.

(3) External monitoring and evaluation are carried out by legally qualified structures — ARACIS.

**Art. 62. - (1)** The institutional structures of the system for monitoring and internal evaluation of study programs, which are responsible in this area, are the faculty/department and the teaching committee.

(2) The structure set up at the university, responsible for the monitoring and evaluation of study programs, is the Commission for Evaluation and Quality Assurance and the committees held at the level of the faculty and each study program.

(3) The internal monitoring and evaluation system of study programs also includes students/students at the university, graduates of various study programs in the institution, as well as senior beneficiaries/employers of graduates from SRI.

(4) The functional duties of all components of the internal monitoring system of university study programs are detailed, as appropriate, in the regulations or methodologies approved by the Senate, respectively, in the regulations adopted at SRI level.

**Art. 63. – (1)** At the Academy, the study programs are monitored continually and, on the basis of the information and data obtained, are evaluated periodically, at least annually, in terms of compliance with academic standards and in terms of compliance with the requirements of the main beneficiary, as set out in the ‘Graduate’s Model’.

(2) The faculty which elaborates the curricula within the study programs is the structure which is primarily responsible for the ongoing monitoring and regular evaluation of the organized study programs.

(3) The faculty plans, organizes, coordinates, and directs the work of the departments of the organizational structure for the monitoring and evaluation of study programs.

(4) The departments maintain permanent cooperation/collaboration with the beneficiaries of the education of students/learners in order to include in the teaching process requirements resulting from the training of forces. At the same time, they centralize and analyze the conclusions and proposals on the study programs, made by students/learners, as well as those received from beneficiaries and graduates, in the context of annual evaluations.

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(5) Based on data obtained from employers, students and graduates, as well as the conclusions drawn from their monitoring activities, the departments draw up and submit proposals for further study programs to the Faculty Council.

(6) The decision of the Faculty Council regarding the perfecting of the study programs is submitted to the Senate, for approval.

**Art. 64.** - The conclusions and proposals of the internal audit committee are included in the annual academic audit report, drawn up by the end of September, and made available to The Commission for Evaluation and Quality Assurance.

**Art. 65.** - The Commission for Evaluation and Quality Assurance includes in the annual internal evaluation report on the quality of education at university conclusions and proposals on study programs.

**Art. 66. - (1)** The Senate considers proposals from the faculty/department council - in the departments which are not part of a faculty - as well as the ones from The Commission for Evaluation and Quality Assurance, related to the monitoring and evaluation of study programs, and makes appropriate decisions, in order to improve university study programs.

(2) According to the decision of the Senate and the provisions of the Commandant (Rector), faculties, and departments — in the case of departments that are not part of a faculty — make the necessary changes to the content of the curricula and analytical programs - curricula.

(3) Where new curricula and respective analytical programs are required to be drawn up, the SRI's central structures, as the main beneficiaries, are consulted, during the process of development, regarding the adequacy of the structure and content of education, on the modern requirements of training and continuing professional development of staff. After consultation, the beneficiaries submit to ANIMV a conformity notice, together with the 'new 'Graduate's Model'.

## CHAPTER IV FINAL PROVISIONS

**Art. 67.** - These regulations become effective on the date of their approval by the ANIMV Senate.

**Art. 68.** - The provisions of the present regulations are supplemented with updated general and specific standards developed by ARACIS, and in the event of conflicting provisions the latter shall prevail and be given priority.

**Art. 69.** On the date these regulations are enforced, the provisions of the 2015 Regulations on the initiation, approval, monitoring, and periodic evaluation of study programs, are repealed.

*The Regulations on the initiation, approval, monitoring, and evaluation of study programs in ANIMV were approved in the Academy's Senate meeting on 20.05.2021.*

Annex no. 1

**Application Form for Validation of Qualification**

**'Mihai Viteazul' National Intelligence Academy**

To: National Qualifications Authority

The President .....

Ref.: Validation of the qualification related to the bachelor's/master's/postgraduate study program .....

Dear Mr. President,

In accordance with the Order of the Minister of National Education no. 3475/2017 for the approval of The Methodology for the registration process for higher education qualifications in the National Register of Qualifications in Higher Education (RNCIS), with subsequent amendments and supplements, we hereby send you the attached documents for validation and registration of the qualification ....., of ..... study program, in the National Register of Qualifications in Higher Education (RNCIS).

<b>Name of Institution (initiator)</b>	<b>Faculty</b>	<b>Field of study</b>	<b>Qualification</b>	<b>Study program bachelor's/master's /postgraduate</b>
.....	.....	.....	.....	.....

We submit the requested documents attached to the current form, in accordance with the requirements of the methodology mentioned before.

Yours sincerely,

COMMANDANT(RECTOR)/Legal Representative of initiating institution,

.....

I. **Registration form for a new qualification in RNCIS.**

1. Title of qualification

- a) Name of qualification .....
- b) Study program .....
- c) Field of study.....
- d) Title conferred.....
- e) Course of action that led to the proposal of the new qualification:

Elements of substantiation:

a. The necessity and the opportunity of qualification in a labor market from economic development perspective (For attachment: documents about the opinion of sectorial committees, professional associations, professionals, employers, chambers of commerce, companies, etc.).

- high                       medium                       low

b. Real relevance to youth's requirements in the long term:  
(For attachment: opinion polls or other data/materials from student organizations)

- high                       medium                       low

c. The presentation of consulted organizations to identify and analyze specific/professional skills of the qualification (employers, professional associations, sectoral committees, employers, specialists, etc. - not less than 3 institutions)

- The organization's field of activity (name, field of business)

.....  
....

- Contact person (identification details) [                      ]

.....

- Mode of cooperation and consultation between the university and the organization mentioned above.

.....

- The resulting skills will be included in the Diploma supplement.

.....

d. The necessary number of graduates in the proposed qualification required by the labor market at regional/national level (For attachment: supporting evidence on the mid- and long-term level of absorption of labor on the market carried out together with employers, professional associations, sectoral committees, trade unions, employers, specialists, etc.)

- In a 5-year perspective [                      ]
- In a 10-year perspective [                      ]

2. Field of study according to ISCED 2013 F (fill out the name of the field of study based on ISCED 2013F)

.....

3. Code of Qualification (this code must be filled out by an ANC expert)

.....

4. CNC level (National Qualifications Framework, in accordance with the provisions of the Government Resolution no. (EC) No 918/2013 on the approval of the National Qualifications Framework, with the subsequent amendments and supplements)

.....

5. CEC level (European Qualifications Framework, in accordance with the provisions of the Government Resolution no. (EC) No 918/2013 on The Approval of the National Qualifications Framework, with the subsequent amendments and supplements)

.....

6. Describing the qualification through:

6.1 Learning outcomes (mandatory from 01.01.2019, in accordance with the guide published on the NCA website) defined by:

a) Knowledge

.....

b) Skills

.....

c) Responsibility and autonomy

.....

Or by

6.2. What the graduate needs to know, understand and can do.

.....

7. Qualification Awarding Body (to be filled with the name of the Minister(s), publicly or privately accredited institutions of higher education, when relevant):

.....

8. The credit points or the amount of work estimated to be necessary for achieving the learning outcomes (to be filled out in accordance with European Credit Transfer and Accumulation System - ECTS 2015 or national regulations):

.....

9. External Quality Assurance or Regulatory Body:

- Evidence of the accredited field of study in the applicant institution (required for validation)
  - Indicate whether the institution which proposes the qualification has been assessed by an authorized Quality Assurance Agency for the subject of which the new qualification is a part.
- .....

10. Diploma/certificate and diploma/certificate supplement

For attachment: an electronically scanned copy of a diploma supplement, in addition to all the information required by current regulations or Europass, when relevant.

11. Expiration date

Fill with the date in relation to the valid period of the accreditation of the study program(s) or qualification, education and training standards.

.....

12. Information on supplier

a) Legal name

.....

b) Official website address

.....

13. Occupations that can be practiced on the labor market

Occupation

COR/ISCO-08 Code

.....

.....

Note:

Fill in the occupations for each qualification following the conditions:

- must not belong to Major Group 1, considering that it includes the occupations visiting with managerial positions that can be filled within an institution/firm by competition or appointment;
- must belong to Major Group 2 of COR (must not belong to a major group of occupations for which pre-university studies are required, considering that training is provided at a higher level of education);
- The occupations of a qualification must be part of the same basic group, which is specific to the field of study, except for multidisciplinary programs which will lead to occupations in the same minor group of COR;
- must be already registered in the Romanian Classification of Occupations (COR) available on the Ministry of Labor and Social Justice`s official website and have valid 6-digit COR codes.

If the classification system chosen was ISCO-08, the above conditions will be transposed in such a way that they correspond to the above; in this case, specific competences will be aligned with those of the ESCO portal.



14. Name of the applicant institution

Represented by: .....

(Surname, forename, and title)  
Signature of legal representative  
Stamp

**II. The Senate's resolution (according to the model of the applicant institution) calls for validation and registration of the qualification into RNCIS of the university/postgraduate study program;**

**III. Annexes: copies of documents which, according to the current legislation, give the applicant the legal right to award nationally recognized diplomas and/or study certificates, the Government Decision for the establishment, documents referring to headquarter, administrative area, history and ARACIS reports (for qualifications in accredited and authorized study programs);**

**IV. Proof of payment of the evaluation fee (copy of the payment order/extract of account).**

Annex no.2

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LIST  
OF DOCUMENTS REQUIRED FOR SELF-EVALUATION

No.	NAME OF DOCUMENT	BACHELOR'S	MASTER'S	DOCTORATE	RESPONSIBLE FOR DRAWING UP	OBS.
1.	The Academy`s self-evaluation report	X	X	X	The vice-chancellor; Deputy Decision Support Advisor	Text
2.	The Faculty`s self-evaluation report	X	X	X	Faculty Dean	Text
3.	Self- evaluation report of specialization/study program	X	X	X	Directors of departments	Text
<b>INSTITUTIONAL CAPACITY</b>						
4.	The Act of establishing the institution	X	X	X	Secretariat	Text
5.	Teaching and scientific purpose of the study program. This must agree with university goals.	X	X	X	Faculty Dean Directors of Department	Text
6.	Academy Charter (xerox)	X	X	X	Secretariat	Text
7.	Code of academic ethics and deontology (xerox)	X	X	X		Text
8.	Methodology for organizing and conduct internal audits on academic deontology, teaching, examination, and research	X	X	X		Text
9.	Methodology for organizing and conduct the internal audit on finance and accounting	X	X	X	Director of financial structure	Text
10	Regulations on the internal functioning of the Faculty	X	X	X	Faculty Dean	
11.	Regulations on the internal functioning of the Academy	X	X	X	Deputy Decision Support Advisor of the Secretariat	Text
12.	Strategic plan	X	X	X		Text
13.	Operational plans	X	X	X		Text
14.	Staff table of the university	X	X	X	Head of Human Resources	
15.	Ratio between tasks and staff employed	X	X	X		Table
16.	Members of the Senate	X	X	X	Secretariat of the Senate	Table
17.	Senate`s Thematic Planning	X	X	X		Table
18.	Faculty Council Members	X	X	X	Faculty Dean	Table
19.	Situation for educational, research, and other activities facilities	X	X	X	Faculty Dean Second-in command for	Charts by Academies and by every study program
20.	Technical equipment and means of learning, teaching, and communication	X	X	X	Deputy for logistics Head of the Communication Structure and Intelligence Technology Head of ANIMV Library	
21.	The situation of financial resources	X	X	X	Second-in command for logistics Head of the Financial	Table

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22	Regulations on granting scholarships and other material support to students	X	X	X	Secretariat	Text
<b>EDUCATIONAL EFFECTIVENESS</b>						
23	Methodology for organizing and conduct admission/selection competitions	X	X	X	Secretariat	Text
24	Syllabus of the admission exams	X	X	X	Faculty Dean	Text
25	Curricula	X	X	X		
26	Analytical programs (curriculum)	X	X	X		
27	Regulations on initiating, approving, monitoring, and evaluating study program	X	X	X	Quality Assurance Office	Text
28	Methodology for assessing the quality of the teaching body	X	X	X		Text
29	Employment situation of graduates	Accreditation only	X	X	Head of the human resources structure	Table
30	Continuing bachelor's studies with master's degree studies	Accreditation only	-	-		Table
31	The satisfaction of students in relation to the professional and personal development assured by the university	Accreditation only	X	X		Table
32	Methods and technologies for the implementation of student -centered education	X	X	X	Faculty Dean	Table
33	Consultancy and tutoring	X	X	X		Table
34	Academy Scientific Research Plan	X	X	X	Head of INSI/CNMSI	Table
35	Faculty Scientific Research Plan	X	X	X	Faculty Dean	Table
36	Scientific research plan for each study program	X	X	X	Directors of Departments	Table
37	Academy research resources	X	X	X	Head of INSI/CNMSI	Table
38	Faculty research resources	X	X	X	Faculty Dean	Table
39	Research resources per study program	X	X	X	Heads of Departments	Table
40	Academy`s research results	X	X	X	Head of INSI /CNMSI	Table
41	Faculty`s research results	X	X	X	Faculty Dean	Table
42	Research results per study program	X	X	X	Directors of Departments	Table
<b>QUALITY MANAGEMENT</b>						
43	Members of the University Commission for Evaluation and Quality Assurance	X	X	X	President of CEAC	Text
44	Members of the Faculty Commission for Evaluation and Quality Assurance	X	X	X	Faculty Dean	Text

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45	Members of the Commissions for Evaluation and Quality Assurance – for e program	X	X	X	Faculty Dean Directors of Departments	Text
46	Quality Assurance System	X	X	X	Quality Assurance Office	Text
47	Regulations on student assessment and grading (with specifications for each study program)	X	X	X	Faculty Dean	Text
48	Study Guide	X	X	X	Secretariat	Text
49	The degree of filling of the teaching staff in the academic year 20... / 20... per Academy	X	X	X		Table
50	The degree of filling of the teaching staff in the academic year 20... / 20... per Faculty	X	X	X	Faculty Dean	Table
51	The degree of filling of the teaching staff in the academic year 20... / 20... per study program	X	X	X		Table
52	Teacher-student ratio for each study program	X	X	X	Faculty Dean	Table
53	Learning resources available for each study program	X	X	X		Table
54	Local and foreign books and materials available in the library, for each subject defining a study program	X	X	X		Table
55	The status of subscriptions to main Specialized national and foreign journals for each subject defining a study program	X	X	X	Library Director	Table
56	Procurement Resources and Programs for Library Books and Journals	X	X	X		Table
57	Professors' updated strategies in accordance with the study program, characteristics of students, types of education and predefined quality	X	X	X	Each professor	Text
58	Enhancing Programs for High Achievers and Recovery Support programs for students with learning difficulties	X	X	X	Directors of Departments	Text
59	Student services (social, cultural, and sporting)	X	X	X	Deputy logistical support	Table
60	Organizing Student Advisory Services (professional, legal, psychological, etc.)	X	X	X	Deputy Head of the Human Resources and Applied Psychology	Table
61	Data collection, processing, and analyzing tools and software, relevant to the institutional evaluation and assurance of quality	X	X	X	Vice-chancellor Head of communication and technology The Department of distance learning	Text
62	Updating the university's website with information on qualifications, studies, diplomas, teaching and research staff, student facilities and other issues of interest to the general public and students in particular	X	X	X	Vice-chancellor Faculty Dean Office for International Communication and Cooperation	
63	The Academy's Annual Report on the quality of education (also published on the website)	X	X	X	The Vice-chancellor Chairman of CEAC	Text

**MODEL FOR BACHELOR'S DEGREE CURRICULA****(the model is indicative)**

**ROMANIA**  
**'MIHAI VITEAZUL'**  
**NATIONAL INTELLIGENCE ACADEMY**  
 Odăi street, no. 20, district 1, Bucharest  
 Tel. 037.772.1140, Fax: 037.772.1134;  
 Web: www.animv.ro; E-mail: [ani@sri.ro](mailto:ani@sri.ro)

No. \_\_\_\_\_ from \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

**CURRICULUM****of Bachelor's Degree Study Program**

Document series \_\_\_\_\_

**"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY****FACULTY OF \_\_\_\_\_****THE DEPARTMENT OF \_\_\_\_\_****UNDERGRADUATE FIELD OF STUDY: \_\_\_\_\_****MAJOR IN: \_\_\_\_\_ QUALIFICATION: \_\_\_\_\_****DURATION: 6 semesters****TITLE OF GRADUATE: \_\_\_\_\_****FORM OF EDUCATION: full-time**

PROFESSIONAL COMPETENCES	CP1 Use of Leadership principles in the organization C1.1 Description of concepts, theories, paradigms, and methodologies used by leadership.  CP (2...n)
TRANSVERSAL COMPETENCES	CT1 Student shows autonomy and responsibility in research activities. CP (2...n)

No.	Code	Subject/Activity	Teaching activities					No. Credits	Type of evaluation
			Total hours	C	S	L	AP		
<b>YEAR - Semester _____</b>									
<b>1. ADVANCED KNOWLEDGE SUBJECTS</b>									
1	DSSI								
2	DSSI								
3	DSSI								
<b>TOTAL ADVANCED KNOWLEDGE SUBJECTS</b>									
<b>2. COMPLEMENTARY TRAINING MODULE</b>									
3	DSSI								
2	DSSI								
	DSSI								

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<b>TOTAL COMPLEMENTARY TRAINING MODULE</b>									
<b>3. OTHER EDUCATIONAL ACTIVITIES</b>									
1	DSSI								
2	DSSI								
<b>TOTAL OTHER EDUCATIONAL</b>									
<b>TOTAL SEMESTER ____</b>									

<b>YEAR - Semester _____</b>									
<b>1. ADVANCED KNOWLEDGE SUBJECTS</b>									
3	DSSI								
2	DSSI								
1	DSSI								
<b>TOTAL ADVANCED KNOWLEDGE SUBJECTS</b>									
<b>2. COMPLEMENTARY TRAINING MODULE</b>									
1	DSSI								
2	DSSI								
	DSSI								
<b>TOTAL COMPLEMENTARY TRAINING MODULE</b>									
<b>3. OTHER EDUCATIONAL ACTIVITIES</b>									
1	DSSI								
2	DSSI								
3	DSSI								
4	DSSI								
5	DSSI								
<b>TOTAL OTHER EDUCATIONAL ACTIVITIES</b>									
<b>TOTAL SEMESTER ____</b>									

<b>TOTAL YEAR ____</b>									
------------------------	--	--	--	--	--	--	--	--	--

Total: Advanced knowledge subjects									
Total: Complementary training module									
<b>TOTAL HOURS OF EDUCATIONAL ACTIVITIES</b>									
<b>TOTAL HOURS OF OTHER ACTIVITIES</b>									
<b>BACHELOR'S DEGREE EXAM</b>									

#### IV. ORGANIZATIONAL AND METHODOLOGICAL CLARIFICATIONS

1. Weekly pace – of studies = 26-27 hours; other educational activities = 24 hours.
2. Physical education and sports and military training are compulsory, the education and training process is systematic and continuing throughout the week, within at least 3 hours a week, worth 3 credits per semester. Evaluation performed on Passed/ Failed-based assessment.
3. The internship is carried out in Year I, II, and III between July-August.
4. How to choose optional and facultative courses:
  - students will study an optional subject in the 1<sup>st</sup> and 2<sup>nd</sup> semester, two optional subjects in the 3<sup>rd</sup> and 5<sup>th</sup> semester, three optional subjects in the 4<sup>th</sup> semester and four other subjects in the 6<sup>th</sup> semester.
  - the current curriculum consists of one facultative subject in semester 4 and 5 and two other facultative subjects in the 2<sup>nd</sup> and 6<sup>th</sup> semester.
  - students may choose to study a maximum of two facultative subjects in an academic year.
  - the compulsory and optional subjects are assessed by awarding marks and credits necessary for passing each semester.
  - the facultative subjects are assessed by awarding marks and additional credits required to pass each semester.
  - the facultative subjects take place outside the weekly pace of study, are awarded in addition to the 180 credits of the entire study program, are completed with an evaluation test, then given marks are considered for promotion into the new academic year.
  - the student's decision on the type of subjects to study is requested at the beginning of each academic year for current year subjects.
5. Setting up study groups for specific activities: for military training, internship, university scientific research activities, and the drawing up of references and collective summaries, students shall be organized by subgroups.
6. Conditions for passing the academic year: students are required to have at least 40 ECTS at the end of an academic year, credits received after attending the courses demanded by the program of study. For the subjects specific to information foreseen with practical applications, students are examined only after they have attended all the practical applied activities and passed the assessment process. Students must pass all the subjects specific to intelligence and knowledge management each year of study and not passing them entails expulsion.
7. Requirements for taking the bachelor's degree examination: students who obtained 180 ECTS (from mandatory and optional subjects) are admitted.
8. The bachelor's degree examination: 10 ECTS:
  - Assessment of basic and expert knowledge (5 ECTS)
  - Defense of thesis (5ECTS)
9. Requirements to receive the bachelor's degree: obtain 180 ECTS (from mandatory and optional subjects) +10 ECTS (from the final examination).
10. On graduating the university undergraduate studies, the student receives a Diploma and a Diploma Supplement.

The curriculum was written on the basis of the Law of National Education no. 1 of 2011, with subsequent amendments and supplements, Law on the organization of university studies no. 288 of 2004, as amended and supplemented, Government Decision no. 915 of 2017 on the approval of the Methodology for external evaluation, standards, reference standards, and list of performance indicators of the Romanian Agency for Quality Assurance in Higher Education, Law no. 87 of 2006 for the approval of Government Emergency Ordinance no. 75 of 2005 on quality assurance of education, Order of the Ministry of National Education no. 6.125 of 2016 on the approval of the Methodology-framework for the organization of bachelor's degree exam/thesis, with subsequent additions, and the Order of the Ministry of National Education no. 6.102 of 2016 for the approval of the Methodology-Framework for organizing admission to university undergraduate studies, Master's and Doctorate, as amended and supplemented.

The plan was discussed and approved in the meeting of 'Mihai Viteazul' National Intelligence Academy Senate. \_\_\_\_\_

**MODEL FOR THE MASTER'S CURRICULA****(the model is indicative)****ROMANIA**

**'MIHAI VITEAZUL' NATIONAL INTELLIGENCE  
ACADEMY**

Odăi street, no. 20, district 1, Bucharest

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No. \_\_\_\_\_ from \_\_\_\_ - \_\_\_\_ - \_\_\_\_

**CURRICULUM**

**For the master's degree program**

Series \_\_\_\_\_

**"MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY**

**FACULTY OF \_\_\_\_\_**

**DEPARTMENT OF \_\_\_\_\_**

**FIELD OF MASTER'S DEGREE STUDIES: \_\_\_\_\_**

**SPECIALIZATION: \_\_\_\_\_**

**QUALIFICATION: \_\_\_\_\_**

**DURATION: 4 semesters**

**TITLE OF GRADUATE: master's**

**FORM OF EDUCATION: full-time**

PROFESSIONAL COMPETENCES	CP1 CP (2...)
TRANSVERSAL COMPETENCES	CT1 Has autonomy and responsibility in carrying out research activities. CP (2...n)

	Code	Subject/Activity	Teaching activities					No. credits	Evaluation form
			Total hour	C	S	L	AP		
<b>YEAR I - Semester I</b>									
<b>1. ADVANCED KNOWLEDGE SUBJECTS</b>									
4	DSSI								
5	DSSI								
6	DSSI								
<b>TOTAL ADVANCED KNOWLEDGE SUBJECTS</b>									
<b>2. COMPLEMENTARY TRAINING MODULE</b>									
1	DSSI								
2	DSSI								
	DSSI								



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TOTAL MODULE OF PREPARATION										
<b>3. OTHER EDUCATION ACTIVITIES</b>										
3	DSSI									
2	DSSI									
TOTAL OTHER EDUCATION ACTIVITIES										
<b>TOTAL SEMESTER I</b>										

<b>YEAR I-Semester II</b>										
<b>1. ADVANCED KNOWLEDGE SUBJECTS</b>										
4	DSSI									
5	DSSI									
6	DSSI									
TOTAL ADVANCED KNOWLEDGE SUBJECTS										
<b>2. COMPLEMENTARY TRAINING MODULE</b>										
3	DSSI									
4	DSSI									
	DSSI									
TOTAL COMPLEMENTARY TRAINING MODULE										
<b>3. OTHER EDUCATION ACTIVITIES</b>										
1	DSSI									
2	DSSI									
3	DSSI									
4	DSSI									
5	DSSI									
TOTAL OTHER EDUCATION ACTIVITIES										
<b>TOTAL SEMESTER II</b>										

<b>TOTAL YEAR I</b>										
---------------------	--	--	--	--	--	--	--	--	--	--

No. crt.	Department Code	Subject/Activity	Teaching activities						No. credits	Evaluation form
			Total hours	C	S	L	PA	PCD		
<b>YEAR II - Semester III</b>										
<b>1. ADVANCED KNOWLEDGE SUBJECTS</b>										
1.	DSSI									
2.	DSSI									
3.	DSSI									
TOTAL ADVANCED KNOWLEDGE SUBJECTS										
<b>2. COMPLEMENTARY TRAINING MODULE</b>										
1.	DSSI									
2.	DSSI									
	DSSI									
TOTAL COMPLEMENTARY TRAINING MODULE										
<b>3. OTHER EDUCATION ACTIVITIES</b>										
1.	DSSI									
2.	DSSI									
3.	DSSI									
TOTAL OTHER EDUCATION ACTIVITIES										
<b>TOTAL SEMESTER III</b>										

<b>YEAR II-Semester IV</b>										
<b>1. ADVANCED KNOWLEDGE SUBJECTS</b>										
1	DSSI									
2	DSSI									

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3	DSSI									
<b>TOTAL ADVANCED KNOWLEDGE SUBJECTS</b>										

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2. COMPLEMENTARY TRAINING MODULE										
1	DSSI									
2	DSSI									
	DSSI									
<b>TOTAL COMPLEMENTARY TRAINING MODULE</b>										
3. OTHER EDUCATION ACTIVITIES										
3	DSSI									
2	DSSI									
3	DSSI									
4	DSSI									
<b>TOTAL OTHER EDUCATION ACTIVITIES</b>										
<b>TOTAL SEMESTER IV</b>										
<b>TOTAL YEAR II</b>										

Total advanced knowledge subjects										
Total complementary training module										
<b>TOTAL PROGRAM HOURS OF EDUCATION ACTIVITIES</b>										
<b>TOTAL HOURS OF OTHER EDUCATION ACTIVITIES</b>										

**CLARIFICATIONS**

- Weekly pace - education activities = 13,5 hours, other education activities 30 hours
- The internships take place in year I and year II, in September, 2 weeks related to semester II +2 weeks related to semester III;
- How to choose optional courses:
  - students will study an optional subject each semester
  - mandatory and optional subjects are valued with the marks and credits required to promote each semester
- The formation of study groups for specific activities: for the conduct of research and documentation, academic research and the preparation of reports and collective summaries, students organize themselves in subgroups or work stations;
- Promotion conditions for one academic year: the students who, at the end of the educational situation have obtained a minimum of 30 ECTS (from compulsory and optional subjects), are declared promoted in the following academic year.
- Conditions for the submission of the examination: Students who have obtained 120 ECTS (from mandatory and optional subjects) +(2) ECTS (Ethics and Academic Deontology) at the end of their educational situation are admitted.
- The master's examination: 10 ECTS
  - Oral presentation of the (10 ECTS)
- After completing the university master's degree, the student receives the Master's degree, accompanied by the Diploma Supplement.
- Subjects and training activities complementary to the curriculum (courses conducted in related fields; alternative courses conducted during holidays,

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participations in summer schools) can be additionally credited (maximum 10 credits).

10. Conditions of promotion: students who at the completion of education situation have achieved annual average and at each of the subjects, at least 5,00 and have obtained 120 credits are declared promoted for the presentation of the.
11. The scientific research - development project will be drawn up during the second semester and will be assessed at the end of the second semester;
12. The scientific research - development project will be presented in a scientific communications session during the fourth semester.
13. work: work presentation
  - the period of preparation and completion - Semester IV;
  - the period of presentation - Semester IV.

The curriculum is based on the provisions of the Law of National Education no. 1 of 2011, Law no. 288 of 2004 on the organization of the university studies, Government Decision no. 369 of 12 June 2013 for the approval of the Methodology for the accreditation of master's university fields, based on accredited university studies programs and the design of procedures for accreditation/periodic evaluation of master's university studies, effective from 2228.004.04.04.24.2.2MM. 014.

The plan was discussed and approved in the Senate meeting of "MIHAI VITEAZUL" NATIONAL INTELLIGENCE ACADEMY from \_\_\_\_\_.

**COMMANDANT (RECTOR) OF  
"MIHAI VITEAZUL"  
NATIONAL INTELLIGENCE ACADEMY**

**DEAN**

**OF THE FACULTY \_\_\_\_\_**

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## MODEL FOR DOCTORATE CURRICULUM

(the model is indicative)



**R O M A N I A**  
**“MIHAI VITEAZUL”**

**NATIONAL INTELLIGENCE ACADEMY**

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[ani@sri.ro](mailto:ani@sri.ro)

No. \_\_\_\_\_ from \_\_\_\_ - \_\_\_\_ - \_\_\_\_

### CURRICULUM

#### UNIVERSITY STUDIES OF DOCTORATE PROGRAM IN THE FIELD OF STUDIES OF INTELLIGENCE AND NATIONAL SECURITY

Series \_\_\_\_\_

Approved in ANIMV Senate, through Decision No \_\_\_\_ of \_\_ 2020

*University:* **“MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY**

*Faculty/Department:* **THE INTELLIGENCE AND NATIONAL SECURITY DOCTORAL SCHOOL**

Form of education: full-time

*Basic field of science:* ***Military sciences, intelligence, and public order***

University qualification: expert on intelligence and national security

Duration: 6 semesters=sem.1: training program based on advanced studies (25 ECTS) + sem.1- sem.6: individual scientific research program (180 ECTS)

#### **Professional competences:**

**CP1** Analyses, interprets, and explains correctly the processes and situations, data and information, references and scientific research products from the field of intelligence and national security.

**CP (2...n) ...**

#### **Transversal competences:**

**CT1** Has autonomy and responsibility for carrying out research and scientific communication activities in the field of intelligence and security culture.

**CT (2...n) ...**

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37/50

## CURRICULUM

No. crt.	Department code	Subject Activity	TEACHING ACTIVITIES					No. ECTS	Form Of assessment
			No. hours	C	S	L	A P		
<b>YEAR I-SEMESTER 1</b>									
<b>1. TRAINING PROGRAM BASED ON ADVANCED STUDIES</b>									
COMPULSORY SUBJECTS									
1	SD								
2	SD								
3	SD								
4	SD								
OPTIONAL SUBJECTS									
5	SD								
6	SD								
7	SD								
<b>TOTAL HOURS TRAINING PROGRAM BASED ON ADVANCED STUDIES</b>									
<b>2. INDIVIDUAL PROGRAM OF SCIENTIFIC RESEARCH</b>									
COMPULSORY ACTIVITIES									
8	SD								
<b>TOTAL HOURS INDIVIDUAL PROGRAM OF SCIENTIFIC RESEARCH PROGRAM</b>									
<b>3. EVALUATION ACTIVITIES</b>									
9	SD								
<b>TOTAL HOURS ACTIVITIES SEMESTER 1</b>									
<b>YEAR I-SEMESTER 2</b>									
<b>1. INDIVIDUAL PROGRAM OF SCIENTIFIC RESEARCH</b>									
COMPULSORY ACTIVITIES									
1	SD								
OPTIONAL ACTIVITIES									
2	SD								
3	SD								
4	SD								
<b>2. EVALUATION ACTIVITIES</b>									
5	SD								
<b>TOTAL HOURS OF ACTIVITIES SEMESTER 2</b>									
<b>YEAR II-SEMESTER 3</b>									
<b>1. INDIVIDUAL PROGRAM OF SCIENTIFIC RESEARCH</b>									
COMPULSORY ACTIVITIES									
3	SD								
OPTIONAL ACTIVITIES									
2	SD								
3	SD								
4	SD								
<b>2. EVALUATION ACTIVITIES</b>									
5	SD								
<b>TOTAL HOURS ACTIVITIES SEMESTER 3</b>									
<b>YEAR II-SEMESTER 4</b>									
<b>1. INDIVIDUAL PROGRAM OF SCIENTIFIC RESEARCH</b>									
COMPULSORY ACTIVITIES									
3	SD								
OPTIONAL ACTIVITIES									
2	SD								
1	SD								
4	SD								
<b>2. EVALUATION ACTIVITIES</b>									
5	SD								
<b>TOTAL HOURS ACTIVITIES SEMESTER 4</b>									
<b>YEAR III-SEMESTER 5</b>									
<b>1. INDIVIDUAL PROGRAM OF SCIENTIFIC RESEARCH</b>									
COMPULSORY ACTIVITIES									

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No. crt.	Department code	Subject Activity	TEACHING ACTIVITIES					No. ECTS	Form of assessment
			No. hours	C	S	L	A P		
1	S								
OPTIONAL ACTIVITIES									
2	SD								
3	SD								
4	SD								
<b>2. EVALUATION ACTIVITIES</b>									
5	SD								
<b>TOTAL HOURS OF ACTIVITIES SEMESTER 5</b>									
<b>YEAR II-SEMESTER 6</b>									
<b>1. INDIVIDUAL PROGRAM OF SCIENTIFIC RESEARCH</b>									
COMPULSORY ACTIVITIES									
3	SD								
OPTIONAL ACTIVITIES									
2	SD								
3	SD								
4	SD								
<b>2. EVALUATION ACTIVITIES</b>									
5	SD								
<b>TOTAL HOURS OF ACTIVITIES SEMESTER 6</b>									

LEGEND: SD-Doctoral School.

**ORGANIZATIONAL AND METHODOLOGICAL CLARIFICATIONS**

- The weekly pace of the advanced preparation program:
  - Semester 1=9,5 hours curriculum;
- Weekly pace of the research program:
  - Semester 1 = 2,5 hours of education;
  - Semesters 2, 3, 4, 5, 6 = 31,25 hours curriculum;
- Average pace of weekly activity of curriculum: 37,5 hours
- Training program based on advanced studies (sem.1) (25 ECTS):
  - each doctoral student will draw up a training program based on advanced studies including compulsory subjects, optional subjects and facultative subjects to be attended in semester 1;
  - each doctoral student will study the compulsory subjects of semester 1 of the curriculum (4x5 ECTS);
  - each doctoral student will study an optional subject in the first semester of the curriculum (1x5 ECTS);
  - each doctoral student may study, in any semester one facultative subject from the curricula of the university master's degree programs, on the recommendation of the doctoral supervisor;
  - the compulsory subjects and the optional subject in the curriculum of the university doctoral study program are valued with marks and credits;
  - the facultative subjects in the curricula of the university master's degree programs take place out of the weekly pace, are further credited, with the number of credits foreseen in the curricula, if opted for evaluation;
- Individual scientific research program (Sem.1-Sem.6) (180 ECTS):
  - Each doctoral student will draw up a scientific research program which will include the scientific research works which he would carry out: projects, reports,

articles, scientific conferences, the doctoral thesis;

- each doctoral student will carry out 1 documentation-research-scientific development project, in Sem.1 (1x5 ECTS);
  - each doctoral student will make 3 scientific reports in the semesters 2-5 of the curriculum (3x25 ECTS);
  - each doctoral student will write 4 scientific articles to be published in specialized journals in semesters 2-6 of the curriculum (2x15+2x10 ECTS);
  - each doctoral student will have 4 participations in scientific conferences, at least one will be published, in the semesters 2-6 of the curriculum (1x10+3x5ECTS);
  - each doctoral student will elaborate a doctoral thesis in the semesters 5-6 of the curriculum (1x25+1x25 ECTS);
  - all scientific works further realized within the individual scientific research program shall be further credited;
- The conditions for the promotion of an academic year: doctoral students who have obtained a minimum 30 ECTS are declared promoted in the next academic year; the condition of realizing a minimum of 30 ECTS is also valid for requests for interruption or prolongation of the Doctoral University Studies Program;
  - Conditions for the public defense of the doctoral thesis: the doctoral students who have obtained 180 ECTS and carried out all the obligations foreseen in the individual research program at the end of the educational situation are admitted for public defense of the doctoral thesis;
  - The defense of the doctoral thesis in the public committee is additionally credited with 25 ECTS;
  - After the completion of university doctoral studies, the doctoral student receives the Diploma of doctor accompanied by the Supplement Diploma.

**COMMANDANT (RECTOR)**

**“MIHAI VITEAZUL” NATIONAL INTELLIGENCE ACADEMY**

DIRECTOR OF CSUD

DIRECTOR OF THE  
DOCTORAL SCHOOL



CURRICULUM  
FOR THE POSTGRADUATE TRAINING AND CONTINUING  
PROFESSIONAL DEVELOPMENT PROGRAMS



ROMANIA  
"MIHAI VITEAZUL"  
NATIONAL INTELLIGENCE ACADEMY

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Web: www.animv.ro; E-mail: ani@sri.ro

No. \_\_\_\_\_ of \_\_\_\_\_

**CURRICULUM**

Postgraduate program \_\_\_\_\_  
*postgraduate program* \_\_\_\_\_

Faculty: **FACULTY OF** \_\_\_\_\_

Field of license on which the study program is based:  
**MILITARY SCIENCE, INTELLIGENCE, AND PUBLIC ORDER**

The University Qualification on which the Study Program is based:  
\_\_\_\_\_ **National Qualification Registry code:** \_\_\_\_\_

Duration: \_\_

**FORM OF EDUCATION: full-time**

Objective: Acquisition of knowledge, skills, and abilities/competences specific to national security intelligence activities.

Summary of relevant competences obtained according to the university qualification:

CP1. \_\_\_\_\_ ;

CP (2...n) \_\_\_\_\_

**I. COMPETENCES**

NB: The competences and the table of the curriculum are elaborated according to the model for programs.

## ORGANIZATIONAL AND METHODOLOGICAL DETAILS

1. Weekly pace - 20 hours of learning activities, 16 hours of other learning activities.

2. The number of participants in the course series will be a minimum of 10 and a maximum of 30 trainees.

3. The full professors, the associate professors, the recognized specialists in their field of activity, as provided for by the legal framework in force, who will carry out teaching activities within this postgraduate program must meet at least the minimum standards for the rank of university lecturer.

4. The transmission and assimilation of knowledge will be carried out through theoretical lectures, practical applications and internships dedicated to information processing and data integration/internalization related to national security intelligence activity.

5. The internship is carried out within each module.

6. Facilities and equipment required: classroom, specific furniture, laptop, projector, office supplies.

7. Learners will study an optional subject within Module I. Compulsory and optional subjects are graded with marks and credits required to pass each module.

8. Establishment of study groups for specific activities: in order to carry out training activities, scientific research activities, and the preparation of collective reports and syntheses and specialized applications, the students are organized in subgroups or work stations.

9. Conditions for the promotion of a module: students who have obtained 30 ECTS at the end of the course are declared promoted in the following module. For the specific subjects of intelligence training, for which applications are foreseen, the condition to enter the examination is the completion of all practical — applicative activities with the obtaining of the qualification *admitted*.

10. Conditions for taking the graduation exam: students who have obtained 90 ECTS (from compulsory and optional subjects) at the end of their studies are admitted.

11. The postgraduate permanent education program ends with a graduation examination which must verify the ability to apply the skills acquired during the postgraduate program. The graduation examination will consist of the preparation and oral defense of a graduation thesis relevant to national security intelligence work.

12. The oral defense of the graduation thesis: 10 ECTS.

13. The graduates who pass the professional skills certification examination are issued by 'Mihai Viteazul' National Intelligence Academy the Graduation Certificate, accompanied by the Descriptive Supplement in Europass format.

The curriculum was drawn up based on the provisions of the Law of National Education no. 1 of 2011, Ordinance no. 129 of 2000 on professional training of adults with subsequent amendments and additions and the framework methodology for the organization and registration of postgraduate programs by higher education institutions of 12.08.2019, with subsequent amendments and additions.

The plan was discussed and approved in the meeting of the Senate of 'Mihai Viteazul' National Intelligence Academy from \_\_\_\_\_ .2020.

**STRUCTURE OF THE ANALYTICAL PROGRAM  
(CURRICULUM)  
(MODEL)**



**R O M A N I A**  
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**NATIONAL INTELLIGENCE ACADEMY**  
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No. \_\_\_\_\_ from \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

DEPARTMENT \_\_\_\_\_

CODE

**APPROVED**  
**DEAN OF THE FACULTY** \_\_\_\_\_

**ANALYTICAL PROGRAM  
(CURRICULUM)  
of the Program**

CODE

**Promotion: starting with the academic year**

The Analytical Program (Curriculum) has been analyzed and approved by the  
Council \_\_\_\_\_ in the meeting from

**BUCHAREST**  
**- 20 \_\_ -**

**CONTENTS**

1. **Specialization /subject outline..... 5**  
2. **Subject ..... 7**

**SHEET  
SPECIALIZATION / PROGRAM / SUBJECT OUTLINE**

Faculty	
Profile	
Specialization	

**GENERAL AND SPECIFIC OBJECTIVES  
OF THE SPECIALIZATION /COURSE**

<b>I. General objectives:</b>
<b>II. Specific objectives:</b>

<b>General competences</b>	
<b>Instrumental competences:</b> ▪	▪
<b>Interpersonal competences:</b> ▪	▪
<b>Systemic competences:</b> ▪	▪

**The specific competences are specified in the subject outlines which are part of this specialization.**

<b>Professional fields</b>
----------------------------

## SUBJECT OUTLINE

<b>1. Information about the program</b>					
1.1 Higher education institution		<b>'MIHAI VITEAZUL' NATIONAL INTELLIGENCE ACADEMY</b>			
1.2 Faculty					
1.3 Department					
1.4 Field of studies		<b>Intelligence and National Security</b>			
1.5 Cycle of studies					
1.6 Program of studies/Qualification		<b>Intelligence and National Security</b>			
<b>2. Data on the subject</b>					
2.1 Name of subject					
2.2 Holder of course activities					
2.3 Holder of the seminar activities					
2.4. Year of study		2.5. Semester		2.6. Type of evaluation	2.7. Subject regime
<b>3. Total time estimated</b>					
3.1 Number of hours per week			of which: 3.2.		3.3 seminar/laboratory
3.4 Total hours of the curriculum			of which: 3.5. course		3.6 seminar/laboratory
3.7 Distribution of the time fund					
Study by the manual, course support, bibliography, and notes					
Additional documentation in the library, on the electronic platforms, and additional field documentation					
Preparation of seminars/laboratories, themes, papers, portfolios, and essays					
Tutoring					
Examinations					
Other activities - consultations					
3.8 Total hours of individual studies					
3.9 Total hours per semester					
3.10 Number of credits					
<b>4. Preconditions</b> (if applicable)					
4.1 of the curricula		Subjects to be studied previously: • not applicable			
4.2 of competence		It is preferable to have some transversal competences, such as: .			
<b>5. Conditions</b> (if applicable)					
5.1. of conducting the course		It is necessary for the classroom to be equipped with a computer, a projection system, and a projection screen or an interactive board.			
5.2. of conducting the seminar/laboratory					
<b>6. Specific competences accumulated</b>					
6.1. Professional competences		<b>CP1 CP2 CP5 CP9</b>			
6.2. Transversal competences/skills		<b>CT1 CT4</b>			
<b>7. Objectives of subject</b> (according to the grid of specific competences accumulated)					
7.1 General objective					



**MODEL SUBJECT OUTLINE FOR PART-TIME  
EDUCATION**

**SUBJECT OUTLINE**

Faculty	
Bachelor's/Master's field	
Bachelor's/Master's degree program	

Name of subject

Code of Subject		Semester		Number of credits	
-----------------	--	----------	--	-------------------	--

Formative category of the subject (fundamental, complementary, field, specialty)	
Type of subject (required, optional, facultative)	

Previous subjects	Conditioned	
	Recommended	

Objectives of subject	
-----------------------	--

Content of activities (SI),	1. Individual study through specific materials ID
	2. Tutorial seminar
	3. Face-to-face seminar
	4. Laboratory/Project/Practical work

Final evaluation form (E-examination, C-colloquium/final test, LP- practical work)

Establishing the final mark	- final evaluation	
	- applied activities /laboratory/practical work/project, etc.	
	- tests during the semester	
	- Tests	

List of teaching materials required (course support, study guide etc.)

Recommended bibliography

Number of hours per semester/activities					
Total	SI	ST	SF	L	P



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Coordinator of subject	Teaching grade, title, name, and first name	Signature
Teaching staff related to teaching activities of seminars,		
practical or laboratory work, project supervision, specialized practice, tutors		

Legend: SI - individual study; ST - seminar in tutorial system; SF – face-to-face seminar;  
L — laboratory activities, practical work; P- practice

**SUBJECT TIMELINE**

GROUP:

SEMESTER:

Period	Week	SEMINAR IN TUTORIAL SYSTEM		FACE-TO-FACE SEMINAR		LABORATORY		PROJECT		ASSESSMENTS	
		Control themes	No. of hours per TC	Topic addressed	No. hours	Laboratory Work	No. of hours	Topic addressed	No. of hours	Date	Type (E/C/V)
Current Preparation											
Session examinations											

E--exam, C- colloquium, V—intermediate verification, TC- Test Subject Coordinator