

**ROMANIA
ROMANIAN INTELLIGENCE SERVICE
„MIHAI VITEAZUL”
NATIONAL INTELLIGENCE ACADEMY**

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**REGULATIONS ON
THE ORGANIZATION AND FUNCTIONING OF THE
SCIENTIFIC COUNCIL IN "MIHAI VITEAZUL"
NATIONAL INTELLIGENCE ACADEMY**

- Bucharest, 2021-

LEGAL FRAMEWORK

- Law of National Education no. 1/2022, art. 213 paragraph (2), point h), art. 213 paragraph (2), point I, art. 287 paragraph (1), art. 287 paragraph (2);
- Law no. 319/2003 on the Statute of Research and Development Staff, art. 14, art. 15 paragraph (5), art 16 paragraph (2), point a), art. 16 paragraph (2), point b), art. 16 paragraph (2), point c), art. 16 paragraph (3), point f), art. 36 paragraph (2);
- Government Emergency Ordinance no. 57/2002, with subsequent amendments and additions approved by Law no. 324/2003, art. 12 paragraph (1);
- University Charter of "Mihai Viteazul" National Intelligence Academy, Bucharest, 2017;
- Regulations on the organization and functioning of ANIMV.

Chapter I GENERAL PROVISIONS

Art. 1. The purpose of these Regulations are to ensure, in accordance with legal provisions in force, the organizational and operational framework of the Scientific Council (CSA) of "Mihai Viteazul" National Intelligence Academy.

Art. 2. The Mission of the CSA is to direct, coordinate, monitor and issue judgements in scientific research activities conducted by all ANIMV structures that are in the process of performing such activities.

Art. 3. CSA is an advisory and decisional body, whose documents, plans, programs, actions and decisions are subject to the approval of the Commandant (Rector), the Senate or, as the case may be, ANIMV Board of Trustees.

Art. 4. CSA operates within ANIMV and is subordinated to ANIMV Board of Trustees, i.e. the equivalent governing bodies, the Commandant (Rector) of ANIMV, the Academy Senate, in line with its needs and financial resources.

Chapter II THE STRUCTURE OF THE CSA

Art. 5. CSA has the following functional structure: 7 members and a voteless person with administrative responsibilities.

Art. 6.

- (1) CSA is made up of 5 nominated members and 2 elected members, as well as a person designated by the Academy Secretariat, which has administrative responsibilities only.
- (2) The nominated members are:
 - CSA President - leading scientific personality, recognized at national and international level in the field of security and intelligence studies, author of articles and scientific studies in the field of security and intelligence studies, published in prestigious national and international journals and publishing houses.
 - The Director of the Doctoral School (SD), the Director of the National Institute for Intelligence Studies (INSI), The Dean of the Faculty of Intelligence Studies (FSI) and the Dean of the Faculty of Intelligence (FI).

(3) The elected members shall be:

- The representative of the research staff within the scientific research structures of ANIMV (National Institute of Intelligence Studies - INSI and National Center for Modeling and Simulation in Intelligence - CNMSI).
- The representative of the didactic staff conducting activities within the educational structures of ANIMV.

Art. 7.

- (1) The CSA President is nominated by the Commandant (Rector) of ANIMV;
- (2) The appointment of CSA and of its President shall be made by decision of the Commandant (Rector) of ANIMV, which shall be recorded in the Daily Unit Agenda.

Art. 8. The President of the CSA presides the meetings of the Council and represents CSA in relation with the Commandant (Rector) of ANIMV.

Art. 9. The Vice-president of the Council shall be elected by the CSA members through open vote, in the first ordinary meeting. The CSA vice-president's appointment shall be done with the simple majority of the CSA members within five days from the Commandant's (Rector's) Decision for the appointment of the CSA.

Art. 10. CSA members have the following rights and duties:

- a) To participate in CSA meetings;
- b) To know the relevant legislation in the field of scientific research;
- c) To freely express their opinions during CSA meetings;
- d) To participate in decision making in the CSA, through open vote.

Chapter III THE APPOINTMENT OF CSA

Art. 11. Elections for the Scientific Council shall be organized as a rule within 3 months from the beginning of the Commandant's (Rector's) tenure.

Art. 12. The tenure of the Scientific Council shall be of 4 years.

Art. 13.

- (1) The candidacies for the statute of elected member of the CSA shall be validated by an assessment committee appointed by the Commandant (Rector). The assessment and validation committee of the candidacies for the Scientific Council of the Academy shall be made up of four members, one of which shall be a representative of the Academy Secretariat who shall administratively assist the Committee.
- (2) In order to run for a post, a member of ANIMV must submit a candidacy file which shall comprise: a letter of intention, a curriculum vitae which testifies the scientific study and the scientific research activity within ANIMV, as well as a copy of the doctoral diploma and other didactic or scientific degrees.
- (3) In order to run for the statute of CSA member, the didactic and/or research staff shall give evidence, at the time of the registration, of high scientific performance in their fields, with national and international¹ visibility, as well as expertise in the management of research or education².

¹ Author of minimum two articles and scientific studies in the field of security and intelligence studies, published in national and international journals and at prestigious publishing houses.

² To give evidence of holding the statute of manager of research activities (set of activities) or project manager in at least one research project carried out within ANIMV.

Art. 14.

- (1) Appointment of CSA members referred to in art. 6, paragraph (3), shall be done through secret vote, whether directly or electronically.
- (2) The representative of the research staff within the scientific research structures of ANIMV (INSI and CNMSI) shall be elected by the research staff of the scientific research structures of ANIMV (INSI and CNMSI).
- (3) The representative of the teaching staff shall be elected by the teaching staff who carry out their activity within the educational structures of ANIMV.
- (4) For the organization of the elections, an electoral committee with four members - one of the deans, the directors of the research bodies (INSI and the Doctoral School), and a secretary, person appointed by the Academy Secretariat for administrative support - shall be appointed by decision of the Commandant (Rector).
- (5) The announcement about the organization of the elections shall be published on the Academy network and/or on the notice board, under the care of the person designated by the Academy Secretariat, at least 15 days prior to the holding of elections.
- (6) Candidacies shall be submitted to the person designated by the Academy Secretariat, at least 10 days prior to the date of the elections.
- (7) Candidacies shall be validated within 48 hours of the end of their submission, during the meeting of the assessment and validation committee.
- (8) The decision shall be communicated to the candidates in maximum 24 hours from validation, by the person designated by the Academy Secretariat.
- (9) Candidacies are published on the Academy network and/or on the notice board, under the care of the person designated from the Academy Secretariat, in maximum 48 hours from validation.
- (10) The validation of elections shall be made with the endorsement of ANIMV Board of Trustees and the approval of the Academy Senate for:
 - a) The process of appointing the members referred to in art. 6, paragraph (2);
 - b) The process of electing the members referred to in art. 6, paragraph (3), the representatives of the didactic and research staff.

Art. 15.

- (1) The tenure of the CSA members shall cease under the following conditions:
 - a) By reaching the term of office,
 - b) By terminating the contractual employment relationship with ANIMV;
 - c) At the reasoned request of the President of the Council, with the Commandant's (Rector's) approval, in situations that contravene the rules stipulated in internal regulations and methodologies;
 - d) If violations of the university ethics have been observed;
 - e) In case of resignation or by unjustified non-attendance at three meetings during an academic year;
 - f) At the request expressed in one's own name and forwarded to the President of CSA, who shall present the decision to the members of the Council in ordinary meeting;
- (2) The appointed members shall terminate their tenure upon loss of the position they were holding when appointed, at which time the procedures for the appointment of another CSA member shall be initiated.
- (3) In the event of termination of the tenure of the members elected before the end of the term of office, within 15 days of the finding of that fact, elections shall be held for the remainder of the tenure, in accordance with the election procedure laid down in Art. 6 (3).

- (4) In the event of loss of CSA membership, within 15 days of the finding out of the fact, the Commandant (Rector) shall appoint another member, according to the designation procedure previously described.

Chapter IV RESPONSIBILITIES

Art. 16. CSA has the following responsibilities:

- a) develops the strategy of scientific research of ANIMV;
- b) draws up and obtains the endorsement of the Commandant (Rector) for the Annual Plan of Scientific Research, compiled by integration of the proposals of the scientific research departments, faculties and of the Doctoral School within ANIMV;
- c) determines the way of correlating the objectives of the scientific research carried out within ANIMV, with the objectives and the lines of action set out in the National Research and Development Plan, as well as the European Scientific Research Strategies and Programs on topics relevant to security and intelligence studies;
- d) determines the way of connecting the objectives of scientific research carried out within ANIMV to the strategic development and modernization objectives of SRI, as well as with the research requirements expressed by the Service units;
- e) Sets out the performance criteria in scientific research in ANIMV;
- f) analyzes in January of each year the results achieved in the scientific work of ANIMV during the previous year and submits the results to the Commandant (Rector) of ANIMV;
- g) endorses the organization of scientific events within ANIMV;
- h) assesses the needs for the development of the research infrastructure and submits the development proposals to the Commandant (Rector);
- i) submits to the ANIMV Board of Trustees for endorsement the number of research positions, according to professional function and grade, required to carry out the research activity within ANIMV;
- j) approves the competition tests for the occupation of the research and development positions in ANIMV, as well as their content;
- k) approves the evaluation grids of the scores given to scientific researchers enrolled in competition;
- l) approves the competition committee (according to the Methodology for organizing and conducting competitions for occupying the academic and research positions), which is appointed by decision of the Commandant (Rector) of ANIMV;
- m) analyzes and approves the competition result (by nominal open vote in case of SC II and SC I) which shall be submitted to the ANIMV Board of Trustees (SC and SC III professional functions are granted by decision of the head of the institution or of the research and development structure, based on the results obtained in competition, according to the provisions of the present Regulations);
- n) proposes to the Commandant (Rector) the awarding of prizes for the outstanding results obtained in the scientific research activity.

Art. 17. The President of the Scientific Council of the Academy has the following responsibilities:

- a) calls and chairs the meetings of the Council;
- b) submits the proposals and decisions of the CSA to the Commandant (Rector) of ANIMV, ANIMV Board of Trustees or Senate, as the case may be;
- c) coordinates the activity of elaboration and evaluation of the Annual Research and Development Plan;

- d) submits to the Commandant (Rector) the annual report on scientific research in ANIMV;
- e) elaborates the annual activity report of CSA, which is submitted to the Commandant (Rector) of ANIMV in January of each year, for the previous calendar year;
- f) supports the elaboration of procedures specific to the scientific research activity in the Academy.

Art. 18. The Vice-president of the CSA shall replace the President when the latter is not present and shall take over his duties.

Art. 19. The designated person on the Academy Secretariat has the following duties:

- a) conducts the administrative activities of the Council;
- b) elaborates the decisions, reports, minutes and records all CSA documents within 48 hours of the proceedings;
- c) is in charge of storing and archiving CSA documents.

Chapter V FUNCTIONING OF THE CSA

Art. 20. CSA shall meet monthly, in ordinary meetings, according to the calendar approved at the beginning of each year in CSA meeting and/or when necessary, in emergency sessions at the request of the CSA President or of the Commandant (Rector) of ANIMV.

Art.21. CSA meetings shall take place on the basis of a quorum of 2/3 of the members, including online presence.

Art. 22.

- (1) Council meetings shall be announced at least three workdays before their proceedings, except for the emergency sessions, when this term shall be reduced to 24 hours.
- (2) At the same time with the announcement of the meeting, the CSA members shall receive the agenda and, as the case may be, the corresponding documents, endorsed by the President.
- (3) The notice of the proceedings of the meeting shall be done by the appointed person within the Academy Secretariat.

Art. 23.

- (1) Persons invited, at the invitation of the President or with the endorsement of the Council Plenary, may attend CSA meetings without the right to vote. Their presence shall be limited to items on the agenda for which they are invited.
- (2) The Commandant (Rector) of ANIMV or his legal substitute may attend any CSA meeting, without voting rights.

Art. 24.

- (1) CSA shall adopt its own decisions in the exercise of its duties.
- (2) The decisions shall be adopted with the simple majority of the members present if the number of attendees represents 2/3 of the total number of members.

Art. 25. CSA Decisions shall be taken by direct, open vote.

Art. 26.

- (1) The minutes of the meetings shall be drawn up, stored and archived according to the internal norms of ANIMV, by the person having administrative duties;
- (2) The minutes shall contain the date and place of the Council meeting, the members present, a summary of the debates and the decisions voted.

Art. 27. After approval, the CSA Decisions shall become compulsory for the academic community of ANIMV.

Art. 28. After approval, the person with administrative duties shall communicate CSA Decisions to the organizational structures entrusted with their implementation, on the basis of the need-to-know principle.

**Chapter VI FINAL
PROVISIONS**

Art. 29. Amendments to the Regulations of the CSA shall be made with the endorsement of the ANIMV Board of Trustees and the approval of the Academy Senate.

Art. 30. The present Regulations of CSA has been debated and endorsed in ANIMV Board of Trustees' meeting of _____and approved in the Academy Senate meeting of _____